



BYLAW NO. 460-24
A BYLAW OF THE TOWN OF COALHURST IN THE PROVINCE OF ALBERTA
"2025 FEES & RATES BYLAW"

WHEREAS the *Municipal Government Act* provides that Council may pass a bylaw respecting the fees and rates a municipality may charge for services rendered;

AND WHEREAS the *Freedom of Information and Protection of Privacy Act*, as amended, states that a municipality must make certain information available to the public and that the Council may pass a bylaw to establish fees for the provision of such information;

AND WHEREAS the Council of the Town of Coalhurst, in the Province of Alberta deems it expedient to consolidate the fees, rates, and charges for various municipal services;

NOW, THEREFORE, the Council of the Town of Coalhurst, in the Province of Alberta, duly assembled, enacts as follows:

1.0 TITLE

1.1 This Bylaw may be cited as the "2025 Fees & Rates Bylaw".

2.0 DEFINITIONS

2.1 In this Bylaw:

- 2.1.1 **Act** or **MGA** means the *Municipal Government Act*, R.S.A. 2000, c. M-26, and associated regulations, as amended;
- 2.1.2 **Administration** means the administrative and operational arm of the Municipality, comprised of the various departments and includes all employees who operate under the leadership and supervision of the CAO;
- 2.1.3 **Chief Administrative Officer (CAO)** means the person appointed to the position in accordance with the MGA.
- 2.1.4 **Council** means the Council of the Town of Coalhurst;
- 2.1.5 **Session** means a four-hour block of time
- 2.1.6 **Town** means the Town of Coalhurst

3.0 GUIDELINES

- 3.1 The fees, rates, and charges payable for municipal services provided by the Town are outlined in Schedule A, which is attached to and forms part of this Bylaw. Such fees may be subject to GST.

- 3.2 The rates specified in Schedule A, which is attached to this Bylaw, may be amended from time to time upon the recommendation of the CAO and shall be approved by a Bylaw of Council.
- 3.3 Council may consider setting or permitting special rates for special circumstances, special items, or individual agreements with outside parties for any items not covered in Schedule A by way of Council resolution.
- 3.4 In the event this Bylaw conflicts with another existing Bylaw or Policy, this Bylaw shall take precedence.
- 3.5 This Bylaw and Schedule A will be reviewed for amendments annually by Administration as well as Council.

4.0 SEVERABILITY

- 4.1 If any clause in this bylaw is found to be invalid, it shall be severed from the remainder of the bylaw and shall not invalidate the whole bylaw.

5.0 REPEAL

- 5.1 The 2024 Fees & Rates Bylaw No. 449-23 is repealed.

6.0 ENACTMENT

- 6.1 This bylaw comes into force when it receives third reading and is signed by the Mayor and the CAO.

READ a FIRST time this 3rd day of December 2024.

READ a SECOND time this 3rd day of December 2024.

READ a THIRD and final time this 3rd day of December 2024.



Lyndsay Montana
Mayor



Karlene Betteridge
Chief Administrative Officer

Schedule A

CORPORATE SERVICES

Tax Certificate	\$30.00
NSF Cheques/Direct Debits	\$25.00
Tax Notifications	Actual +\$20.00
Copies of Assessment Notice	\$10.00
Document Reproduction/Document Search	\$5.00 per document
Assessment Appeal	
Per Parcel (Residential 3 or fewer dwelling and farmland)	\$50.00
Per Parcel (Residential 4 or more dwellings)	\$650.00
Per Parcel (Non-Residential)	\$650.00
Photocopies (including Minutes & Bylaws)	\$0.25/page
Fax (Send/Receive)	\$1.00/page
Business Licenses	
Home Occupation Business	\$25.00/year
Resident Commercial Business	\$75.00/year
Non-resident Commercial Business	\$200.00/year
Non-resident Contractor/Sub-trades – New construction	\$100/year
Hawker/Peddler License - Resident	\$25.00/year
Hawker/Peddler License – Non-Resident	\$100.00/year or \$25.00/day
Town News Advertisements	
Half Page Ad	\$30.00
Full Page Ad	\$60.00

DAVID A. VERES SOCIAL AREA (at Miners Memorial Park)

Social Area (hourly)	\$40.00
Social Area (session)	\$120.00
Social Area (day)	\$240.00
Nightly Camping Rate	\$25.00
Ball Diamond Rental – Evening	\$20.00
Ball Diamond Rental – Full Day	\$50.00
Soccer Fields – Per Game/Field	\$50.00
Soccer Fields – Per Day/Field	\$65.00
Damage/Security Deposits	
Social Area	\$200.00
Ball Diamonds (for tournaments – no refund if event cancelled)	\$100.00
Soccer Fields (for tournaments – no refund if event cancelled)	\$100.00

COMMUNITY CENTRE

Ron Coombes Room or Kitchen (hourly)	\$30.00
Ron Coombes Room or Kitchen (session)	\$90.00
Ron Coombes Room or Kitchen (day)	\$180.00
Ron Coombes and Kitchen (hourly)	\$50.00
Ron Coombes and Kitchen (session)	\$150.00
Ron Coombes and Kitchen (day)	\$300.00
Main Hall (hourly)	\$90.00
Main Hall (session)	\$270.00
Main Hall (day)	\$540.00
Complete Centre – Main Hall, Ron Coombes & Kitchen (day)	\$800.00
Weekend Package Main Hall, Ron Coombes Room & Kitchen Friday 6:00 PM to Sunday 4:00 PM	\$950.00
Damage/Security Deposits	
Main Hall	\$400.00
Ron Coombes Room	\$100.00
Kitchen	\$100.00

UTILITY RATES

WATER	
Residential/Church (per month)	
Flat	\$ 20.40
Per cubic metre (0-32)	\$ 1.416
Per cubic metre (>32)	\$1.75
Commercial	
Flat	\$ 25.50
Per cubic metre (0-32)	\$ 1.416
Per cubic metre (>32)	\$1.75
Acreages	
Flat	\$ 28.80
Per cubic metre (0-32)	\$ 1.416
Per cubic metre (>32)	\$1.75
Mobile Home Park	
Flat	\$ 2,242.25
Per cubic metre (0-3200)	\$ 1.416
Per cubic metre (>3200)	\$1.75
Railroad	
Flat	\$ 392.40
Per cubic metre (0-395)	\$ 1.416

Per cubic metre (>395)	\$1.75
County Water Station	
Flat	\$ 891.80
Per cubic metre (0-900)	\$ 1.416
Per cubic metre (>900)	\$1.75
Schools	
Flat	\$ 91.75
Per cubic metre (0-90)	\$ 1.416
Per cubic metre (>90)	\$1.75
Irrigation Fee (per month)	\$20.00
SEWER & STORM WATER (per month)	
Residential/Church/Commercial	\$ 43.50
Mobile Home Park	\$ 4783.95
Schools	\$ 412.70
Storm Water	\$5.57
WASTE MANAGEMENT (per month)	
Solid Waste – 95-gallon bin	\$21.00
Solid Waste – 95-gallon bin (seniors)	\$10.50
Solid Waste – 300-gallon bin	\$45.00
Solid Waste – County Acreage 95-gallon bin	\$45.00
Solid Waste – County Acreage 300-gallon bin	\$90.00
Recycling	\$3.15
OTHER UTILITY FEES	
Water Meter (replacement due to negligence or tampering)	\$725.00
Water Meter (as part of new construction)	\$725.00 + \$500.00 refundable deposit

PLANNING & DEVELOPMENT

RESIDENTIAL	
New Dwelling (single/2-unit)	\$225.00
Additional fee for discretionary applications	\$150.00
New Dwelling (multi-unit)	\$300.00
Additional fee for discretionary applications	\$150.00
Addition to Residential Buildings (addition, porches, decks, etc.)	\$75.00
Accessory Building (garage, shed) up to 500 sq. ft.	\$75.00
Accessory Building (garage, shed) over 500 sq. ft.	\$150.00
Home Occupation (permitted)	\$75.00
Discretionary Uses Applications (excluding new dwellings)	\$300.00
Manufactured Homes	\$225.00

NON-RESIDENTIAL	
Change of Use (permitted)	\$100.00
Change of Use (discretionary)	\$300.00
Commercial Building New or Addition under 5,000 sq. ft.	\$300.00
Commercial Building New or Addition 5,000 sq. ft. to 20,000 sq. ft.	\$500.00
Commercial Building New or Addition over 20,000 sq. ft.	\$1,000.00
OTHER FEES & RATES	
Waiver Requests up to 10% (and not requiring MSDA meeting)	\$100.00
Waiver Requests over 10%	\$300.00
Special MSDA Meeting Fee	\$300.00
Signage	\$75.00
Letter of Compliance	\$100.00
Letter of Compliance – Rush - 3 business days	\$150.00
Zoning Letter	\$75.00
Research Requests	\$100.00/hour, minimum of 1 hour charge
Encroachment Agreement	\$250.00
Demolition Permit	\$75.00
Demolition Permit Security Deposit	\$1,500.00
Area Structure Plan Application	\$2,500.00
Land Use Bylaw and Area Structure Plan Amendments	\$1,250.00
Amend Municipal development Plan	\$1,500.00
Subdivision Development and Appeal Board Appeal	\$500.00 50% returned if appeal is successful
PLANNING AND DEVELOPMENT PENALTIES	
Commencement of Development without a Development Permit	Double the permit fee
Post Construction Waiver	Double the permit fee
Penalties are in addition to the original permit or waiver fees	

BYLAW ENFORCEMENT

ANIMALS	
Sterilized Dog License	\$20.00/year
Unsterilized Dog License	\$40.00/year
Aggressive/Dangerous Dog (Sterilized) License	\$75.00/year
Aggressive/Dangerous Dog (Unsterilized) License	\$100.00/year
Replacement Tag	\$5.00/tag
Dog Fanciers License Application	\$25.00
Dog Fanciers License	\$25.00/year
Initial Impound Fee	\$50.00
Care and Sustenance	\$20.00/day
Veterinary Fee	Actual Cost
Euthanasia Fee	Actual Cost
Refundable Deposit of Sterilization	\$100.00
Adoption Fee	\$30.00
Deposit for a Dog Control Appeal Committee Meeting	\$350.00
Drop-off Fee (for cats owned by the individual and not trapped)	\$30.00
Urban Hen Licence	\$30.00/year
OTHER BYLAW FEES	
Unightly Premises Appeal	\$300.00