

FORM F: APPLICATION FOR LAND USE BYLAW OR STATUTORY DOCUMENT AMENDMENT

OFFICE USE			
Application No:	Roll No:	<input type="checkbox"/> Redesignation	<input type="checkbox"/> Text Amendment
Application Received:	Application Fee:	Land Use District:	Date submitted to ORRSC:
Application Deemed:		Deadline for Missing Documentation:	<input type="checkbox"/> Site Plan
Date Incomplete:	Date Complete:		<input type="checkbox"/> Conceptual Design Scheme or ASP
First Reading Date:	Public Hearing Date:	Second/Third Reading Date(s):	<input type="checkbox"/> Certificate of Title (not older than 60 days prior to application date)

A refusal is **not** appealable and a subsequent application for amendment involving the same lot and/or the same or similar use may not be made for at least 12 months after the date of refusal.

IMPORTANT NOTE: Although administration is in a position to advise on the principle or details of any proposals, such advice must not be taken in any way as official consent.

PREFERRED METHOD OF DELIVERY (PLEASE SELECT ONE)

- Email:** I wish to receive all official written documentation for my application by email.
- Letter Mail:** I wish to receive all official written documentation for my application by letter mail.
- In-person Pickup:** I wish to pickup all official written documentation for my application from the Town Office myself (applicant will be notified by phone when documents are available for pick-up).

APPLICANT INFORMATION

Applicant's Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Registered Landowner's Name: _____

Phone: _____ Email: _____

Mailing Address: _____

Applicant's interest in the proposed development if not the registered owner:

- Agent Contractor Tenant Other: _____

PROPERTY INFORMATION

Municipal Address: _____

Legal Description: Plan _____ Block _____ Lot(s)/Unit _____

OR Quarter _____ Section _____ Township _____ Range _____ W4M

AMENDEMENT INFORMATION

What is the proposed amendment:

LUB Text Amendment

Land Use Redesignation

MDP Amendment

ASP Amendment

IF TEXT AMENDMENT:

For text amendments, attach a description including:

- The section(s) to be amended;
- The change(s) to the text; and
- The reason(s) for change(s).

IF LAND USE REDESIGNATION (REZONING):

Current Land Use Designation (zoning): _____

Proposed Land Use Designation (zoning): _____

Land Use Bylaw no. 354-12 (Administration Section 50) regulates the information required to accompany an application for redesignation. A descriptive narrative detailing the following is required:

- The proposed designation and future land use(s);
- If and how the proposed redesignation is consistent with applicable statutory plans;
- The compatibility of the proposal with surrounding uses and zoning;
- The development suitability or potential of the site, including identification of any constraints and/or hazard areas (e.g. easements, soil conditions, topography, drainage, etc.);
- Availability of facilities and services (sewage disposal, domestic water, gas, electricity, fire and police protection, schools, etc.) to serve the subject property while maintaining adequate levels of service to existing development; and
- Any potential impacts on public roads.

An Area Structure Plan or Conceptual Design Scheme may be required in conjunction with this application where:

- Redesignating land from Parks and Recreation (PR) to another district;
- Multiple parcels of land are involved;
- More than four lots could be created;
- Several pieces of fragmented land are adjacent to the proposal;
- Internal public roads would be required;
- Municipal services would need to be extended; or
- Required by Council of the Municipal Subdivision and Development Authority.

The Development Officer or Council may also require a:

- Geotechnical report; and/or
- Stormwater management plan.

ABANDONED WELL INFORMATION

The applicant acknowledges that there are no abandoned wells within the limits of the Town of Coalhurst and as such there are no abandoned wells in the lands affected by this application.

Applicant's Initials: _____

DECLARATION OF APPLICANT

The information given on this form is full and complete and is, to the best of my knowledge, a true statement of the facts in relation to the application. **I/We hereby certify that the registered owner of the land is aware of, and in agreement with this application.**

I also consent to an authorized person designated by the municipality to enter upon the subject land and building(s) for the purpose of an inspection during the processing of this application.

IMPORTANT: This information may also be shared with appropriate government/other agencies and may also be kept on file by those agencies. The application and related file contents will become available to the public and are subject to the provisions of the Freedom of Information and Protection of Privacy Act (FOIP).

Date: _____ **Applicant's Signature:** _____

Registered Owner's Signature: _____
(Required, if different from applicant)