

**MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL,
2020/2021 CONDUCTED THROUGH ELECTRONIC MEANS ON
TUESDAY, APRIL 20, 2021**

COUNCIL:	DENNIS CASSIE RON LAGEMAAT ELIZABETH CHRISTENSEN BARBARA EDGECOMBE-GREEN	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR
ABSENT:	HEATHER CALDWELL	COUNCILLOR
STAFF:	KIM HAUTA KYLE BULLOCK LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF CORPORATE SERVICES EXECUTIVE ASSISTANT TO THE CAO
DELEGATES:	MARK DEBLOIS DAN BOSTERS	KPMG KPMG

Mayor Cassie called the meeting to order at 7:00 p.m.

M#6616-21 Councillor Edgecombe-Green moved the adoption of the Minutes of the Tenth Regular Meeting held April 6, 2021. Carried Unanimously

M#6617-21 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. KPMG: Mark Deblois and Dan Bosters, KPMG, met with Council, by electronic means, to present the Audit Report and Financial Statements for the Town of Coalhurst for the year ended December 31, 2020.

M#6618-21 Deputy Mayor Lagemaat moved that the Audit Report and the Financial Statements for the Town of Coalhurst for the year ended December 31, 2020 be accepted, as presented by KPMG. Carried Unanimously

Mr. Deblois, Mr. Bosters and Director of Corporate Services Bullock left the meeting at 7:20 p.m.

BUSINESS ARISING

1. Oldman River Regional Services Commission: correspondence had been received from the Oldman River Regional Services Commission regarding the final approval of a subdivision located at NW1/4 21-9-22-W4M, Coalhurst.

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2. Alberta Justice and Solicitor General: correspondence had been received from the Alberta Justice and Solicitor General regarding the Police Funding Model (PFM) cost.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Committee Minutes:

- a. Policy/Bylaw Review Committee: held April 12, 2021

M#6619-21 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 00-01-07 – Council Policy Development for implementation, as presented by Chief Administrative Officer Hauta, with the following amendment:
Change Clause 8 to: “The Policy and Procedure Manual will be reviewed at least once every four (4) years and policies will be revised or rescinded, if necessary, to meet changing needs.” Carried Unanimously

M#6620-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby refers Bylaw No. 397-18 – Council Code of Conduct Bylaw to the Policy/Bylaw Review Committee for further clarification on proposed amendments. Carried Unanimously

- b. Committee of the Whole: held April 13, 2021

M#6621-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby request that Chief Administrative Officer Hauta bring forward the “Opening Remarks and Solemn Recognition” item to a future Committee of the Whole meeting for discussion. Carried Unanimously

M#6622-21 Councillor Christensen moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- STOP Order
- Sundance Ridge Developments Inc.
- Annexed Land
- Meeting with MLA

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ii. Director of Operations

- Spray Park
- Sanitary Sewer Leak
- Culvert at the Sundance Pond
- New Storm Outfall Line

iii. Peace Officer

- March 2021
- Enforcement Activities
- Priorities

M#6623-21 Deputy Mayor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

3. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Christensen: AUMA Spring 2021 Municipal Leaders' Caucus
- b. Councillor Edgecombe-Green: AUMA Spring 2021 Municipal Leaders' Caucus
- c. Deputy Mayor Lagemaat: AUMA Spring 2021 Municipal Leaders' Caucus
- d. Mayor Cassie: AUMA Spring 2021 Municipal Leaders' Caucus

4. External Reports

- a. Community Futures Lethbridge Region: Fiscal Year-End Update April 2020 – March 2021
- b. Chinook Arch Regional Library System: Financial Statements 2020 and Annual Report Highlights

M#6624-21 Councillor Christensen moved that the External Reports presented in this meeting are accepted. Carried Unanimously

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CORRESPONDENCE

- a. Government of Alberta re: COVID-19 Update
- b. Minister of Municipal Affairs re: Supporting Alberta Businesses
- c. AUMA re: Next Steps for Advocacy on a Provincial Police Service
- d. Alberta Government re: Justice Transformation Initiative (JTI) Update & ATSB Dissolution
- e. ORRSC re: Drone Aerial Imagery Services
- f. Land Compensation Board re: Land and Property Rights Tribunal
- g. ATCO Gas and Pipelines Ltd. re: 2021 Franchise Fee Distribution Revenue Forecast
- h. Action on Smoking & Health re: ASH Municipal Update April 2021
- i. FCM re: Update: Bringing Western Priorities to Budget 2021
- j. FCM re: President's Corner
- k. FCM re: Shaping Federal Budget 2021

M#6625-21 Deputy Mayor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Alberta Urban Municipalities Association: Board Development Program Interactive Live Webinar Series
- b. Pamela Brown: Disaster Management Committee Resignation

M#6626-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby accepts the letter of resignation from Pamela Brown as the Disaster Social Services/Transportation Services member on the Municipal Emergency Management Agency effective immediately. Carried Unanimously

- c. Recreation/Cultural Services Committee: Appointments

M#6627-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby appoints Crystal Good Rider and Kim Horak as Members-at-Large on the Recreation/Cultural Services Committee for the remainder of the 2020/2021 term. Carried Unanimously

- d. Lethbridge County: Area Structure Plan and Land Use Bylaw Amendment

M#6628-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Lethbridge County indicating that the Town has no concern with an Area

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Structure Plan amendment (Lethbridge County Bylaw No. 21-010) and a redesignation of Plan 0912279, Block 1, Lots 2 and 3, NE1/4 21-9-22-W4 as shown on the attached map (Lethbridge County Bylaw No. 21-011) from Rural Urban Fringe to Grouped County Residential, as presented in an April 1, 2021 application, pending a review by the Town’s engineer in regards to storm water management. Carried Unanimously

e. Mike Schooten: Land Lock Permit

M#6629-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby approve a Land Lock Permit for Mike Schooten, Committed Ag (GWP Holdings Ltd.), in conjunction with Lethbridge County, in accordance with the terms and conditions as specified in the Land Lock Permit for the designated route NW 15-9-22-W4 north on Range Road 22-3 to Township Road 9-4 and Township Road 9-4 east to Highway 25. Carried Unanimously

M#6630-21 Councillor Christensen moved that Council close the meeting to the public for Agenda item 10.f. ISL Engineering and Land Services Ltd. – Pathways Proposal, as per Section 16 of the Freedom of Information and Protection of Privacy Act, and item 10.g. CAO Performance Evaluation, as per Section 19 of the Freedom of Information and Protection of Privacy Act, at 8:52 p.m. Carried Unanimously

Executive Assistant to the CAO Leblanc left the meeting at 8:53 p.m.

M#6631-21 Councillor Christensen moved that Council return to open meeting at 9:17 p.m. Carried Unanimously

f. ISL Engineering and Land Services Ltd.: Pathways Proposal

M#6632-21 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby accepts the proposal from ISL Engineering and Land Services Ltd. for consulting services for the Coalhurst Pathways Project Phase I, for the estimated fee as shown in an April 1, 2021 proposal. Carried Unanimously

ADJOURNMENT

M#6633-21 Mayor Cassie moved the meeting adjourned at 9:19 p.m. Carried Unanimously

Mayor

Chief Administrative Officer