

**MINUTES: OF THE TENTH REGULAR MEETING OF COUNCIL, 2019/2020
CONDUCTED THROUGH ELECTRONIC MEANS ON TUESDAY,
APRIL 21, 2020**

COUNCIL:	DENNIS CASSIE RON LAGEMAAT HEATHER CALDWELL ELIZABETH CHRISTENSEN BARBARA EDGECOMBE-GREEN	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER EXECUTIVE ASSISTANT TO THE CAO
DELEGATES:	MAT CONTE AMANDA PRICE	FIRE CHIEF/DIRECTOR OF EMERGENCY MANAGEMENT DEPUTY DIRECTOR OF EMERGENCY MANAGEMENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Lagemaat gave the opening prayer.

M#6229-20 Mayor Cassie moved the adoption of the Minutes of the Ninth Regular Meeting held April 7, 2020. Carried Unanimously

M#6230-20 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:
add: 9.d. Vicki Arndt re: Garden Request
add: 9.e. Solar Project
Carried Unanimously

DELEGATIONS

1. COVID-19 Update: Fire Chief/Director of Emergency Management Conte and Deputy Director of Emergency Management Price met with Council to provide an update on COVID-19.

M#6231-20 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Administration to post a notice to residents recommending that garage sales not be held until further notice, due to the COVID-19 crisis. Carried Unanimously

BUSINESS ARISING

1. CP Rail: Emergency Access Road – Kipp Yard

M#6232-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby approves the placement of a concrete barrier in front of the unfinished emergency vehicle access road for Canadian Pacific's Kipp Yard

located in Coalhurst, Alberta, prior to the entrance onto 2nd Street. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Bylaws

a. Bylaw No. 414-20: COVID-19 Tax Penalty Amendment

M#6233-20 Deputy Mayor Lagemaat moved that Bylaw No. 414-20, a Bylaw to Amend Bylaw No. 236-97, Providing for the Payment of An Allowance on the Prepayment of Taxes and for Penalties to be Charged on the Non-Payment of Taxes, as amended, is hereby read a first time. Carried Unanimously

M#6234-20 Councillor Caldwell moved that Bylaw No. 414-20 is hereby read a second time. Carried Unanimously

M#6235-20 Councillor Christensen moved that Bylaw No. 414-20 be given three readings at this meeting. Carried Unanimously

M#6236-20 Councillor Edgecombe-Green moved that Bylaw No. 414-20, a Bylaw to Amend Bylaw No. 236-97, Providing for the Payment of an Allowance on the Prepayment of Taxes and for Penalties to be Charged on the Non-Payment of Taxes, as amended, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

b. Bylaw No. 415-20: COVID-19 Utility Penalty Amendment

M#6237-20 Councillor Edgecombe-Green moved that Bylaw No. 415-20, a Bylaw to Amend Bylaw No. 319-06, Providing for Water Works, Sewer Works, Waste Management, and Storm Water Systems and Providing for the Setting and Collection of Utility Rates and Charges, as amended, is hereby read a first time. Carried Unanimously

M#6238-20 Deputy Mayor Lagemaat moved that Bylaw No. 415-20 is hereby read a second time. Carried Unanimously

M#6239-20 Councillor Christensen moved that Bylaw No. 415-20 be given three readings at this meeting. Carried Unanimously

M#6240-20 Councillor Caldwell moved that Bylaw No. 415-20, a Bylaw to Amend Bylaw No. 319-06, Providing for Water Works, Sewer Works, Waste Management, and Storm Water Systems and Providing for the Setting and Collection of Utility Rates and Charges, as amended, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

2. Internal Reports:

a. Financial Report: for months ending March 31, 2020

M#6241-20 Councillor Caldwell moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

Deputy Director of Emergency Management Price left the meeting at 8:15 p.m.

3. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- AMSC Energy Program 2020 Aggregation: Electricity
- AUMA – Town Municipalities Town Hall
- COVID-19
- Sundance Ridge Developments Inc.

ii. Director of Operations

- Fire Hall Addition
- Operator Support and Assistance
- New Tractor

M#6242-20 Councillor Christensen moved that the Council of the Town of Coalhurst hereby accepts the recommendation from Administration for the purchase of a Case 115 Maxxum tractor from Rocky Mountain Equipment in Lethbridge, Alberta for the amount of One Hundred and Forty Seven Thousand Dollars (\$147,000.00), plus GST. Furthermore, that the purchase shall be included in the 2020 Final Capital Budget. Carried

For: Councillor Christensen, Councillor Caldwell, Councillor Edgecombe-Green

Against: Mayor Cassie, Deputy Mayor Lagemaat

iii. Bylaw Enforcement Officer

- March
- COVID-19
- Enforcement Activities
- Continued Enforcement

iv. Fire Chief 2020 First Quarter Report

- Training
- Membership
- COVID-19
- Call Responses

M#6243-20 Councillor Christensen moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

Fire Chief/Director of Emergency Management Conte left the meeting at 8:50 p.m.

4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgecombe-Green: Community Futures Lethbridge Region meeting
- b. Deputy Mayor Lagemaat: Community Award – Covid-19, meat shortage – chickens in Town, Town Logo

M#6244-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration to have the slogan portion of the new Town branding logo changed from black to purple to represent the Town colors. Carried

For: Mayor Cassie, Deputy Mayor Lagemaat, Councillor Edgecombe-Green
Against: Councillor Christensen, Councillor Caldwell

- c. Councillor Caldwell: Chinook Arch Regional Library Board meeting
- d. Mayor Cassie: Town Hall meeting, call from Rachael Harder – MP Lethbridge Constituency

5. External Reports

- a. SouthGrow Regional Initiative: Regional Economic Supports

M#6245-20 Councillor Edgecombe-Green moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Alberta Health Services re: Testing Criteria for COVID-19
b. Alberta Environment and Parks re: Alberta Waterworks and Municipal Wastewater Owners and Operators
c. FCM re: COVID-19
d. FCM re: CERB Expands: New Support for Rural Frontline Workers

M#6246-20 Councillor Caldwell moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. James Shea: Roads in Mobile Home Park

M#6247-20 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to acknowledge receipt of and respond accordingly to a letter from James Shea regarding the condition of roads in the Coalhurst Mobile Home Park. Carried Unanimously

- b. Mike Schooten: Landlock Permit

M#6248-20 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby acknowledge receipt of an April 14, 2020 e-mail from Mike Schooten, General Manager – Committed Ag Ltd., in regards to a request for a landlock permit for commercial shipments to permit hauling at 90% on Range Road 22-3 and Township Road 9-2. Furthermore, that Mr. Schooten be advised that Ministerial Order No.: 23/20, due to the COVID-19 pandemic, will allow for an exemption to Municipal Road Bans, as the carriers are considered an essential good, at this time but may be subject to further amendments to the Ministerial Order. Carried
For: Mayor Cassie, Councillor Christensen, Councillor Caldwell, Councillor Edgecombe-Green
Against: Deputy Mayor Lagemaat

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c. Coalhurst Spray Park: Authorization to Construct

M#6249-20 Deputy Mayor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Development Officer Leda Kozak Tittsworth to circulate a notice to surrounding landowners regarding a development permit application for the construction of the Coalhurst Spray Park in Imperial Meadows Park. Carried
For: Mayor Cassie, Deputy Mayor Lagemaat, Councillor Edgecombe-Green
Against: Councillor Christensen, Councillor Caldwell

d. Vicki Arndt: Garden Request

M#6250-20 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to acknowledge receipt of and respond to an April 20, 2020 e-mail from Vicki Arndt regard a request to set up a small garden in the vacant field on the east end of Town behind 7th Street. Furthermore, that Ms. Arndt be advised that the request has not been approved. Carried
For: Mayor Cassie, Deputy Mayor Lagemaat, Councillor Christensen, Councillor Edgecombe-Green
Against: Councillor Caldwell

M#6251-20 Councillor Christensen moved that this meeting extend past the hour of 10:00 p.m. Carried Unanimously

e. Solar Project

M#6252-20 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Administration to continue to further investigate options regarding a solar project. Carried
For: Mayor Cassie, Councillor Christensen, Councillor Caldwell, Councillor Edgecombe-Green
Against: Deputy Mayor Lagemaat

ADJOURNMENT

M#6253-20 Mayor Cassie moved the meeting adjourned at 10:13 p.m. Carried Unanimously

Mayor

Chief Administrative Officer