

**MINUTES: OF THE THIRTEENTH REGULAR MEETING OF COUNCIL,
2021/2022 HELD IN COUNCIL CHAMBERS ON TUESDAY, JUNE
21, 2022**

COUNCIL: LYND SAY MONTINA MAYOR
HEATHER CALDWELL DEPUTY MAYOR
SCOTT AKKERMANS COUNCILLOR
DEBORAH FLORENCE COUNCILLOR
JESSE POTRIE COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER
SARAH MITCHELL DEVELOPMENT OFFICER
LESLEY LEBLANC EXECUTIVE ASSISTANT TO THE CAO

DELEGATES: DIANE HORVATH TOWN PLANNER

GALLERY: 2 ATTENDEES

Public Hearing

Mayor Montana called the Public Hearing to order at 7:00 p.m.

M#7153-22 Mayor Montana moved that the Council of the Town of Coalhurst hereby go into a Public Hearing for the purpose of considering proposed Bylaw No. 434-22 - Land Use Bylaw Amendment and proposed Bylaw No. 435-22 – Land Use Bylaw Amendment. Carried

- The purpose of the Hearing is to allow public input into proposed Bylaw No. 434-22, being a Bylaw to amend Land Use Bylaw No. 354-12, by:
 - redesignating a portion of SE1/4 21-9-22-W4M (Legal Subdivision 1) from “Transitional – TR” Land Use District to “Parks and Recreation – PR” Land Use District
 - adding “Utilities” as a permitted use to Schedule 2, Parks and Recreation Land Use District, Section 2.1
- and;
to allow public input into proposed Bylaw No. 435-22 being a Bylaw to amend Land Use Bylaw No. 354-12, by:
 - amending Schedule 5, Use Specific Standard, Section 11 Cannabis Retail Store to delete Section 11(d) which requires a retail cannabis store be setback 100m (328 feet) from the boundary of a parcel of land zoned “Public Institutional – PI”.
- The Hearing is being held under the authority of the Municipal Government Act.

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- The rules and procedures that will be used at the Hearing.

Chief Administrative Officer Hauta provided a compliance report for Bylaw No. 434-22:

- Bylaw No. 434-22 was given first reading on May 10, 2022.
- Notice of the Public Hearing was mailed to every residence within the Town of Coalhurst. In addition, the notice was posted in the June Town News, posted on the Town's web site, posted on the Town's social media sites, posted on the Electronic Message Centre located at the Town Administration Office and posted on a bulletin board at the Town Administration Office.
- Advertising was done in accordance with the Municipal Government Act and the Town of Coalhurst Land Use Bylaw.
- One written submission with no concerns for the proposed amendments to the Land Use Bylaw was received and was read aloud by Chief Administrative Officer Hauta.

Public Response

- Town Planner Horvath provided a brief overview of the proposed Bylaw and changes to the existing Land Use Bylaw.
- Those individuals who were in attendance, and who wished to, were invited to speak one at a time.

Chief Administrative Officer Hauta provided a compliance report for Bylaw No. 435-22:

- Bylaw No. 435-22 was given first reading on May 17, 2022.
- Notice of the Public Hearing was mailed to every residence within the Town of Coalhurst. In addition, the notice was posted in the June Town News, posted on the Town's web site, posted on the Town's social media sites, posted on the Electronic Message Centre located at the Town Administration Office and posted on a bulletin board at the Town Administration Office.

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- Advertising was done in accordance with the Municipal Government Act and the Town of Coalhurst Land Use Bylaw.
- One written submission with no concerns for the proposed amendment to the Land Use Bylaw was received and was read aloud by Chief Administrative Officer Hauta.

Public Response

- Town Planner Horvath provided a brief overview of the proposed Bylaw.
- Those individuals who were in attendance, and who wished to, were invited to speak one at a time.
- Summary of verbal points raised by the applicant:
 - can employ 6-9 people
 - must comply with the Federal and Provincial regulations
 - other business has clean status
- Summary of verbal points raised by the public:
 - not safe for families

Mayor Montina advised those present that:

1. Council will be discussing the Bylaws and all the information presented at the Public Hearing.
2. Only those Council members present at the Public Hearing will take part in the decision.

M#7154-22 Mayor Montina moved that the Council of the Town of Coalhurst close the Public Hearing at 7:25 p.m. Carried

Gallery members left the Council Chambers at 7:26 p.m.

THIRTEENTH REGULAR MEETING

Mayor Montina called the meeting to order at 7:26 p.m.

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- M#7155-22 Councillor Akkermans moved the adoption of the Minutes of the Twelfth Regular Meeting held June 7, 2022. Carried
- M#7156-22 Deputy Mayor Caldwell moved the adoption of the Minutes of the Special Meeting held June 14, 2022. Carried
- M#7157-22 Councillor Potrie moved the adoption of the agenda as circulated. Carried

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Bylaws

a. Bylaw No. 434-22 – Land Use Bylaw Amendment

- M#7158-22 Deputy Mayor Caldwell moved that Bylaw No. 434-22, Land Use Bylaw Amendment, is hereby read a second time. Carried

- M#7159-22 Councillor Akkermans moved that Bylaw No. 434-22, Land Use Bylaw Amendment, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried

b. Bylaw No. 435-22 – Land Use Bylaw Amendment

- M#7160-22 Councillor Florence moved that Bylaw No. 435-22, Land Use Bylaw Amendment, is hereby read a second time. Carried

- M#7161-22 Deputy Mayor Caldwell moved that Bylaw No. 435-22, Land Use Bylaw Amendment, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried

Town Planner Horvath and Development Officer Mitchell left the Council Chambers at 7:34 p.m.

BUSINESS ARISING

- 1. National Police Federation: correspondence had been received from the National Police Federation regarding a request for Quote of Support.
- 2. Lethbridge County: Town information had been provided regarding Lethbridge County Development Permit Application 2022-086.
- 3. Town of High River: correspondence had been received from the Town of High River regarding a Coal Policy for Alberta – 2022 and Beyond.

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4. Provincial EMS Service Planning Team: correspondence had been received from the Provincial EMS Service Planning Team regarding EMS in Alberta – What we Heard and Future Planning.
5. MPE Engineering Ltd.: Main Constructed Wetland Tender Summary and Recommendation

M#7162-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby accepts the recommendation from MPE Engineering Ltd. and awards the tender for the Main Constructed Wetland to the low bidder McNally Contractors (2011) Ltd from Lethbridge, Alberta for the amount of Four Million Nine Hundred and Thirty Two Thousand Five Hundred and Three Dollars and Seventy Three Cents (\$4,932,503.73), which includes a Three Hundred and Fifty Thousand Dollar (\$350,000.00) unforeseen work allowance and 5% GST. Carried

Kiara Horak, Jayden Scott and Evan Weekes arrived at 7:52 p.m.

DELEGATIONS

1. Mayor's Community Award: Kiara Horak, Jayden Scott and Evan Weekes met with Council to present an application, respectively, for consideration for the Mayor's Community Award.

Kiara Horak, Jayden Scott and Evan Weekes left the Council Chambers at 8:41 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
 - a. Municipal Subdivision and Development Authority: held June 7, 2022
 - b. Policy/Bylaw Review Committee: held June 13, 2022

M#7163-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby authorize Administration to draft an amendment to Policy No. 66-02-02 - Development Permits to include the addition of a refundable deposit of \$500.00, paid upon submission of the development permit application process, to ensure a water meter is installed at the correct time to help to cover the costs of water being used at the time of construction. Carried

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- M#7164-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby draft an amendment to Bylaw No. 236-97 – a Bylaw to Provide for the Payment of an Allowance on the Prepayment of Taxes and For Penalties to be Charged on the Non-Payment of Taxes and Bylaw No. 267-99 – a Bylaw to Amend Bylaw No. 236-97 to remove the prepayment allowance provision. Carried
- M#7165-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby authorize Administration to draft an amendment to Bylaw No. 387-16 – a Bylaw to Provide for the Implementation of a Pre-Authorized Tax Payment Plan to remove reference for a Prepayment Incentive. Carried
- M#7166-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby approves Policy No. 24-01-01 – Payments, as presented. Carried
- c. Staff/Volunteer Appreciation Event Committee: held June 14, 2022
 - d. Recreation and Culture Committee: held June 16, 2022
- M#7167-22 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby approves payment of a Five Hundred Dollar (\$500.00) honorarium for an individual to organize the 2022 Miner’s Days parade, as recommended by the Recreation and Culture Committee. Carried
- M#7168-22 Mayor Montina moved that the Council of the Town of Coalhurst hereby accepts the resignation of Mayor Lyndsay Montina from the Recreation and Culture Committee and that Councillor Potrie be appointed in her place for the remainder of the 2021/2022 term. Carried
- M#7169-22 Councillor Florence moved that the Committee Minutes presented in this meeting are accepted. Carried

2. Internal Reports:

- a. Financial Report: Year to Date

M#7170-22 Councillor Akkermans moved that the Internal Reports presented in this meeting are accepted. Carried

3. CAO Report:

CAO Hauta presented a written report to Council.

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i. CAO

- Solar Energy Project
- Enabling Housing Choice Follow Up
- Sundance Ridge Developments Inc.
- Parade Invitations

M#7171-22 Councillor Potrie moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried

4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Florence: Highway 3 Twinning Development Association meeting, Sunny South News misquotes
- b. Councillor Potrie: Palliser School Division Value Scoping session
- c. Deputy Mayor Caldwell: Palliser School Division Value Scoping session, Alberta Municipalities 2022 Summer Leaders' Caucus
- d. Mayor Montana: Palliser School Division Value Scoping session, Alberta Municipalities 2022 Summer Leaders' Caucus

5. External Reports

- a. Family & Community Support Services: Report to Municipalities

M#7172-22 Councillor Florence moved that the External Reports presented in this meeting are accepted. Carried

CORRESPONDENCE

- a. County of St. Paul re: Rising Cost of Alberta Utility Fees
- b. Alberta Municipal Affairs re: Bill 21
- c. Alberta Municipal Affairs re: Potential Legislative Changes

M#7173-22 Councillor Akkermans moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried

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OTHER BUSINESS

- a. Alberta Emergency Management Agency: Emergency Management Exemplary Service Award Nominations Open
- b. Health Minister, Jason Copping: Conversation About Healthcare in Alberta

M#7174-22 Councillor Potrie moved that Council close the meeting to the public for Agenda item 9.a. Coalhurst High School – 2022 Scholarships, as per Section 17 of the Freedom of Information and Protection of Privacy Act, at 9:13 p.m. Carried

M#7175-22 Councillor Akkermans moved that Council return to open meeting at 9:41 p.m. Carried

- c. Coalhurst High School: 2022 Scholarships

M#7176-22 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby award scholarships to the following Coalhurst High School Students for 2022:

Mayor’s Community Award – Jayden Scott
Grade 8 – Reanna Fontaine
Grade 9 – Rowan Desserre
Grade 10 – Asia McIntyre
Grade 11 – James Shea
Carried

ADJOURNMENT

M#7177-22 Councillor Potrie moved the meeting adjourned at 9:44 p.m. Carried

Mayor

Chief Administrative Officer