

Town of Coalhurst

Regular Meeting of Council MINUTES

Tuesday, February 21, 2023, at 6:00 PM
Council Chambers

PRESENT

COUNCIL: Mayor L. Montana
Deputy Mayor J. Potrie
Councillor H. Caldwell
Councillor S. Akkermans
Councillor D. Florence

STAFF: Jeffrey Coffman, Chief Administrative Officer (Interim)
Mike Passey, Director of Corporate Services
Karlene Betteridge, Coordinator of Legislative Services

1. Call to Order

Mayor Montana called the meeting to order at 6:01 PM.

2. Land Acknowledgement Statement

3. Adoption of the Agenda

M# 7370-23

MOVED that Council adopt the agenda of the Regular Meeting of Council on February 21, 2023, as presented.

Moved by: Councillor Akkermans

Carried

4. Adoption of Previous Minutes

4.1. **February 7, 2023, Regular Meeting of Council Minutes**

M# 7371-23

MOVED that Council adopt the minutes of the Regular Meeting of Council held on February 7, 2023, as presented.

Moved by: Councillor Caldwell

Carried

5. Delegations

5.1 **Citizens without Formal Notice**

None.

6. Business of Council

6.1. **Council Policy Template**

6.1 A - Briefing Note on the Council Policy Template

6.1 B - Draft Council Policy Template

M# 7372-23

MOVED that Council adopt the Council Policy Template as presented.

Moved by: Councillor Florence

Carried

6.2. **Council Remuneration Policy**

6.2 A - Briefing Note on the Council Remuneration Policy

6.2.B - Draft Council Policy

M# 7373-23

MOVED that Council accept for information the Draft Council Remuneration Policy.

Moved by: Councillor Florence

Carried

6.3. Deputy Mayor Potrie - Referral to Policy, Bylaw, Risk Review Committee

6.3 A - Deputy Mayor Potrie Council Report, Review Policy 74-02-04

M# 7374-23

MOVED that Council direct the CAO to review Administrative Policy 74-02-04 *Donation of Facilities Groups & Organizations & Special Birthday* in consideration of donated use of the community centre.

Moved by: Deputy Mayor Potrie

Carried

7. CAO Requests for Decision

7.1. **Prepayment of Debenture Briefing Note**

M# 7375-23

MOVED that Council postpone the CAO presentation regarding options for re-allocation of the debenture prepayments to the Regular Meeting of Council on March 21, 2023.

Moved by: Councillor Akkermans

Carried

8. Administration Reports

8.1. Director of Operations Report

M# 7376-23

MOVED that Council accept for information the Director of Operation Report as presented.

Moved by: Deputy Mayor Potrie

Carried

9. Councillor Reports

9.1 Verbal Reports

Mayor Montana

- Attended: Alberta Municipalities Safe and Healthy Communities Meeting; Policy, Risk, Bylaw Review Committee Meeting; Agenda Setting Committee Meeting; Coalhurst Solar Panel Project Grand Opening

Deputy Mayor Potrie

- Attended: Recreation and Culture Committee Meeting; FCSS Meeting; Agenda Setting Committee Meeting; Coalhurst Solar Panel Project Grand Opening

Councillor Akkermans

- Attended: Policy, Risk, Bylaw Review Committee Meeting; Coalhurst Solar Panel Project Grand Opening; Move it Move it.
- Upcoming meetings: SouthGrow Energy Forum and SouthGrow Executive Committee.

Councillor Caldwell

- Attended: Recreation and Culture Committee Meeting

Councillor Florence

- Attended: Policy, Risk, Bylaw Review Committee Meeting; Coalhurst Solar Panel Project Grand Opening; Asset Management Workshop; Bimonthly Highway 3 Twinning Committee Meeting; Community Futures Board Meeting

9.2. Minutes from the January 23, 2023, Policy, Bylaw, Risk Review Committee Meeting

M# 7377-23

MOVED that Council receive for information the Minutes of the Policy, Bylaw, Risk Review Committee held on January 23, 2023, as presented.

Moved by: Councillor Florence

Carried

10. Correspondence

10.1 Letter to Minister Copping, Town of Fox Creek Ambulance Service

M# 7378-23

MOVED that Council accept for information the correspondence as submitted.

Moved by: Councillor Akkermans

Carried

11. Closed Session

M# 7379-23

MOVED that Council enter the Closed Session at 6:37 PM.

Moved by: Councillor Florence

Carried.

Attendance included DCS Passey.

CAO Coffman and CLS Betteridge left the meeting at 6:37 PM.

CAO Coffman joined the meeting at 6:58 PM.

11.1. CAO Contract - Sections 24 (Advice from officials) and 29 (Information that is or will be available to the public) of the *Freedom of Information and Protection of Privacy Act*.

12. Business Arising from Closed Session

CLS Betteridge joined the meeting at 7:09 PM.

M# 7380-23

MOVED that Council move into Open Session at 7:09 PM.

Moved by: Councillor Caldwell

Carried

M# 7381-23

MOVED that Council direct the closed session discussions with respect to:

11.1 CAO Contract

remain confidential pursuant to Sections 24 (Advice from officials) and 29 (Information that is or will be available to the public) of the *Freedom of Information and Protection of Privacy Act*.

Moved by: Councillor Akkermans

Carried

M# 7382-23

MOVED that Council extend Interim CAO Coffman's amended contract to May 31, 2023.

Moved by: Mayor Montana

Carried

13. Adjournment

M# 7383-23

MOVED that Council adjourn the Regular Meeting of Council at 7:10 PM.

Moved by: Deputy Mayor Potrie

Carried



CAO



Mayor