

**MINUTES: OF THE FIRST REGULAR MEETING OF COUNCIL, 2021/2022 HELD  
IN COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 2, 2021**

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COUNCIL:	LYNDSAY MONTINA HEATHER CALDWELL SCOTT AKKERMANS DEBORAH FLORENCE JESSE POTRIE	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER EXECUTIVE ASSISTANT TO THE CAO

Mayor Montana called the meeting to order at 7:00 p.m.

- M#6866-21 Mayor Montana moved the adoption of the Minutes of the Nineteenth Regular Meeting held September 21, 2021. Carried
- M#6867-21 Mayor Montana moved the adoption of the Minutes of the Organizational Meeting held October 26, 2021. Carried
- M#6868-21 Mayor Montana moved that the Council of the Town of Coalhurst hereby rescinds M#6858-21. Carried
- M#6869-21 Councillor Akkermans moved that the dates, times and place, including through electronic means, of all regular Council meetings will be held as set out in Section 6.0 of the Council Procedural Bylaw No. 422-21. Carried
- M#6870-21 Mayor Montana moved the adoption of the agenda as circulated, with the following amendments:  
add: 9.f. MPE Engineering Ltd. re: Stormwater Management Study and Geotechnical Investigation Study proposal. **(CLOSED MEETING – SEC. 16 FOIP)**  
Carried

**BUSINESS ARISING**

1. Alberta Urban Municipalities Association: correspondence had been received from Alberta Urban Municipalities Association regarding the AUMA Distinguished Service Award for former Mayor Dennis Cassie.
2. Alberta Urban Municipalities Association: correspondence had been received from Municipal Affairs regarding confirmation of a meeting with The Honourable Ric McIver, Minister of Municipal Affairs, at the 2021 AUMA Convention.
3. Town of Sundre: correspondence had been received from the Town of Sundre regarding the Royal Canadian Mounted Police retroactive pay.

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4. Town of Sundre: correspondence had been received from the Town of Sundre regarding the Code of Conduct.

M#6871-21 Councillor Potrie moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to the Minister of Municipal Affairs in support of maintaining the Code of Conduct. Carried

5. Government of Alberta: correspondence had been received from the Government of Alberta regarding an update from the Coal Policy Committee.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

**1. Committee Minutes:**

- a. Risk Management Committee: held September 16, 2021
- b. Recreation and Culture Committee: held September 16, 2021
- c. Municipal Subdivision and Development Authority: held September 21, 2021
- d. Municipal Subdivision and Development Authority: held October 5, 2021

M#6872-21 Councillor Potrie moved that the Committee Minutes presented in this meeting are accepted. Carried

**2. Internal Reports:**

- a. Financial Report: for months ending September 30, 2021

M#6873-21 Councillor Akkermans moved that the Internal Reports presented in this meeting are accepted. Carried

**3. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Director of Emergency Services
- Solar Energy Project
- Area Structure Plan

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- Chinook Intermunicipal Subdivision and Development Appeal Board
  - November 16, 2021 Regular Meeting
  - Town Office Christmas Closure
- M#6874-21 Mayor Montana moved that the Council of the Town of Coalhurst hereby appoints Brody Prete as a Member-at-Large on the Chinook Intermunicipal Subdivision and Development Appeal Board for the 2021/2022 term. Carried
- M#6875-21 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby cancel the November 16, 2021 Regular meeting. Carried
- M#6876-21 Councillor Florence moved that the Council of the Town of Coalhurst hereby authorizes the closure of the Town Office on December 23, 2021 at 4:30 p.m., subject to the provisions of Christmas/New Years Closure Policy No. 99-01-22. Carried
- M#6877-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to pay for the hotel for former Mayor Dennis Cassie if he chooses to attend the AUMA Convention to accept his Distinguished Service Award. Carried
- ii. Director of Operations
    - Repairs in the outdoor rink
    - 2021 Roads and Sidewalks Project
    - Pathway Construction
    - Excavation of the Future Wetland
  - iii. Peace Officer
    - Count of Reports Completed
    - Count of Incident Types
- M#6878-21 Councillor Potrie moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried

**CORRESPONDENCE**

- a. Elwood Main re: Thank You
- b. Alberta Government re: Albertans Decide on Equalization, Daylight Saving Time, Senate Nominees
- c. Lethbridge County re: Community Grant Application Coalhurst Spray Park
- d. Alberta Government re: 2022 and 2023 MSI Allocation Estimates
- e. AUMA re: Newsletter
- f. AUMA re: Call for Nominations – AUMA Board of Directors

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- g. AUMA re: Award Winners Announced
- h. AUMA re: Update from the Legislature
- i. Alberta Government re: Full Vaccination Required for Restrictions Exemption Program
- j. ORRSC re: Next Gen 911
- k. FortisAlberta re: Maximum Investment Level for Rate 31 Street Lighting
- l. FCM re: President's Corner
- m. FCM re: West Taskforce Final Report

M#6879-21 Councillor Florence moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried

**OTHER BUSINESS**

a. Alberta Urban Municipalities Association: AUMA 2021 Resolution Book

b. Amanda Price: Resignation

M#6880-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby accept the resignation of Amanda Price from the position of Interim Director of Emergency Management effective October 31, 2021. Carried

c. Kim Horak: Cinnamon Bun Family Fun Run

M#6881-21 Councillor Akkermans moved that the Council of the Town of Coalhurst hereby refer consideration of a proposal from the Friends of Coalhurst High School Society, in regards to the Cinnamon Bun Family Fun Run, to the Recreation and Culture Committee. Carried

d. Volker Stevin Highways Ltd.: Contract Agreement

M#6882-21 Deputy Mayor Caldwell moved that Mayor Montana and Chief Administrative Officer Hauta are hereby authorized to sign a renewal of the Contract Agreement between Volker Stevin Highways Ltd. and the Town of Coalhurst, in accordance with the terms and conditions contained in the Agreement. Carried

e. FortisAlberta: Franchise Fee

M#6883-21 Councillor Florence moved that the Council of the Town of Coalhurst hereby inform FortisAlberta that the Electric Distribution System Franchise fee percentage for 2022 be increased to 5%. Carried

Spectators in the gallery were asked to leave the Council Chambers at 9:54 p.m.

M#6884-21 Councillor Potrie moved that Council close the meeting to the public for Agenda item 9.f. MPE Engineering Ltd. – Stormwater Management Study and

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Geotechnical Investigation Study Proposal, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 9:54 p.m. Carried

M#6885-21 Councillor Akkermans moved that Council return to open meeting at 9:59 p.m. Carried

M#6886-21 Councillor Akkermans moved that this meeting extend past the hour of 10:00 p.m. Carried

M#6887-21 Councillor Potrie moved that Council close the meeting to the public for Agenda item 9.f. MPE Engineering Ltd. – Stormwater Management Study and Geotechnical Investigation Study Proposal, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 10:00 p.m. Carried

M#6888-21 Councillor Akkermans moved that Council return to open meeting at 10:19 p.m. Carried

f. MPE Engineering Ltd.: Stormwater Management Study and Geotechnical Investigation Study

M#6889-21 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby accepts the proposal from MPE Engineering Ltd. for a Stormwater Management Study and a Geotechnical Investigation Study for the fees as shown in an October 29, 2021 proposal. Carried

**ADJOURNMENT**

M#6890-21 Councillor Florence moved the meeting adjourned at 10:20 p.m. Carried

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Mayor

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Chief Administrative Officer