

AGENDA ITEM 4a

**MINUTES: OF THE REGULAR MEETING OF COUNCIL HELD IN COUNCIL CHAMBERS ON TUESDAY, DECEMBER 6, 2022.**

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COUNCIL: LYND SAY MONTINA MAYOR  
HEATHER CALDWELL COUNCILLOR  
SCOTT AKKERMANS COUNCILLOR  
DEBORAH FLORENCE COUNCILLOR

STAFF: JEFFREY COFFMAN CHIEF ADMINISTRATIVE OFFICER  
KEVIN LEWIS DIRECTOR OF OPERATIONS  
MIKE PASSEY DIRECTOR OF CORPORATE SERVICES

REGRETS: JESSE POTRIE DEPUTY MAYOR

Mayor Montana called the meeting to order at 6:02 PM.

- M#7300-22 Cllr Caldwell moved the adoption of the agenda as amended. Carried
- M#7301-22 Cllr Florence moved the adoption of the Minutes of the Regular Meeting held November 15, 2022. Carried
- M#7302-22 Cllr Akkermans moved the adoption of the Minutes of the Finance Committee Meeting of November 22, 2022. Carried

**DELEGATIONS**

None

**BUSINESS OF COUNCIL**

- M#7303-22 6a. Mayor Montana moves that Council accept the recommendations from the Finance Committee meeting of November 22, 2022, and that Council approve the 2023 Operating and Capital Budgets. Carried
- M#7304-22 6b. Cllr Florence moves that Council amend the Procedure Bylaw (Bylaw 422-21) by:
- a. Deleting the word “CAO” in Section 16.1 and replacing it with “Agenda Setting Committee” and
  - b. Amending Sec 12.1 to read “The CAO shall ensure that Minutes show the names of those who voted in opposition to a Motion or Bylaw.” Carried
- M#7305-22 6c. Cllr Akkermans moves that Council instruct the CAO to arrange a working session with ORRSC, to review and deliberate the existing *Coalhurst Municipal Development Plan*. Carried

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6d. Cllr Akkermans moves that Council adopt the Council Remuneration Policy, as recommended by the Policy Bylaw Risk Review Committee, and further that the CAO review the comparator municipalities and present Council with a report at the January 17, 2023 Regular Meeting of Council.

Prior to a vote on this matter:

M#7306-22 Mayor Montana moved to postpone deliberation on the Policy pending more information from the CAO regarding the comparator municipalities and a report to Council at the January 17, 2023 Regular Meeting of Council.  
Carried  
OPPOSED: Councillor Florence

M#7307-22 6e. Cllr Florence moves that Council adopt the Council Travel and Hospitality Expense Policy, as recommended by the Policy Bylaw Risk Review Committee. Carried

M#7308-22 6f. Cllr Florence moves that Council hold an Open House and online opportunities no later than March 31, 2023, for the purpose of collecting resident feedback on preferred amenities in the Wetlands area, and further that the CAO report the collected feedback to Council no later than April 30, 2023. Carried

M#7309-22 6g. Mayor Montana moves that Cllr Florence attend the Government of Alberta announcement on Highway 3 twinning in Medicine Hat and the Truth and Reconciliation training in Standoff. Carried

M#7310-22 6h. Cllr Akkermans moves that Council amend the Utility Bylaw (BL 424-21) to permit Administration to include the option of moving unpaid utility bills to taxation, as recommended by the Policy Bylaw Risk Review Committee.  
Carried  
OPPOSED: Councillor Caldwell

M#7311-22 6i. Cllr Florence moves that the Governance Policies identified in Agenda Item 6.i become Operational Policies under the sole discretion of the CAO or her/his designate, as recommended by the Policy Bylaw Risk Review Committee. Carried

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6j. 2<sup>nd</sup> Reading of Fees and Rates Bylaw

Cllr Akkermans identified two non-substantive points of language clarity:

Pg 3: DAVID A. VERES SOCIAL AREA. Add “(at Miners Memorial Park)” in the heading.

Pg 6: BYLAW ENFORCEMENT. Add “licence” after “Sterilized Dog” and “Unsterilized Dog.”

- M#7312-22 Cllr Florence moved to amend the rate for “Land Use Bylaw / Area Structure Plan Amendments” (Page 6) to \$1000.00. Carried  
OPPOSED: Councillor Caldwell
- M#7313-22 Cllr Caldwell moves that Council approve 2<sup>nd</sup> Reading of Bylaw 439-22 (Fees and Rates Bylaw), as amended. Carried
- M#7314-22 6k. Cllr Akkermans moves that Council approve 3<sup>rd</sup> Reading of Bylaw 439-22 (Fees and Rates Bylaw). Carried
- M#7315-22 6l. Cllr Florence moves that Council approve 2<sup>nd</sup> Reading of Bylaw 440-22 (Borrowing Bylaw). Carried
- M#7316-22 6m. Cllr Akkermans moves that Council approve 3<sup>rd</sup> Reading of Bylaw 440-22 (Borrowing Bylaw). Carried
- M#7317-22 6n. Cllr Caldwell moves that Council support the Town of Picture Butte's application under the Alberta Community Partnership grant program for the creation and operation of a regionalized emergency management program involving the municipalities of Coaldale, Coalhurst, Lethbridge County, Nobleford, Picture Butte and Barons. Carried

**CAO REQUESTS FOR DECISION**

None

**COUNCILLOR REPORTS**

Cllr Florence: attendance at: Staff / Community Leaders organization meeting, Hwy 3 Twinning Development Association (virtual), Policy Bylaw Risk Review Committee, Inter Municipal Committee (Lethbridge County), Announcement for Hwy 3 twinning (in Medicine Hat), Community Futures Board, Staff / Community Leaders Appreciation Dinner (MC).

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Cllr Florence advised Council that John Coombs received the QEII Jubilee Award.

Cllr Akkermans: attendance at: Policy Bylaw Risk Review Committee, Staff / Community Leaders Appreciation Dinner, SouthGrow Board Meeting.

Cllr Akkermans asked that all Committee minutes be included on the Regular Meeting agenda. He also asked to serve on the SouthGrow executive.

M#7318-22 Mayor Montana moved that Council support Cllr Akkermans to serve on the executive of SouthGrow. Carried

Cllr Caldwell: attendance at: several Green Acres Foundation meetings, MSDA, Staff / Community Leaders Appreciation Dinner. Online attendance at LGFF update from Alberta Municipalities.

Cllr Caldwell advised Council that MSDA is receiving more applications for residential solar panels.

Mayor Montana: attendance at: Staff / Community Leaders Appreciation Dinner. Inter Municipal Committee (Lethbridge County), Chinook Arch Meeting (budget will not be increased), Mayors and Reeves, Turkey Bingo.

Mayor Montana advised Council that the Chinook Arch budget will not be increased in 2023. She also advised Council that Jess Walton (High Fitness) had a successful "GLOvember" fundraiser for stocking stuffers for seniors and Angel Tree. Mayor Montana informed Council that a Safe and Healthy Communities Meeting is upcoming.

**CAO REPORT**

9a. The CAO submitted a written Report. He advised Council verbally that the RCMP had undertaken patrols and check stops on the December 3<sup>rd</sup> and 4<sup>th</sup> weekend. Members of Council asked questions of the CAO.

M#7319-22 Mayor Montana moved that Council receive the CAO Report. Carried

9b. DCS Passey advised Council of the status of Town debentures.

M#7320-22 Mayor Montana moved that Council receive the Director of Corporate Services Report and that the CAO gather additional information for the January 17, 2023 Regular Meeting of Council. Carried

Cllr Akkermans moved to receive the Director of Operations Report, as information. Carried

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**CORRESPONDENCE**

Cllr Caldwell moved to accept the correspondence as information. Carried

**CLOSED SESSION**

M#7321-22 Cllr Florence moved that Council move to a Closed Session, at 7:47 PM. Carried

Attendance included CAO Coffman, Director of Operations, Director of Corporate Services for Agenda Items 11a. and 11b.  
Director of Corporate Services and Director of Operations left the Meeting after Agenda Item 11b.

M#7322-22 Cllr Akkermans moved that Council move into Public Session, at 8:57 PM. Carried

**BUSINESS ARISING FROM CLOSED SESSION**

M#7323-22 Cllr Akkermans moved that Council direct that the closed meeting discussions with respect to:

- 1. Land transaction – FOIP s. 24(1)
- 2. Housing strategy – FOIP s. 24(1)
- 3. Interim CAO Contract Extension – FOIP s. 16(1)
- 4. CAO Hiring Process – FOIP s. 19(1)

remain confidential pursuant to the applicable sections of the Freedom of Information and Protection of Privacy Act. Carried

**BUSINESS ARISING FROM CLOSED SESSION**

M#7324-22 Mayor Montina moves that Council extend the contract of the Interim Chief Administrative Officer (CAO) from December 31, 2022 to February 28, 2023, and further that Council delete Section 9.6 of the Interim CAO Contract to permit the Interim CAO to fulfill his teaching obligations with the University of Lethbridge, commencing January 4<sup>th</sup>, 2023. Carried

**ADJOURNMENT**

M#7325-22 Cllr Caldwell moved the meeting adjourned at 8:58 PM. Carried

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Mayor

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Chief Administrative Officer