

Town of Coalhurst

2024 Final Budget



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Operating Budget Overview

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Taxes	3,184,976	3,394,401	209,425	6.58%
Grants in Lieu	143,000	143,000	-	0.00%
Sales to Other Gov'ts	121,250	129,180	7,930	6.54%
Sales of Goods & Services	1,587,225	1,647,445	60,220	3.79%
Revenues from Own Sources	479,975	523,050	43,075	8.97%
Conditional Grants	151,169	243,013	91,844	60.76%
Other Revenue Transactions	191,500	181,175	- 10,325	-5.39%
Total Revenues	5,859,095	6,261,264	402,169	6.86%
Expenses				
Personnel	1,629,850	1,741,775	111,925	6.87%
Contracted & General Services	1,328,170	1,233,600	- 94,570	-7.12%
Purchases from Other Gov'ts	545,000	622,600	77,600	14.24%
Materials, Goods, Supplies & Utilities	867,100	890,700	23,600	2.72%
Contributions & Transfer Payments	1,304,750	1,587,564	282,814	21.68%
Financial Services Charges	184,225	185,025	800	0.43%
Total Expenses	5,859,095	6,261,264	402,169	6.86%
Surplus/Deficit	-	-	-	

Budget changes generally have an impact on taxation requirements. Some budget changes do not require any taxation changes, i.e., projects funded through grants, additional expenses in areas where cost-recovery is applied (utilities). The budget presented requires an additional \$115,174 of taxation. This equates to an approximately 4.86% taxation increase.

	\$ Required	% of Taxation Increase
Municipal Operations		
Inflationary and Contractual	\$16,650	0.70%
Personnel	\$69,050	2.91%
Historical and Trend Adjustments	-\$73,626	-3.11%
Projects	-\$13,500	-0.57%
Total Municipal Operations Change	-\$1,426	-0.06%
Increase in RCMP costs	\$116,600	4.92%
Net Taxation Increase	\$115,174	4.86%

Changes from Interim Budget

The Final Budget allows the Town to adjust some of the budget figures in preparation for issuing tax notices. Several changes were made:

- Insurance expenses – decrease \$4,850
- Personnel expenses – decrease \$6,850
- Cost of Policing expenses – increase \$16,600
- CPO Dispatch Monitoring expenses – increase \$1,000
- Planning Services expenses – increase \$4,000
- Removal of YWCA Neighbourhood Play Program – decrease \$13,500
- Interest revenue – increase \$40,000
- Net zero impact changes (expenses are offset with corresponding revenue)
 - Tax Notification Service - \$3,000
 - Housing Needs Assessment - \$1,500
 - Public Works Shop Overhead Doors Replacement - \$3,000
 - Public Works Shop Trough Repair - \$12,000
- LGFF Operating Grant funding (\$193,938) has been applied to applicable areas in the budget so that it meets the requirements for usage.
- Reserve transfers have been adjusted to ensure cost-recovery principles are maintained in utility areas and in others to enable future projects, including the creation of the Operating Projects Reserve (see [Reserves](#) on page 30).

Assessment

When a budget is prepared for the Interim Budget, it is done without knowing the assessment figures for the year it is being prepared for. The Town does not receive its new assessment figures until February. Once the assessment figures are known, Administration assesses the impacts and brings the budget before Council again to finalize it prior to tax and assessment notices being sent out.

Assessment increased by approximately 8% in 2024.

Requisitions

The Town also collects taxes on behalf of the Provincial Government and the Green Acres Foundation for the Education Requisitions and the Seniors Housing Requisition. The amounts of these requisitions are not usually given to the Town until March. The Education Requisition for 2024 is \$852,750, and the Green Acres Requisitions is \$48,851. The Town is required to collect these requisition amounts and forward them to the respective organizations.

RCMP Policing Costs

Prior to 2020, the Provincial Government paid the costs of RCMP policing for municipalities under 5,000. In 2020 the cost was downloaded to all municipalities and Coalhurst had to begin paying for RCMP services. The amount was phased in and in 2024 the amount required is ~\$166,000. Some of these annual increases have been subsidized by funds that were overtaxed in previous years. \$50,000 was used to subsidize the 2023 Budget.

Utility Rates

The Town strives to employ a cost-recovery model for utilities. This means that utility rates revenue should reflect utilities' expenses. This often requires adjustments to the rates from year to year. The 2024 Final Budget includes the utility rate changes as approved in the Interim Budget which are also found below.

Sewer

The sewer rate remains the same as 2023 at \$42.15.

Water

Due to the agreement for acquiring water, the Town cannot charge a consumption rate less than what the City of Lethbridge charges its residents. For this reason, the consumption rate will need to increase to \$1.384 per cubic meter. The flat rate changes proposed are minor adjustments for a minority of water utility accounts.

Water Rates		
	2023	2024
Residential/Church	\$20.00	\$20.00
Commercial	\$25.00	\$25.00
Acreages	\$28.24	\$28.25
Mobile Home Park	\$2,180.00	\$2,200.00
Railroad	\$383.02	\$385.00
County Water Station	\$875.08	\$875.00
Schools	\$87.51	\$90.00

Storm Water

No change in storm water rate.

Waste Collection

The residential solid waste rate is proposed to increase by \$0.06. There are also increases for accounts picked up in the County outside of the County waste pick up contract or that use the 300-gallon bins.

	2023	2024	Difference
95-gallon bin	\$19.41	\$19.47	\$0.06
95-gallon bin (seniors)	\$9.70	\$9.73	\$0.03
300-gallon bin	\$38.82	\$45.00	\$6.18
County Acreage – 95-gallon bin	\$40.55	\$45.00	\$4.45
County Acreage – 300-gallon bin	\$81.11	\$90.00	\$8.89

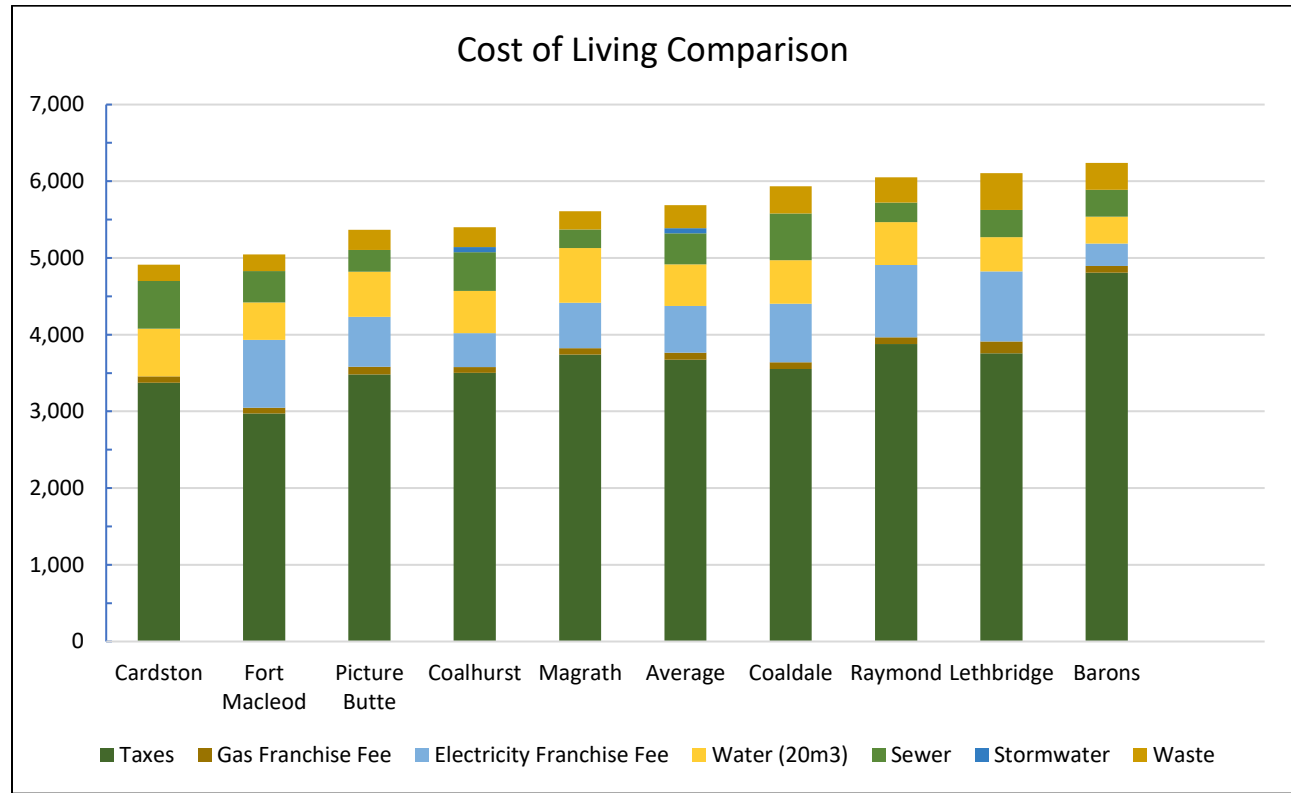
Recycling

The recycling fee is proposed to increase by \$0.98 to \$3.21. This represents a shift to making recycling a cost-recovery utility. Previously, the solid waste rate was offsetting the cost of recycling.

For the average residential property using 20m³ of water per month, the following table outlines the impact of these changes:

	2023	2024	Difference
Water	\$46.00	\$47.68	\$1.68
Sewer	\$42.15	\$42.15	\$0.00
Storm Water	\$5.57	\$5.57	\$0.00
Garbage	\$19.41	\$19.47	\$0.06
Recycling	\$2.23	\$3.21	\$0.98
Total	\$115.36	\$118.08	\$2.72

Cost of Living Comparison



This graph compares the cost of living in several municipalities in the region. The mill or tax rate is often used to provide comparison, but it has its weaknesses on its own. Each municipality is unique, and, to get an improved understanding, it is necessary to include a wider array of comparators.

Assumptions

1. The property is assessed at \$350,000;
2. The property uses 115 GJ of natural gas per year;
3. The property uses 640 kWh of electricity per month;
4. The property uses 20 cubic meters of water per month

Department Budgets

Fiscal

Revenues

Taxes

No change on this line so that the overall difference can be seen. This will be adjusted prior to passing the budget to ensure that the Town passes a balanced budget.

Revenues from Own Sources

Increased Revenue from ATCO Franchise Fee; Decreased Revenue from Fortis Franchise Fee – The franchise fees were considered together to maintain the same level of revenue overall.

Expenses

Contributions & Transfer Payments

No changes made at this time for Education Requisition or Green Acres Contribution. Figures are not known until into the new year and have no impact on municipal taxation requirements.

Fiscal

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Taxes	3,184,976	3,394,401	209,425	6.58%
Revenues from Own Sources	293,275	333,350	40,075	13.66%
Total Revenues	3,478,251	3,727,751	249,500	7.17%
Expenses				
Contributions & Transfer Payments	807,350	901,601	94,251	11.67%
Total Expenses	807,350	901,601	94,251	11.67%
Net Taxation Impact	- 2,670,901	- 2,826,150	- 155,249	

Council

Revenues

Other Revenue Transactions

Removal of transfer for MDP Visioning session.

Expenses

Contracted & General Services

Inflationary increases for Travel & Expense and Electronic Agenda System.

Removal of MDP Visioning session expense.

Adjustment for Council Committees travel requirements of non-Council members.

Council

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Other Revenue Transactions	10,000	-	- 10,000	-100.00%
Total Revenues	10,000	-	- 10,000	-100.00%
Expenses				
Personnel	125,400	128,750	3,350	2.67%
Contracted & General Services	57,000	52,000	- 5,000	-8.77%
Materials, Goods, Supplies & Utilities	1,000	1,000	-	0.00%
Total Expenses	183,400	181,750	- 1,650	-0.90%
Net Taxation Impact	173,400	181,750	8,350	

Administration

Revenues

Revenues from Own Sources

Tax Notification fees.

Conditional Grants

Internship Grant

Other Revenue Transactions

Removal of Reserve funding.

Expenses

Personnel

Removal of Meeting Allowance.

Contracted & General Services

Decrease in anticipated cost of Software Upgrade.

Addition of Internship expenses (grant funded).

Inflationary obligations, i.e. audit expense, insurance, budgeting software.

Minor adjustments for telephone, postage, etc.

Relocation of Professional Development Funds to Community Development

Tax Notification process expenses.

Materials, Goods, Supplies & Utilities

Minor adjustments to align with actuals and estimated projections.

Contributions & Transfer Payments

High School scholarship program moved to Community Development.

Financial Services Charges

Increase in bank fees.

Administration

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales of Goods & Services	7,350	7,350	-	0.00%
Revenues from Own Sources	10,200	13,200	3,000	29.41%
Conditional Grants	-	49,075	49,075	
Other Revenue Transactions	95,000	50,000	- 45,000	-47.37%
Total Revenues	112,550	119,625	7,075	6.29%
Expenses				
Personnel	437,950	508,000	70,050	15.99%
Contracted & General Services	314,495	245,450	- 69,045	-21.95%
Materials, Goods, Supplies & Utilities	123,400	149,850	26,450	21.43%
Contributions & Transfer Payments	14,500	13,000	- 1,500	-10.34%
Financial Services Charges	5,000	5,500	500	10.00%
Total Expenses	895,345	921,800	26,455	2.95%
Net Taxation Impact	782,795	802,175	19,380	

Fire Department

Expenses

Personnel

Movement of Training budget to Professional Development budget.

Removal of Meeting Allowance.

Contracted & General Services

Increase for insurance.

Receipt of Training budget.

Materials, Goods, Supplies & Utilities

Minor decrease for natural gas.

Fire Department

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Grants in Lieu	125,000	125,000	-	0.00%
Total Revenues	125,000	125,000	-	0.00%
Expenses				
Personnel	101,700	79,225	- 22,475	-22.10%
Contracted & General Services	73,850	91,200	17,350	23.49%
Materials, Goods, Supplies & Utilities	91,850	91,650	- 200	-0.22%
Contributions & Transfer Payments	85,000	86,000	1,000	1.18%
Total Expenses	352,400	348,075	- 4,325	-1.23%
Net Taxation Impact	227,400	223,075	- 4,325	

Emergency Measures

Consolidation of budget items into one line for participating in Regional DEM initiative and maintain a Deputy DEM.

Emergency Measures

	2023 Budget	2024 Budget	Difference	% Change
Expenses				
Personnel	9,500	4,800	- 4,700	-49.47%
Contracted & General Services	8,525	25,275	16,750	196.48%
Materials, Goods, Supplies & Utilities	6,000	-	- 6,000	-100.00%
Total Expenses	24,025	30,075	6,050	25.18%
Net Taxation Impact	24,025	30,075	6,050	

Bylaw/Protective Services

Revenues

Revenues from Own Sources

Decrease in Fine revenue to align with actuals.

Other Revenue Transactions

Removal of RCMP subsidization.

Removal of animal pound pen reserve transfer.

Expenses

Personnel

Removal of Meeting Allowance.

Contracted & General Services

Minor adjustments, insurance, telephone, etc.

Increase for dispatch monitoring.

Purchases from Other Gov'ts

Increase in amount due for RCMP services.

Material, Goods, Services & Supplies

Removal of costs for animal pound pen.

Bylaw/Protective Services

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Grants in Lieu	18,000	18,000	-	0.00%
Revenues from Own Sources	30,000	25,000	- 5,000	-16.67%
Other Revenue Transactions	60,000		- 60,000	-100.00%
Total Revenues	108,000	43,000	- 65,000	-60.19%
Expenses				
Personnel	95,100	102,800	7,700	8.10%
Contracted & General Services	32,800	32,575	- 225	-0.69%
Purchases from Other Gov'ts	100,000	166,600	66,600	66.60%
Materials, Goods, Supplies & Utilities	25,200	15,200	- 10,000	-39.68%
Contributions & Transfer Payments	13,000	13,000	-	0.00%
Total Expenses	266,100	330,175	64,075	24.08%
Net Taxation Impact	158,100	287,175	129,075	

Public Works Common Services

Revenues

Conditional Grants

Removal of grant funding for Asset Retirement Obligation and Safety Documents system implementation.

Other Revenue Transactions

Reserve funding for Public Works Shop building maintenance.

Expenses

Contracted & General Services

Removal of ARO and Safety Docs costs.

Minor adjustments for insurance.

Materials, Goods, Supplies & Utilities

Minor adjustments for electricity and natural gas.

Public Works Shop building maintenance (reserve funded).

Public Works Common Services

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Conditional Grants	21,000	-	- 21,000	-100.00%
Other Revenue Transactions	-	15,000	15,000	
Total Revenues	21,000	15,000	- 6,000	-28.57%
Expenses				
Personnel	28,100	33,400	5,300	18.86%
Contracted & General Services	41,200	20,325	- 20,875	-50.67%
Materials, Goods, Supplies & Utilities	57,950	72,600	14,650	25.28%
Contributions & Transfer Payments	52,500	52,500	-	0.00%
Total Expenses	179,750	178,825	- 925	-0.51%
Net Taxation Impact	158,750	163,825	5,075	

Roads

Revenues

Conditional Grants

Removal of grant funding for Road Survey.

Other Revenue Transactions

Removal of reserve transfer for Road Survey.

Expenses

Contracted & General Services

Removal of Road Survey costs.

Reallocation of advertising and legal budgets to other departments.

Materials, Goods, Supplies & Utilities

Adjustments for electricity.

Roads

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Conditional Grants	50,000	-	- 50,000	-100.00%
Other Revenue Transactions	12,500	-	- 12,500	-100.00%
Total Revenues	62,500	-	- 62,500	-100.00%
Expenses				
Personnel	117,950	121,950	4,000	3.39%
Contracted & General Services	116,050	47,625	- 68,425	-58.96%
Materials, Goods, Supplies & Utilities	188,000	184,850	- 3,150	-1.68%
Contributions & Transfer Payments	30,000	30,000	-	0.00%
Financial Services Charges	109,975	109,925	- 50	-0.05%
Total Expenses	561,975	494,350	- 67,625	-12.03%
Net Taxation Impact	499,475	494,350	- 5,125	

Storm Water

No changes.

Storm Water

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales of Goods & Services	70,000	70,000	-	0.00%
Total Revenues	70,000	70,000	-	0.00%
Expenses				
Contracted & General Services	55,000	55,000	-	0.00%
Materials, Goods, Supplies & Utilities	5,000	5,000	-	0.00%
Contributions & Transfer Payments	70,000	70,000	-	0.00%
Total Expenses	130,000	130,000	-	0.00%
Net Taxation Impact	60,000	60,000	-	

Water

Revenues

Sales of Goods & Services

Slight change in some flat rates and a change in consumption rate.

Conditional Grants

LGFF Operating Funding

Expenses

Contracted & General Services

Insurance increase.

Purchases from Other Gov'ts

Increase in acquiring water from the City.

Materials, Goods, Supplies & Utilities

Adjustments for electricity and natural gas.

Contributions & Transfer Payments

Increase contribution to Water Reserve.

Contribution to Operating Projects Reserve

Water

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales of Goods & Services	680,000	707,600	27,600	4.06%
Revenues from Own Sources	10,000	10,000	-	0.00%
Conditional Grants		61,469	61,469	
Total Revenues	690,000	779,069	89,069	12.91%
Expenses				
Personnel	144,650	154,250	9,600	6.64%
Contracted & General Services	58,500	58,975	475	0.81%
Purchases from Other Gov'ts	195,000	200,000	5,000	2.56%
Materials, Goods, Supplies & Utilities	124,050	119,250	- 4,800	-3.87%
Contributions & Transfer Payments	55,000	133,794	78,794	143.26%
Total Expenses	577,200	666,269	89,069	15.43%
Net Taxation Impact	- 112,800	- 112,800	-	

Sewer

Revenues

Sales of Goods & Services

Change in utility rate for mobile home parks so that rate is equal to residential flat rate multiplied by number of lots.

Conditional Grants

LGFF Operating Funding

Expenses

Contracted & General Services

Insurance increase.

Purchases from Other Gov'ts

Increase in cost from City.

Materials, Goods, Supplies & Utilities

Minor adjustments for electricity.

Contributions & Transfer Payments

Increased contribution to Sewer Reserve.

Contribution to Operating Projects Reserve

Sewer

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales of Goods & Services	542,775	559,925	17,150	3.16%
Conditional Grants		61,469	61,469	
Total Revenues	542,775	621,394	78,619	14.48%
Expenses				
Personnel	74,400	81,500	7,100	9.54%
Contracted & General Services	50,800	50,950	150	0.30%
Purchases from Other Gov'ts	250,000	256,000	6,000	2.40%
Materials, Goods, Supplies & Utilities	40,700	40,300	- 400	-0.98%
Contributions & Transfer Payments	40,000	105,769	65,769	164.42%
Financial Services Charges	39,250	39,250	-	0.00%
Total Expenses	495,150	573,769	78,619	15.88%
Net Taxation Impact	- 47,625	- 47,625	-	

Waste Collection

Revenues

Sales to Other Gov'ts

Increased revenue from contracts.

Sales of Goods & Services

Increase in Recycling Fee rate to be at cost-recovery for recycling costs.

Slight increase in utility rates.

Expenses

Contracted & General Services

Increase in insurance, landfill charges, parts & equipment.

Materials, Goods, Supplies & Utilities

Minor adjustments to align with historical actuals.

Waste Collection

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales to Other Gov'ts	121,250	129,180	7,930	6.54%
Sales of Goods & Services	286,500	301,970	15,470	5.40%
Total Revenues	407,750	431,150	23,400	5.74%
Expenses				
Personnel	100,450	120,650	20,200	20.11%
Contracted & General Services	225,200	228,150	2,950	1.31%
Materials, Goods, Supplies & Utilities	52,300	52,000	- 300	-0.57%
Financial Services Charges	30,000	30,350	350	1.17%
Total Expenses	407,950	431,150	23,200	5.69%
Net Taxation Impact	200	-	- 200	

Family & Community Support Services

Expenses

Contributions & Transfer Payments

Minor increase to annual contribution.

Family & Community Support Services

	2023 Budget	2024 Budget	Difference	% Change
Expenses				
Contributions & Transfer Payments	22,500	23,000	500	2.22%
Total Expenses	22,500	23,000	500	2.22%
Net Taxation Impact	22,500	23,000	500	

Municipal Planning & Zoning

Revenues

Conditional Grants

LGFF Operating Funding

Other Revenue Transactions

Transfers for Housing Needs Assessment

Expenses

Contracted Services

Increase for Planning Services

Increase for Housing Needs Assessment

Contributions & Transfer Payments

Reallocation of expenses to proper GL codes.

Transfer to Operating Projects Reserve

Municipal Planning & Zoning

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Conditional Grants		41,000	41,000	
Other Revenue Transactions		1,500	1,500	
Total Revenues	-	42,500	42,500	
Expenses				
Personnel	25,650	10,450	- 15,200	-59.26%
Contracted & General Services	21,000	51,500	30,500	145.24%
Materials, Goods, Supplies & Utilities	250	-	- 250	-100.00%
Contributions & Transfer Payments	25,000	41,000	16,000	64.00%
Total Expenses	71,900	102,950	31,050	43.18%
Net Taxation Impact	71,900	60,450	- 11,450	

Subdivision Land and Development

Revenues

Other Revenue Transactions

Transfers for Land Use Bylaw Review.

Funding for Land Development Assessment.

Expenses

Personnel

Removal of Meeting Allowance.

Contracted & General Services

Land Development Assessment funded Reserve.

Legal budget reallocated from Roads.

Subdivision Land and Development

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Sales of Goods & Services	600	600	-	0.00%
Revenues from Own Sources	66,500	66,500	-	0.00%
Other Revenue Transactions		35,000	35,000	
Total Revenues	67,100	102,100	35,000	52.16%
Expenses				
Personnel	85,600	79,150	- 6,450	-7.54%
Contracted & General Services	93,500	118,500	25,000	26.74%
Materials, Goods, Supplies & Utilities	2,200	2,200	-	0.00%
Contributions & Transfer Payments	5,000	5,000	-	0.00%
Total Expenses	186,300	204,850	18,550	9.96%
Net Taxation Impact	119,200	102,750	- 16,450	

Parks

Revenues

Revenues from Own Sources

Increase to recreation contribution from County.

Revenue for programming removed to align with historical actuals.

Conditional Grants

Removal of Canada Summer Jobs grant.

Other Revenue Transactions

Removal of internal accounting transactions.

Reserve Funding for additional PW Summer Student and Rec Master Plan.

Expenses

Personnel

Removal of Meeting Allowance.

Contracted & General Services

Removal of YWCA Neighbourhood Play Program

Materials, Goods, Supplies & Utilities

Adjustments for electricity and natural gas.

Contributions & Transfer Payments

Reallocation of Community Grant Program to Community Development.

Parks

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Revenues from Own Sources	52,000	57,000	5,000	9.62%
Conditional Grants	80,169	-	- 80,169	-100.00%
Other Revenue Transactions	6,000	12,300	6,300	105.00%
Total Revenues	138,169	69,300	- 68,869	-49.84%
Expenses				
Personnel	254,250	197,100	- 57,150	-22.48%
Contracted & General Services	163,850	37,275	- 126,575	-77.25%
Materials, Goods, Supplies & Utilities	90,500	101,550	11,050	12.21%
Contributions & Transfer Payments	38,000	32,000	- 6,000	-15.79%
Total Expenses	546,600	367,925	- 178,675	-32.69%
Net Taxation Impact	408,431	298,625	- 109,806	

Community Hall

Revenues

Other Revenue Transactions

Removal of internal accounting transactions.

Funding for Facility Booking software.

Expenses

Contracted & General Services

Increase for insurance.

Increase for Facility Booking software.

Materials, Goods, Supplies & Utilities

Adjustments for electricity and natural gas.

Contributions & Transfer Payments

Removal of internal accounting transactions.

Reallocation of Library contribution to Community Development.

Community Hall

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Revenues from Own Sources	18,000	18,000	-	0.00%
Other Revenue Transactions	8,000	2,500	- 5,500	-68.75%
Total Revenues	26,000	20,500	- 5,500	-21.15%
Expenses				
Personnel	29,150	41,600	12,450	42.71%
Contracted & General Services	16,400	20,425	4,025	24.54%
Materials, Goods, Supplies & Utilities	58,700	55,250	- 3,450	-5.88%
Contributions & Transfer Payments	46,900	8,900	- 38,000	-81.02%
Total Expenses	151,150	126,175	- 24,975	-16.52%
Net Taxation Impact	125,150	105,675	- 19,475	

Community Development

Revenues

Conditional Grants

LGFF Operating Funding

Other Revenue Transactions

Reserve transfer for community beautification i.e. flower pots, etc.

Expenses

Contracted & General Services

Community Events.

Community Beautification.

Professional Development budget relocated from Administration budget.

Contributions & Transfer Payments

Annual Library contribution.

Community Grant Program.

High School scholarship.

Contribution to Operating Projects Reserve

Community Development

	2023 Budget	2024 Budget	Difference	% Change
Revenues				
Conditional Grants		30,000	30,000	
Other Revenue Transactions		64,875	64,875	
Total Revenues	-	94,875	94,875	
Expenses				
Personnel		78,150	78,150	
Contracted & General Services		98,375	98,375	
Contributions & Transfer Payments		72,000	72,000	
Total Expenses	-	248,525	248,525	
Net Taxation Impact	-	153,650	153,650	

5-Year Financial Plan

	2024	2025	2026	2027	2028
0 - Fiscal	3,727,751	3,717,751	3,817,525	3,864,301	3,786,420
11 - Council	-	-	-	-	-
12 - Administration	119,625	77,300	19,350	19,350	19,350
23 - Fire Department	125,000	125,000	125,000	125,000	125,000
24 - Emergency Measures	-	-	-	-	-
26 - Bylaw Enforcement	43,000	43,000	43,000	43,000	43,000
31 - Public Works Common Services	-	-	-	-	-
32 - Roads	-	-	-	-	-
37 - Storm Water	70,000	70,000	70,000	70,000	70,000
41 - Water	779,069	796,969	807,469	817,969	828,469
42 - Sewer	621,394	631,469	647,694	660,794	675,444
43 - Waste Collection	431,150	447,210	460,050	467,500	474,550
51 - Family & Community Support Services	-	-	-	-	-
61 - Municipal Planning and Zoning	42,500	41,000	41,000	41,000	41,000
66 - Subdivision Land and Development	102,100	67,100	67,100	66,500	66,500
72 - Parks	69,300	63,500	63,500	63,500	64,000
74-01 - Community Hall	20,500	19,000	20,000	21,000	22,000
74-02 - Community Development	94,875	30,000	30,000	30,000	30,000
Total Revenues	6,246,264	6,129,299	6,211,688	6,289,914	6,245,733
0 - Fiscal	901,601	901,600	901,600	901,600	901,600
11 - Council	181,750	189,275	186,375	188,475	190,075
12 - Administration	921,800	893,625	898,450	905,275	924,900
23 - Fire Department	348,075	352,450	359,200	364,400	369,600
24 - Emergency Measures	30,075	30,050	30,050	29,800	29,800
26 - Bylaw Enforcement	330,175	336,750	340,700	349,150	357,850
31 - Public Works Common Services	163,825	176,150	183,750	189,700	195,900
32 - Roads	494,350	500,100	502,925	511,725	520,525
37 - Storm Water	130,000	130,000	130,000	130,000	130,000
41 - Water	666,269	684,169	694,669	705,169	715,669
42 - Sewer	573,769	583,844	600,069	613,169	627,819
43 - Waste Collection	431,150	447,210	460,050	467,500	474,550
51 - Family & Community Support Services	23,000	23,500	24,000	24,500	25,000
61 - Municipal Planning and Zoning	102,950	108,050	114,600	121,150	127,800
66 - Subdivision Land and Development	204,850	172,350	174,800	177,250	179,700
72 - Parks	367,925	379,300	388,450	397,100	405,750
74-01 - Community Hall	126,175	136,700	140,000	109,600	56,900
74-02 - Community Development	248,525	193,950	198,550	203,050	167,550
Total Expenses	6,246,264	6,239,073	6,328,238	6,388,613	6,400,988
Net Total	-	(109,774)	(116,550)	(98,699)	(155,255)

Capital Budget

2024 Capital Projects		Funding Sources					
	Budget	Reserves	MSI LGFF	CCBF	Other	Off-Site Levies	Total Funding
Administration							
Network Server	\$ 17,000	\$ 17,000					\$ 17,000
Chamber Upgrades	\$ 15,000	\$ 15,000					\$ 15,000
Infrastructure							
Constructed Wetland	\$ 10,000		\$ 5,600		\$ 4,400		\$ 10,000
Public Works Shop Addition	\$ 12,000		\$ 12,000				\$ 12,000
Road Rehab	\$ 310,000			\$ 310,000			\$ 310,000
Sewer Lining	\$ 500,000		\$ 500,000				\$ 500,000
Storm Trunk 45th Ave/Canal	\$ 2,600,000		\$ 1,338,000		\$ 1,147,000	\$ 115,000	\$ 2,600,000
Parks & Recreation							
Wetland Development	\$ 200,000	\$ 200,000					\$ 200,000
Community Gardens	\$ 64,000	\$ 8,000			\$ 56,000		\$ 64,000
Community Centre Parking Lots	\$ 350,000	\$ 350,000					\$ 350,000
Protective Services							
Wildfire Truck	\$ 18,900	\$ 18,900					\$ 18,900
Radio Units	\$ 165,000	\$ 165,000					\$ 165,000
AutoPulse System Unit	\$ 21,000	\$ 4,250			\$ 16,750		\$ 21,000
TOTAL	\$ 4,282,900	\$ 778,150	\$ 1,855,600	\$ 310,000	\$ 1,224,150	\$ 115,000	\$ 4,282,900

Grant Programs

CCBF	Canada Community-Building Fund (formerly Federal Gas Tax Fund)
MSI Capital	Municipal Sustainability Initiative – Capital
SCF	Building Canada – Small Communities Fund
LFIF	Local Food Infrastructure Fund

Carry Over Projects

Wildfire Truck

This project has been delayed due to supply chain issues. The major parts have been sourced and will be assembled in the coming months. Completion is anticipated by the end of the Quarter 2.

Constructed Wetland

There are some lighting portions of this project that still need to be finished as the original lighting was too bright.

Public Works Shop Addition

The project has been completed in 2024.

New Projects

Network Server

Project Cost: \$17,000

The current network server used by the Town has reached the end of its useful life. A new server will service the Town for approximately the next ten years.

Proposed Funding: Administration Reserve

Wetland Development

Project Cost: \$200,000

With the completion of the Constructed Wetland, there is opportunity to develop the surrounding area. Council has created an ad-hoc Committee to discuss how this area could be developed for community use.

Proposed Funding: Parks Reserve

Community Gardens

Project Cost: \$64,000

Town was successful in a grant application to construct a community gardens type area.

Proposed Funding: LFIF Grant, Agricultural Reserve

Road Rehab

Project Cost: \$310,000 annually

With the completed Transportation Condition Survey results, the Town can now rehabilitate road infrastructure based on a better understanding of its condition. This data-driven method can extend the useful life of the streets by up to 50%.

This project would be a multi-year undertaking and \$310,000 will be allocated annually for improving the road system.

Proposed Funding: CCBF

Sewer Lining

Project Cost: \$1,000,000

Several sewer lines in Town are experiencing leakage into them from ground water. This ground water causes mineral build up to occur and inhibits the flow of wastewater. One method to correct this issue is coring the sewer lines; however, this is only a temporary solution and is costly as it must be done every few years.

A long-term solution is to line the inside of the sewer lines. The clay tile sewer lines that this affects were put in place in 1972 and they have a 50-to-60-year life span. They are now 51 years old. This seals out ground water seepage and extends the life of the lines by 30+ years.

This project would be a multi-year undertaking with half being done in 2024 and the other half in 2025. Approximately 3 kilometers of sewer lines would be lined.

Proposed Funding: LGFF Capital

Storm Trunk 45th Ave/Canal

Project Cost: \$2,600,000

This would be Phase III of the 2017 Storm Water Master Plan. Completing aspects of the Storm Water Master Plan has helped the Town protect itself from flooding by improving the storm water infrastructure.

Proposed Funding: SCF - \$1,338,000; \$1,147,550 – MSI Capital; \$115,000 – Storm Water Reserve

Community Centre Parking Lots

Project Cost: \$350,000

The parking areas to the south and west of the Community Centre will be paved to improve capacity and drainage.

Proposed Funding: Roads Reserve

Fire Department Radio Units

Project Cost: \$165,000

Replacing outdated equipment to ensure reliable communication while on scene.

Proposed Funding: Fire Reserve

AutoPulse System Unit

Project Cost: \$20,000

Equipment for attending to those in medical distress.

Proposed Funding: AHS Grant, Fire Reserve

10-Year Capital Plan

Funding Legend:		Operating Reserves	CCBF	Other Grants								
		Capital Reserves	MSI/LGFF	Debt	Incomplete Funding							
				Blank								
		2024	2025	2026	2027	2028	2029	2030	2031	2032	2033	
Administration												
Information Technology												
Server		\$ 17,000									\$ 20,000	
Council Chamber Upgrades		\$ 15,000										
Administration Total		\$ 32,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	
Community Services												
Community Centre												
Pave Parking Lots		\$ 350,000										
Recreation												
Recreational Concrete Pad				\$ 150,000								
Community Services Total		\$ 350,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Protective Services												
Bylaw Enforcement												
CPO Vehicle							\$ 90,000					
Fire Department												
Radio Units		\$ 165,000										
AutoPulse System Unit		\$ 21,000										
Fire Hall Expansion				\$ 2,500,000								
Pumper Truck								\$ 500,000				
Protective Services Total		\$ 186,000	\$ -	\$ 2,500,000	\$ -	\$ -	\$ 90,000	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Public Works												
Fleet												
Truck - Replacements			\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000	\$ 60,000		\$ 60,000			
Plow Truck								\$ 240,000				
Mower					\$ 50,000						\$ 50,000	
Parks												
Wetland Development		\$ 200,000										
Community Gardens		\$ 64,000										
Roads												
Road Rehab		\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	\$ 310,000	
Sewer												
Sewer Lining (3km)		\$ 500,000	\$ 500,000									
Storm												
Storm Trunk 45th Ave/Canal		\$ 2,600,000	\$ 1,300,000									
Catchment C2 (Nissen) SWMF				\$ 1,200,000								
School Site SWMF					\$ 2,000,000							
4th Street Connector												
Waste Collection												
Garbage Truck							\$ 320,000					
Public Works Total		\$ 3,674,000	\$ 2,170,000	\$ 1,570,000	\$ 2,420,000	\$ 370,000	\$ 690,000	\$ 550,000	\$ 370,000	\$ 310,000	\$ 360,000	
Projects Total		\$ 4,242,000	\$ 2,170,000	\$ 4,220,000	\$ 2,420,000	\$ 370,000	\$ 780,000	\$ 1,050,000	\$ 370,000	\$ 310,000	\$ 380,000	

Reserves

Reserve	Balance Dec 31, 2023	Contribution	2024 Usage	Projected Balance at Dec 31, 2024
Administration	\$144,871	\$13,000	\$45,000	\$112,871
Fire Department	\$714,495	\$72,500	\$183,000	\$603,995
Emergency	\$8,888			\$8,888
Bylaw	\$100,856	\$13,000		\$113,856
Common Services	\$795,628	\$52,500		\$848,128
Roads	\$605,826	\$30,000	\$350,000	\$285,826
Storm	\$298,849	\$70,000		\$368,849
Water	\$746,417	2024 - \$71,850		\$818,267
Sewer	\$791,287	2024 - \$44,100		\$835,287
Waste	\$69,413	\$30,000		\$99,413
Community/Ag	\$45,190		\$17,285	\$27,905
Subdivision	\$47,468			\$47,468
Parks	\$186,559	\$32,000	\$200,000	\$18,559
Community Hall	\$174,626	\$8,900		\$183,526
Operating Projects	\$174,336	\$193,938	\$173,175	\$195,099
Miscellaneous	\$250,506			\$205,506
General	\$305,381			\$305,381
Off-Site Levies	\$1,947,797		\$115,000	\$1,832,797
Total	\$7,198,536	\$716,788	\$1,088,290	\$6,827,034

Grants

Canada Community Building Fund (CCBF)						
2024 Final Budget						
	2023	2024	2025	2026	2027	2028
	Actuals	Budget	Forecast	Forecast	Forecast	Forecast
Opening Balance	583,926	752,085	608,919	464,919	320,919	176,919
Annual Allocation	166,834	166,834	166,000	166,000	166,000	166,000
Projects Approved	-	(310,000)	(310,000)	(310,000)	(310,000)	(200,000)
Interest Earned	1,325					
Ending Balance	752,085	608,919	464,919	320,919	176,919	142,919
Proposed Projects						
Road Rehab		310,000	310,000	310,000	310,000	200,000
Total Projects	0	310,000	310,000	310,000	310,000	200,000

Municipal Sustainability Initiative (MSI) - Capital Funding						
2024 Final Budget						
	2023	2024	2025	2026	2027	2028
	Actuals	Budget	Forecast	Forecast	Forecast	Forecast
Opening Balance	2,731,283	1,630,207	(0)	(0)	(0)	(0)
Grant Received	294,269					
Projects Approved	(1,447,808)	(1,630,207)	-	-	-	-
Interest Earned	52,463					
Ending Balance	1,630,207	(0)	(0)	(0)	(0)	(0)
Proposed Projects						
Constructed Wetland	1,162,365	255,000				
Shop Additions	230,860	36,480				
Sand/Salt Box	54,583					
Storm Trunk 45th Ave/Canal		1,338,727				
Total Projects	1,447,808	1,630,207	0	0	0	0

Local Government Fiscal Framework (LGFF)						
2024 Final Budget						
	2023	2024	2025	2026	2027	2028
	Actual	Forecast	Forecast	Forecast	Forecast	Forecast
Opening Balance		-	50,104	130,792	480,792	980,792
Grant Received		550,104	580,688	500,000	500,000	500,000
Projects Approved	-	(500,000)	(500,000)	(150,000)	-	(110,000)
Interest Earned						
Ending Balance	-	50,104	130,792	480,792	980,792	1,370,792
Proposed Projects						
Sewer Lining		500,000	500,000			
Road Rehab						110,000
Miners Park Concrete Pad				150,000		
Total Projects	0	500,000	500,000	150,000	0	110,000