

**MINUTES: OF THE SIXTH REGULAR MEETING OF COUNCIL, 2021/2022  
HELD IN COUNCIL CHAMBERS ON TUESDAY, MARCH 1, 2022**

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COUNCIL: LYND SAY MONTINA MAYOR  
HEATHER CALDWELL DEPUTY MAYOR  
SCOTT AKKERMANS COUNCILLOR  
DEBORAH FLORENCE COUNCILLOR  
JESSE POTRIE COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER  
LESLEY LEBLANC EXECUTIVE ASSISTANT TO THE CAO

DELEGATES: MITCH SORS DAHL INTERIM FIRE CHIEF

Mayor Montana called the meeting to order at 6:59 p.m.

M#6985-22 Councillor Akkermans moved the adoption of the Minutes of the Fifth Regular Meeting held February 15, 2022. Carried

M#6986-22 Deputy Mayor Caldwell moved the adoption of the agenda as circulated. Carried

**DELEGATIONS**

1. Interim Fire Chief Mitch Sorsdahl: Interim Fire Chief Sorsdahl met with Council to present the Joint Chiefs Committee Terms of Reference for review and consideration.

M#6987-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby approves the Joint Chiefs Committee Terms of Reference, Revised January 26, 2022, as presented. Carried

Interim Fire Chief Sorsdahl left the Council Chambers at 7:12 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Committee Minutes:**

a. Policy/Bylaw Review Committee: held February 14, 2022

M#6988-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby approve Policy No. 00-01-15 – Smoke and/or Vape Free Environments, as amended, and presented. Carried

M#6989-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby adopt Bylaw No. 432-22 – Smoke and/or Vape Free Playgrounds and Athletic Fields Bylaw, as amended, and presented. Carried

M#6990-22 Deputy Mayor Caldwell moved that Bylaw No. 432-22, Smoke and/or Vape Free Playgrounds and Athletic Fields Bylaw, is hereby read a first time. Carried

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- M#6991-22 Councillor Florence moved that Bylaw No. 432-22 is hereby read a second time. Carried
- M#6992-22 Mayor Montina moved that Bylaw No. 432-22 be given three readings at this meeting. Carried Unanimously
- M#6993-22 Councillor Potrie moved that Bylaw No. 432-22, Smoke and/or Vape Free Playgrounds and Athletic Fields Bylaw, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried
- M#6994-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby approve Policy No. 11-01-06 – Council Recognition, as amended and presented. Carried
- M#6995-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby rescind Policy No. 00-01-23 – Youth Committee. Carried
- M#6996-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby authorize Administration to send a letter to the Recreation and Culture Committee suggesting that an information package be given to all local groups/organizations outlining procedures for requests for advertising their events through the Town Office. Carried
- b. Municipal Subdivision and Development Authority: held February 15, 2022
  - c. Community Sustainability/Enhancement Committee: held February 17, 2022
- M#6997-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby request Administration to bring forward the final quotes for the Coalhurst Pathways – Scope Change #1 work for consideration prior to proceeding further. Carried
- d. Recreation and Culture Committee: held February 17, 2022
  - e. Risk Management Committee: held February 22, 2022
- M#6998-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby approve the following 2022 Capital Projects, at a cost not to exceed One Hundred and Fifty Thousand Dollars (\$150,000.00), with funding to be provided from the Gas Tax Fund:
- 1) Recrown on the gravel portion of Range Road 22-3 between 45 Avenue and 55 Avenue – estimate \$25,000.00

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2) New sidewalk on the east side of 6 Street between the Coalhurst Legion parking lot and the Coalhurst IDA Pharmacy parking lot plus crosswalk at the intersection of 6 Street and 52 Avenue – estimate \$30,000.00

3) Sidewalk and tile drain replacement on the west side of Spruce Drive between 50 Avenue and 51 Avenue – estimate \$75,000.00

Carried

f. Committee of the Whole: held February 22, 2022

M#6999-22 Councillor Akkermans moved that the Committee Minutes presented in this meeting are accepted. Carried

**2. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Tax Collection
- Safety Codes Council 2021 Internal Review
- Coalhurst Fire Department Meeting
- Solar Energy Project

ii. Director of Operations

- Spring Clean Up
- Splash Pad Coating at Spray Park
- Mower

M#7000-22 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby accepts the recommendation from Administration for the purchase of a 2022 John Deere 1570 TerrainCut Commercial front mower with a 72 inch Fastback commercial rear discharge deck from Western Tractor Company Inc. in Lethbridge, Alberta for the amount of Forty Thousand Seven Hundred and Forty Dollars (\$40,740.00), including GST. Furthermore, that the purchase shall be included in the 2022 Final Capital Budget with funding to be provided from the Municipal Sustainability Initiative Capital Component. Carried

M#7001-22 Councillor Florence moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried

**3. Council Member Reports/Questions**

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In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Akkermans: Elected Officials Education Program Strategic Planning and the Impact on Municipal Finance Part I & II, SouthGrow Regional Initiative Executive meeting, Economic Developers of Alberta Leaders' Summit & Conference

M#7002-22 Mayor Montana moved that Councillor Akkermans is hereby authorized to attend the Economic Developers of Alberta Leaders' Summit & Conference, in Kananaskis, on April 6-8, 2022. Carried

- b. Councillor Florence: Community Futures Lethbridge Region meeting, Elected Officials Education Program Strategic Planning and the Impact on Municipal Finance Part I & II, CodeRed discuss at a future meeting
- c. Deputy Mayor Caldwell: Green Acres Foundation Executive & Regular meetings
- d. Mayor Montana: Telephone Town Hall with Minister of Municipal Affairs, Ric McIver, Chinook Arch Regional Library System meeting

**CORRESPONDENCE**

- a. Lethbridge County re: Fire Restriction Lifted in Lethbridge County
- b. Alberta Municipal Affairs re: Budget 2022
- c. FCM re: What FCM has Achieved for its Members

M#7003-22 Councillor Akkermans moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried

**OTHER BUSINESS**

- a. Peter Julian, MP – New Westminster-Burnaby: Endorsement for Bill C-229

M#7004-22 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to submit a letter of support and endorsement to Peter Julian, MP – New Westminster-Burnaby for Bill C-229 banning symbols of hate. Defeated

- b. Alberta Seniors and Housing: Affordable Housing Needs Assessment

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M#7005-22 Mayor Montana moved Deputy Mayor Caldwell and Councillor Potrie are hereby authorized to attend a virtual engagement session regarding Affordable Housing Needs Assessment, on March 8, 2022. Carried

c. Oldman River Regional Services Commission: Council Orientation

M#7006-22 Councillor Florence moved that all members of Council are hereby authorized to attend the Oldman River Regional Services Commission Council Orientation, in Lethbridge, on March 24, 2022. Carried

d. Alberta/NWT Command – Royal Canadian Legion: Military Service Recognition Book Ad

M#7007-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby authorizes the purchase of a 1/10 page colour ad in the Royal Canadian Legion “Military Service Recognition Book” for the price of Three Hundred and Seventy Five Dollars (\$375.00) including GST. Carried

e. Minister of Municipal Affairs: 2022 Municipal Sustainability Initiative Extension Amending Memorandum of Agreement

M#7008-22 Councillor Akkermans moved that Mayor Montana and Chief Administrative Officer Hauta are hereby authorized to enter into a 2022 Municipal Sustainability Initiative Extension Amending Memorandum of Agreement between Her Majesty The Queen in Right of the Province of Alberta, as represented by the Minister of Municipal Affairs, and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried

f. Council Communication Plan

g. Community Engagement and Strategic Alignment Committee: Terms of Reference

M#7009-22 Mayor Montana moved that the Council of the Town of Coalhurst hereby approves the Community Engagement and Strategic Alignment Committee Terms of Reference, as presented, and amended. Carried

**ADJOURNMENT**

M#7010-22 Deputy Mayor Caldwell moved the meeting adjourned at 9:58 p.m. Carried

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Mayor

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Chief Administrative Officer