

<p align="center">TOWN OF COALHURST POLICY & PROCEDURE MANUAL</p>	<p>SECTION: <i>ADMINISTRATION (OFFICE)</i></p>
<p>POLICY: <i>VOLUNTEER APPRECIATION AWARDS</i></p>	<p>POLICY NUMBER: <i>00-01-12</i></p>

PURPOSE

To recognize Coalhurst & area residents who have made a significant contribution to the community and who have contributed to the quality of life in Coalhurst through volunteerism in any field

COUNCIL POLICY

1. Volunteer Appreciation Certificates will be awarded upon receipt of a nomination and approval of Council.
2. Notice that the Town accepts nominations will be published in the Town News.
3. Nominations will be accepted for individuals who have made a significant contribution to Coalhurst. Recipients will be recognized for their efforts in conjunction with a recognized group or organization or as an individual in his/her neighbourhood.

FORMS

1. Nomination form

Revision # 3 - June 18, 2002
Revision #4 – February 17, 2015