

**MINUTES: OF THE FOURTH REGULAR MEETING OF COUNCIL, 2021/2022  
HELD IN COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 1,  
2022**

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COUNCIL:	LYNDSAY MONTINA HEATHER CALDWELL SCOTT AKKERMANS DEBORAH FLORENCE JESSE POTRIE	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER EXECUTIVE ASSISTANT TO THE CAO
DELEGATES:	SHANNON FRANK	EXECUTIVE DIRECTOR, OLDMAN WATERSHED COUNCIL

Mayor Montana called the meeting to order at 6:59 p.m.

M#6962-22 Councillor Potrie moved the adoption of the Minutes of the Third Regular Meeting held January 18, 2022. Carried

M#6963-22 Councillor Akkermans moved the adoption of the agenda as circulated, with the following amendments:  
add: 6.d. Kim Horak re: Resignation – Recreation and Culture Committee  
Carried

**DELEGATIONS**

1. Oldman Watershed Council: Shannon Frank, Executive Director of the Oldman Watershed Council, met with Council to provide an update.

Ms. Frank left the Council Chambers at 7:23 p.m.

Jeff Carlson, Board Chair, and Dawna Coslovi, CEO, Green Acres Foundation, joined the meeting through electronic means at 7:26 p.m.

2. Green Acres Foundation: Jeff Carlson, Board Chair, and Dawna Coslovi, CEO of the Green Acres Foundation, met with Council to provide an overview and future plans.

Mr. Carlson and Ms. Coslovi left the meeting at 7:46 p.m.

Mayor Montana recessed the meeting at 7:46 p.m.

Mayor Montana reconvened the meeting at 7:55 p.m.

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**BUSINESS ARISING**

1. Natural Resources Conservation Board: correspondence had been received from the Natural Resources Conservation Board regarding responses for the Double H Feeders Ltd. Public Hearing.
2. Oldman River Regional Services Commission: correspondence had been received from the Oldman River Regional Services Commission regarding a Subdivision Application Decision for NW1/4 14-9-22-W4M/Lethbridge County.
3. Alberta Emergency Management Agency: correspondence had been received from Garry Dzioba, Field Officer South Region, Alberta Emergency Management Agency, regarding Emergency Management Regionalization.

M#6964-22 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes a letter, from Mayor Montana, be sent to The Honourable Ric McIver, Minister of Municipal Affairs, regarding appreciation for his support towards Emergency Management Regionalization. Carried

4. Kim Horak: Resignation

M#6965-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby accept the resignation of Kim Horak as a Member-at-Large appointment to the Recreation and Culture Committee, effective immediately. Carried

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Committee Minutes:**

- a. Committee of the Whole: held January 25, 2022

M#6966-22 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby appoint Deputy Mayor Caldwell to the Community Engagement and Strategic Planning Process Task Force. Carried

M#6967-22 Councillor Florence moved that the Committee Minutes presented in this meeting are accepted. Carried

2. **Internal Reports:**

- a. Financial Report: for months ending December 31, 2021

M#6968-22 Councillor Akkermans moved that the Internal Reports presented in this meeting are accepted. Carried

**3. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- 2021 Compensation Review
- Solar Energy Project
- Job Postings
- Tax Collection Update

ii. Director of Operations

- Assessment of Roadways and Sidewalks

M#6969-22 Councillor Potrie moved that the Council of the Town of Coalhurst hereby accept the proposal from MPE Engineering Ltd. for the completion of a Transportation Master Plan Study, as stated in a January 21, 2022 letter, for a fee of Sixty Two Thousand Five Hundred Dollars (\$62,500.00) plus GST, subject to successful approval for funding from the Federation of Canadian Municipalities Municipal Asset Management Program (MAMP) at 80% of total eligible project costs, or, funding from the Alberta Community Partnership (ACP) Program at 100% of total eligible project costs. Carried

iii. Fire Chief

- Membership
- Equipment
- COVID-19
- Call Responses

M#6970-22 Mayor Montana moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried

**4. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

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- a. Councillor Florence: Community Futures Lethbridge Region meeting, SouthGrow Regional Initiative Economic Development for Elected Officials course, Alberta Justice and Solicitor General Municipal Engagement Session, Keep Alberta RCMP Community Engagement Tour, Alberta Municipalities Response to Study on Independent Provincial Police Service Engagement Event
- b. Councillor Potrie: SouthGrow Regional Initiative Economic Development for Elected Officials course, Keep Alberta RCMP Community Engagement Tour
- c. Councillor Akkermans: SouthGrow Regional Initiative Economic Development for Elected Officials course, Subdivision and Development Appeal Board member training, SouthGrow Regional Initiative Executive meeting, Council Motion Register
- d. Deputy Mayor Caldwell: Alberta Justice and Solicitor General Municipal Engagement Session, Green Acres Foundation meeting, Economic Developers Alberta Recovery and Resiliency course
- e. Mayor Montana: Alberta Justice and Solicitor General Municipal Engagement Session, Keep Alberta RCMP Community Engagement Tour, Alberta Municipalities Response to Study on Independent Provincial Police Service Engagement Event, Munis 101, Truth and Reconciliation webinar

**5. External Reports**

- a. Green Acres Foundation: 2022 Requisition
- b. SouthGrow Regional Initiative: Electric Vehicle Charging Program

M#6971-22 Councillor Florence moved that the External Reports presented in this meeting are accepted. Carried

**CORRESPONDENCE**

- a. Director Towns South, AUMA re: Alberta Municipalities Director Update
- b. Alberta Environment and Parks re: Update and Q&A Session
- c. Alberta Municipalities re: Update from Legislature
- d. Alberta Health Services re: EMS System Pressure and Mitigation Plan
- e. FCM re: Thank You for Being a Member

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M#6972-22 Mayor Montina moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried

**OTHER BUSINESS**

a. Alberta Municipalities: Annual Membership Renewal

M#6973-22 Councillor Potrie moved that the Council of the Town of Coalhurst hereby authorizes membership in the Alberta Municipalities for the year 2022 in the amount of Four Thousand and Sixteen Dollars and Sixty One Cents (\$4,016.61), including GST. Carried

b. Farm Safety Centre: 2022 Donation

M#6974-22 Councillor Florence moved that the Council of the Town of Coalhurst hereby authorizes a contribution of Two Hundred Dollars (\$200.00) for 2022 to the Farm Safety Centre in Raymond, Alberta towards Safety Smarts. Carried

**ADJOURNMENT**

M#6975-22 Councillor Akkermans moved the meeting adjourned at 9:47 p.m. Carried

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Mayor

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Chief Administrative Officer