

**MINUTES: OF THE SECOND REGULAR MEETING OF COUNCIL, 2020/2021
CONDUCTED THROUGH ELECTRONIC MEANS ON TUESDAY,
NOVEMBER 17, 2020**

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| COUNCIL: | DENNIS CASSIE
RON LAGEMAAT
HEATHER CALDWELL
ELIZABETH CHRISTENSEN
BARBARA EDGECOMBE-GREEN | MAYOR
DEPUTY MAYOR
COUNCILLOR
COUNCILLOR
COUNCILLOR |
| STAFF: | KIM HAUTA
LESLEY LEBLANC | CHIEF ADMINISTRATIVE OFFICER
EXECUTIVE ASSISTANT TO THE CAO |
| DELEGATES: | MAT CONTE
AMANDA PRICE | FIRE CHIEF/DIRECTOR OF EMERGENCY
MANAGEMENT
DEPUTY DIRECTOR OF EMERGENCY
MANAGEMENT |
| GALLERY: | STAN REYNOLDS | RESIDENT |

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Lagemaat gave the opening prayer.

- M#6457-20 Mayor Cassie moved the adoption of the Minutes of the First Regular Meeting held November 3, 2020. Carried Unanimously
- M#6458-20 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. COVID-19 Update

Fire Chief/Director of Emergency Management Conte and Deputy Director of Emergency Management Price met with Council to provide an update on COVID-19.

Deputy Director of Emergency Management Price left the meeting at 7:16 p.m.

BUSINESS ARISING

1. Oldman River Regional Services Commission: correspondence had been received from Oldman River Regional Services Commission regarding a subdivision final approval for property known as Lots 23 & 24, Block 6, Plan 2912DI within SW1/4 21-9-22-W4M/Town of Coalhurst.

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2. Barons-Eureka-Warner Family and Community Support Services:
Memorandum of Understanding

M#6459-20 Deputy Mayor Lagemaat moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to enter into a Memorandum of Understanding between the Town of Coalhurst and Barons-Eureka-Warner Family and Community Support Services, in accordance with the terms and conditions as contained in the Memorandum of Understanding. Carried Unanimously

3. SouthGrow Regional Initiative: Zero Emission Vehicle Infrastructure Program

M#6460-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter expressing interest in participating in the deployment of EV charging stations in partnership with SouthGrow Regional Initiative, as part of the Natural Resources Canada Zero Emission Vehicle Infrastructure Program, and, more specifically exploring the deployment of:

1 X 50 kw fast charging station(s)

1 X level 2 charger(s)

Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Bylaws**

- a. Bylaw No. 420-20: A Bylaw to Authorize Borrowing to Meet Current Expenditures

M#6461-20 Councillor Christensen moved that Bylaw No. 420-20, a Bylaw to Authorize Borrowing to Meet Current Expenditures, is hereby read a first time. Carried Unanimously

M#6462-20 Councillor Caldwell moved that Bylaw No. 420-20 is hereby read a second time. Carried Unanimously

M#6463-20 Deputy Mayor Lagemaat moved that Bylaw No. 420-20 be given three readings at this meeting. Carried Unanimously

M#6464-20 Councillor Edgecombe-Green moved that Bylaw No. 420-20, a Bylaw to Authorize Borrowing to Meet Current Expenditures, be given third and final

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reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

2. Committee Minutes:

- a. Policy/Bylaw Review Committee: held November 9, 2020
- b. Finance and Audit Committee: held November 10, 2020

M#6465-20 Councillor Edgcombe-Green moved that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-01 – Remuneration, with the exception of Clauses 6 and 7 being amended to implement a 0.5% increase for 2021. Furthermore, that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-04 – Payment of Expenses. Carried Unanimously

M#6466-20 Deputy Mayor Lagemaat moved that Policy No. 99-01-25 – Compensation and Policy No. 23-01-13 – Payments be amended to implement a 0.5% increase for 2021; and;

Furthermore, that the Town Office, Community Centre and Miners Memorial Park Caretaker contract, the Fire Chief allowance and the Chief Administrative Officer car allowance be increased by 0.5% for 2021. Carried Unanimously

M#6467-20 Deputy Mayor Lagemaat moved that Policy No. 41-01-04 – Water Rates be amended to implement, effective February 1, 2021, a decrease to the Residential and Church water flat rate from \$21.00 to \$20.00 and the Commercial water flat rate from \$26.63 to \$25.00. Carried Unanimously

M#6468-20 Councillor Christensen moved that the Council of the Town of Coalhurst recommends no change to Policy No. 42-01-04 – Sewer Rates. Carried Unanimously

M#6469-20 Councillor Caldwell moved that the Council of the Town of Coalhurst recommends no change to Policy No. 43-01-01 – Waste Management Rates and Recycling Rates, with the exception of the County Acreage Rate for waste management being amended to increase from \$33.13 for one 95 gallon bin to \$40.00 and from \$66.25 for one 300 gallon bin to \$80.00, with a second pick up being double the respective rates, effective February 1, 2021. Furthermore, Administration will review, prior to renewal, the Garbage Collection Services Agreements with the Village of Barons and Lethbridge County. Carried Unanimously

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M#6470-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst recommends no change to Policy No. 37-01-01 – Storm Sewer Rates. Carried Unanimously

M#6471-20 Mayor Cassie moved that Policy No. 72-01-02 – Miners Memorial Park Rates and Policy No. 74-01-01 – Community Centre Rates be amended to implement a 1% increase, rounded to the nearest dollar, effective January 1, 2021, with the exception of any Rental Agreements signed, with a paid deposit, prior to January 1, 2021 being subject to the rental fees at the date of signing. Furthermore, that the camp stall fee be increased to \$25.00 per night, effective January 1, 2021. Carried Unanimously

M#6472-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby change the designation of a fifteen (15) metre section as a fifteen (15) minute only parking zone in front of community mailboxes, in accordance with The Traffic Bylaw No. 398-18, Section 12.3, to be in effect Monday to Friday between 9:00 a.m. and 6:00 p.m. Furthermore, that Administration be authorized to install new signage to reflect the change in designation hours. Carried
For: Mayor Cassie, Deputy Mayor Lagemaat, Councillor Edgecombe-Green
Against: Councillor Christensen, Councillor Caldwell

Fire Chief/Director of Emergency Management Conte left the meeting at 8:04 p.m.

M#6473-20 Mayor Cassie moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

a. Financial Report: for months ending October 31, 2020

M#6474-20 Deputy Mayor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Acreage Water Service
- Meeting with the RCMP Commanding Officer “K” Division
- COVID-19 Conference Call

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- Safety Codes Audit
- ii. Bylaw Enforcement Officer
 - Enforcement Activities

M#6475-20 Councillor Christensen moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Christensen: Procedure Bylaw, Lethbridge Northern Irrigation District meeting, RCMP Commanding Officer "K" Division meeting
- b. Councillor Caldwell: Elected Officials Education Program Course, RCMP Commanding Officer "K" Division meeting
- c. Councillor Edgecombe-Green: Elected Officials Education Program Course, Lethbridge Northern Irrigation District meeting, RCMP Commanding Officer "K" Division meeting
- d. Deputy Mayor Lagemaat: Elected Officials Education Program Course, Lethbridge Northern Irrigation District meeting
- e. Mayor Cassie: Mayors/Reeves meeting, RCMP Commanding Officer "K" Division meeting

CORRESPONDENCE

- a. AUMA re: Assessment Model Review
- b. AUMA re: New Funding for Municipalities to Attract and Retain Newcomers
- c. AUMA re: AUMA Welcoming and Inclusive Communities Network
- d. FCM re: Ottawa Launches Universal Broadband Fund

M#6476-20 Councillor Edgecombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

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OTHER BUSINESS

- a. Highway 3 Twinning Development Association: Budget Consideration for 2021 Membership Fee and Inclusion in ICF

M#6477-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes payment of the 2021 membership fee to the Highway 3 Twinning Development Association in the amount of Nine Hundred and Thirty Three Dollars and Eighty Cents (\$933.80). Carried
For: Deputy Mayor Lagemaat, Councillor Christensen, Councillor Edgecombe-Green
Against: Mayor Cassie, Councillor Caldwell

M#6478-20 Mayor Cassie moved that Council close the meeting to the public for Agenda item 10.b. Taber Police Services – Memorandum of Understanding, as per Section 20 of the Freedom of Information and Protection of Privacy Act, at 9:02 p.m. Carried Unanimously

Mr. Reynolds left the meeting at 9:02 p.m.

M#6479-20 Mayor Cassie moved that Council return to open meeting at 9:22 p.m. Carried Unanimously

- b. Taber Police Service: Memorandum of Understanding

M#6480-20 Deputy Mayor Lagemaat moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to enter into a Memorandum of Understanding for Community Peace Officer Dispatch, Monitoring and Category 2 CPIC Information Services between the Taber Police Service and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Memorandum of Understanding. Carried Unanimously

ADJOURNMENT

M#6481-20 Councillor Christensen moved the meeting adjourned at 9:32 p.m. Carried Unanimously

Mayor

Chief Administrative Officer