

**MINUTES: OF A SPECIAL MEETING OF COUNCIL, 2021/2022 HELD IN COUNCIL CHAMBERS ON TUESDAY, DECEMBER 14, 2021**

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COUNCIL: LYNDSEY MONTINA MAYOR  
HEATHER CALDWELL DEPUTY MAYOR  
SCOTT AKKERMANS COUNCILLOR  
DEBORAH FLORENCE COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER  
KYLE BULLOCK DIRECTOR OF CORPORATE SERVICES  
LESLEY LEBLANC EXECUTIVE ASSISTANT TO THE CAO

Deputy Mayor Caldwell called the meeting to order at 7:00 p.m.

Notice of the Special Meeting was provided to Town Council and posted in the Town Office and on the Town's Social Media sites on December 10, 2021.

Deputy Mayor Caldwell advised all present that Mayor Montina had requested to attend this Special Meeting by electronic means.

M#6923-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby approve the attendance of Mayor Montina for the entirety of the December 14, 2021 Special Meeting by electronic means. Carried

Councillor Jesse Potrie entered the Council Chambers at 7:02 p.m.

M#6924-21 Deputy Mayor Caldwell moved the adoption of the agenda as circulated. Carried

**BUSINESS ARISING**

1. Finance and Audit Committee: November 23, 2021

M#6925-21 Deputy Mayor Caldwell moved that Policy No. 99-01-25 – Compensation and Policy No. 23-01-13 – Payments be amended to implement a 2.0% increase for 2022; and;

Furthermore, that the Town Office, Community Centre and Miners Memorial Park Caretaker contract, the Fire Chief allowance and the Chief Administrative Officer car allowance be increased by 2.0% for 2022. Carried

M#6926-21 Mayor Montina moved that Administration hereby proceed with interviewing for the Director of Emergency Services position and including the expense in the 2022 Interim Operating Budget. Carried

Mayor Montina confirmed that she is in a secure location, with no public access, prior to the closed meeting portion.

M#6927-21 Mayor Montina moved that Council close the meeting to the public for Agenda item 3.a. Director of Emergency Services Salary Grid, as per Section 17 of the Freedom of Information and Protection of Privacy Act, at 7:56 p.m. Carried

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- M#6928-21 Councillor Potrie moved that Council return to open meeting at 8:27 p.m.  
Carried
- M#6929-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorize Administration to meet with members of the Coalhurst Fire Department regarding the structure of the department. Carried
- M#6930-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby postpone including an amount for a new Public Works position, effective September 1, 2022, in the 2022 Interim Operating Budget until further information is presented. Carried
- M#6931-21 Councillor Florence moved that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-01 – Remuneration. Carried
- M#6932-21 Councillor Akkermans moved that the Council of the Town of Coalhurst recommends no change to Policy No. 37-01-01 – Storm Sewer Rates, Policy No. 41-01-04 – Water Rates, Policy No. 42-01-04 – Sewer Rates and Policy No. 43-01-01 – Waste Management Rates and Recycling Rates. Carried
- M#6933-21 Councillor Akkermans moved that the Council of the Town of Coalhurst implement a 4.0% increase to the rates per month, respectively, for 2022 to the Garbage Collection Services Agreements with the Village of Barons and Lethbridge County. Carried
- M#6934-21 Mayor Montana moved that Policy No. 72-01-02 – Miners Memorial Park Rates and Policy No. 74-01-01 – Community Centre Rates be amended to implement a 4.0% increase, rounded to the nearest dollar, with a minimum \$1.00 increase, effective January 1, 2022, with the exception of any Rental Agreements signed, with a paid deposit, prior to January 1, 2022 being subject to the rental fees at the date of signing, and, with the exception of the ball diamond rates, the soccer field rates and camp stall rate being subject to no change for 2022. Carried
- M#6935-21 Councillor Akkermans moved that Policy No. 11-01-04 – Payment of Expenses be amended to implement an increase for meals to the following rates:  
breakfast - \$11.00  
lunch - \$14.00  
supper - \$25.00  
Carried
2. 2022 Interim Operating and Capital Budget
- M#6936-21 Councillor Akkermans moved that the 2022 Interim Operating and Capital Budget be adopted as presented. Carried

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3. Appointments

M#6937-21 Councillor Florence moved that the Council of the Town of Coalhurst hereby appoints Lisa van Vliet, Pam Brown and Chris Evetts as Members-at-Large to the Emergency Advisory Committee. Carried

**BYLAWS/REPORTS**

1. **CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Administration Holidays
- Town Office Closure
- Garbage Collection

ii. Peace Officer

- Count of Reports Completed
- Count of Incident Types

M#6938-21 Councillor Potrie moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried

**CORRESPONDENCE**

a. Royal Canadian Legion Coalhurst Branch No. 273 re: Thank You

M#6939-21 Councillor Akkermans moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried

**OTHER BUSINESS**

a. Green Acres Foundation: Request to Present to Council

**ADJOURNMENT**

M#6940-21 Councillor Potrie moved the meeting adjourned at 9:32 p.m. Carried

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Mayor

\_\_\_\_\_  
Chief Administrative Officer