

**MINUTES: OF THE TWENTIETH REGULAR MEETING OF COUNCIL,  
2019/2020 CONDUCTED THROUGH ELECTRONIC MEANS ON  
TUESDAY, OCTOBER 20, 2020**

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COUNCIL: DENNIS CASSIE MAYOR  
RON LAGEMAAT DEPUTY MAYOR  
HEATHER CALDWELL COUNCILLOR  
BARBARA EDGEcombe-GREEN COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER  
LESLEY LEBLANC EXECUTIVE ASSISTANT TO THE CAO

GALLERY: TRAVIS RATZLOFF

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Lagemaat gave the opening prayer.

M#6422-20 Mayor Cassie moved the adoption of the Minutes of the Nineteenth Regular Meeting held October 6, 2020. Carried Unanimously

M#6423-20 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**CITIZENS WITHOUT FORMAL NOTICE**

1. Travis Ratzloff: Mr. Ratzloff met with Council to discuss a location for erecting a memorial monument for his Mother, near the entrance to Coalhurst.

Councillor Elizabeth Christensen joined the meeting at 7:09 p.m.

Mr. Ratzloff left the meeting at 7:12 p.m.

**BUSINESS ARISING**

1. FortisAlberta: Electric Distribution Franchise Fee for 2021

M#6424-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby inform FortisAlberta that the Electric Distribution System Franchise Fee percentage for 2021 be decreased to 4%. Carried Unanimously

Stan Reynolds joined the meeting at 7:25 p.m.

2. Volker Stevin Highways Ltd.: Contract Agreement

M#6425-20 Councillor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign a renewal of the Contract Agreement between Volker Stevin Highways Ltd. and the Town of

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Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

**1. Internal Reports:**

- a. Financial Report: for months ending September 30, 2020

M#6426-20 Councillor Edgecombe-Green moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

**2. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Local Authorities Election Act Information Session
- Annexed Land
- 2021 Interim Operating and Capital Budget
- Sundance Ridge Developments Inc.

ii. Director of Operations

- Incoming Flow Control Meter
- Expansion of Fire Hall
- Roof Repairs
- Upgrade to SCADA Control System

iii. Bylaw Enforcement Officer

- September
- Enforcement Activities

M#6427-20 Deputy Mayor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

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**3. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Lagemaat: Elected Officials Education Program Course
- b. Councillor Christensen: Elected Officials Education Program Course
- c. Councillor Caldwell: Elected Officials Education Program Course, Green Acres Foundation meeting
- d. Mayor Cassie: Barons-Eureka-Warner Family & Community Support Services meeting

**CORRESPONDENCE**

- a. Scott Healey re: Bylaw Enforcement
- b. AUMA Towns South re: Update October 2020
- c. AUMA re: EPR as a Part of the Natural Gas Strategy
- d. FCM re: Welcoming New President and Board
- e. CBC re: Pause on Tax Reform for Oil and Gas Firms

M#6428-20 Councillor Christensen moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Town of Nobleford: Emergency Fire Suppression and Rescue Services Agreement
- b. Alberta Urban Municipalities Association: Council's Role in Service Delivery

M#6429-20 Deputy Mayor Lagemaat moved that all interested members of Council are hereby authorized to attend the Elected Officials Education Program, Council's Role in Service Delivery, on November 12, 19, 26 and December 3, 2020 through online interactive sessions. Carried Unanimously

- c. Oldman River Regional Services Commission: Subdivision Approval Extension – 2018-0-044

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M#6430-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby grants a Subdivision Approval Extension for Subdivision Application Number 2018-0-044 – Greenwood Homes Inc. to April 1, 2021, to allow for completion of conditions for approval of the subdivision, in accordance with Sections 657 (1) and (6) of the Municipal Government Act. Carried Unanimously

d. RCMP: Meeting with Commanding Officer “K” Division

M#6431-20 Councillor Edgecombe-Green moved that Council close the meeting to the public for Agenda item 10.e. RCMP – Annual Performance Plan, as per Section 20 of the Freedom of Information and Protection of Privacy Act, and item 10.f. Acreage – Water Service, as per Section 17 of the Freedom of Information and Protection of Privacy Act, at 8:21 p.m. Carried Unanimously

Mr. Reynolds left the meeting at 8:21 p.m.

M#6432-20 Councillor Christensen moved that Council return to open meeting at 8:37 p.m. Carried Unanimously

e. RCMP: Annual Performance Plan

f. Acreage: Water Service

**ADJOURNMENT**

M#6433-20 Mayor Cassie moved the meeting adjourned at 8:38 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer