

# Town of Coalhurst BUILDING REMOVAL FORM

<b>Date of Application:</b>		<i>Development Permit Application No.</i>	
<b>Date Fee paid</b>		<i>Development Permit Fee</i>	
<b>Date Deemed Complete</b>		<i>Reviewed by DO</i>	

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## DEMOLITION/REMOVAL INFORMATION

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A development permit is required to demolish or remove a building or structure from a site. The demolition/removal permit process ensures that buildings are dismantled and removed in a safe manner and that the land will be left in a suitable state after removal. The following is not an exhaustive list and the Development Officer may request additional information that is required to assess the application.

**STRUCTURES TO BE REMOVED**

Description of Building/Structure(s) \_\_\_\_\_

Type of Work

Removal to another site (no demolition)       Demolition of building/structure

Building Size

\_\_\_\_\_  m<sup>2</sup>       sq. ft.

Height of Building

\_\_\_\_\_  m       ft.      # of storeys \_\_\_\_\_

**DEMOLITION PLAN**

Timeframe

Expected start date: \_\_\_\_\_ Expected completion date: \_\_\_\_\_

Method of Demolition

Manual (no heavy equipment)       Using heavy equipment       Other - please explain \_\_\_\_\_

Dump Site Location

**\*\*Note:** Construction debris should be dumped in an approved certified site whenever possible. If that is not possible, approval must be obtained from Alberta Environment.\*\*

Name of Contractor responsible for removal/demolition \_\_\_\_\_

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## APPLICANT IS RESPONSIBLE FOR:

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**Application Fee and any applicable deposit or security required payable to the Town of Coalhurst.**

**On-site consultation with Public Works Director.** The applicant shall schedule a consultation with the Public Works Director a minimum of 48 hours prior to demolition or removal commencing to determine the state of affected public property.

**Disconnection of all services** including (if applicable):

Signature from agency verifying services disconnected (or attach letter):

- Electrical power
- Natural gas
- Oil lines
- Telephone cables
- Communications cables (includes cable tv)
- Water lines
- Storm & sanitary sewer
- Septic

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**Final plan for property after building removed or demolished and reclamation complete.** As applicable:

- Copy of grading plans** if property will be vacant after removal or demolition
- Complete development application for new development** where building is being replaced

**\*\*NOTE:** A building permit is also required before proceeding with demolition.



## Demolition

### Do I need a permit?

The demolition of a part or entire building, requires a Building Permit. Always check with your Municipality to confirm if a Development Permit is required.

### Why?

This undertaking of work is covered under the Alberta Building Code, and as with any permit, the objective is public safety and code compliance. Your permit assists to ensure various items are met to ensure your safety and that of others, is met.

### What do I need to send in?

- Building Permit application stating the location of the project (civic address, legal description and/or land location) and clearly indicating the extent of work being undertaken.
- Copy of your Development Permit (if required).
- Site plan. Show the building to be demolished along with any other drawings or plans showing the demolition or deconstruction of the building.
  - \*\*Demolition of large scale/commercial buildings may require additional documentation.
- Photos of existing building to be demolished (if available).
- Asbestos management notification

**Division C 2.2.13.1(6) of the Alberta Building Code 2014** requires the owner proposing to alter or demolish a building to notify in writing, that the plans and specifications describing the asbestos management and abatement work have been submitted to Workplace Health & Safety for compliance with Occupational Health & Safety legislation and that work has been completed.

Your permit application for your demolition, will require the above noted notification in writing, prior to your permit is issued and demolition is approved to proceed. You may download and complete the Asbestos Project Notification form at:

<https://www.alberta.ca/submit-asbestos-project-notification.aspx>

With your permit application, you may provide the above noted form, or complete the attached form to accompany your permit application.



**Asbestos Management Notification**

*As per ABC 2014 Division C 2.2.13.1(6), the owner proposing to alter or demolish a building shall notify in writing, that the plans and specifications describing the asbestos management and abatement work (if required), have been submitted to Workplace Health and Safety for compliance with Occupational Health and Safety legislation and that the work has been completed.*

**Company or Person Submitting Notification**

Name: \_\_\_\_\_ Email: \_\_\_\_\_  
Contact Number: \_\_\_\_\_ Mailing Address: \_\_\_\_\_  
City/Town: \_\_\_\_\_ Postal Code: \_\_\_\_\_

**Project Details**

Has a professional been retained to complete sampling and assess the presence of asbestos?  Yes  No

Has it been determined that the building or any products within contain asbestos?  
 Yes  No

If asbestos is present, have certified professionals been retained to complete or have completed required asbestos abatement in accordance with OHS and Workplace Health and Safety standards?  Yes  No

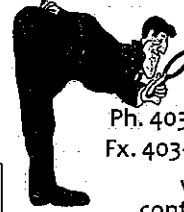
Have the plans and specifications describing asbestos management and abatement, if needed, been submitted to Workplace Health and Safety?  
 Yes  No

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

# Building Permit Application

- \*Permit Applicant must supply a copy of their approved Development Permit, Warranty, & Plans
- \*NHBPA (New Home Warranty) Mandatory for All New Homes

**Park Enterprises Ltd. - Permits & Inspections**



#10-491 W.T. Hill Blvd S  
Lethbridge, AB Canada  
T1J 1Y6

Ph. 403-329-3747 / 1-800.621.5440  
Fx. 403-329-8514 / 1-866.406.8484

www.parkinspections.com  
contact@parkinspections.com

Agency File Number:

Development Permit Number:

Warranty Certificate #:

Date Received:

<b>Owner Information</b>	
Name: _____ Mailing Address: _____	
City: _____ Province: _____ Postal Code: _____ Phone: _____ Fax: _____	
Cell: _____ Email: _____	
<b>Contractor Information</b>	
Name: _____ Mailing Address: _____	
City: _____ Province: _____ Postal Code: _____ Phone: _____ Fax: _____	
Cell: _____ Email: _____ Contact Person: _____	
<b>Architect and/or Engineer (if applicable):</b>	
Name: _____ Phone: _____	
<b>Project Information</b>	
Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Residential <input type="checkbox"/> Multi-Family <input type="checkbox"/> Institutional <input type="checkbox"/> Farm Building <input type="checkbox"/> Other <input type="checkbox"/>	
<b>Type of Work</b> New <input type="checkbox"/> Addition <input type="checkbox"/> Renovation <input type="checkbox"/> Basement Dvlp <input type="checkbox"/> Secondary Suite <input type="checkbox"/> Shop <input type="checkbox"/> Wood Stove <input type="checkbox"/>	
Deck <input type="checkbox"/> Demolition <input type="checkbox"/> Manufactured Home <input type="checkbox"/> RTM <input type="checkbox"/> Other: _____	
On: Piling <input type="checkbox"/> Slab <input type="checkbox"/> Basement <input type="checkbox"/>	
Developed: Yes <input type="checkbox"/> No <input type="checkbox"/> Attached <input type="checkbox"/> Detached <input type="checkbox"/>	
<b>Square Footage:</b> Main Floor: _____ Second Floor: _____ Basement: _____ Garage: _____	
Deck: _____ Patio: _____ Veranda: _____ <b>Description of Work:</b> _____	
<b>Project Value:</b> _____	
<b>Project Location</b>	
<b>Municipality:</b> _____ <b>Street or Rural Address:</b> _____	
Lot: _____ Block: _____ Plan: _____ <b>Legal:</b> Part of: _____ Section: _____ Twp: _____ Rge: _____ W of: _____	
<b>Tax Roll #:</b> _____ <b>Directions:</b> _____	
<p><b>Permit Declaration:</b> The permit applicant certifies that this project will be completed in accordance with the Alberta Safety Codes Act &amp; Regulations. Permit may expire if work is not commenced within 90 days from date of issuance or if work is suspended or abandoned for a period of 120 days. Any extra inspections exceeding what is required by the conditions of the permit will incur a fee of \$100 per inspection. If the Permit is cancelled or withdrawn prior to closure, then a fee for any services provided by Park Enterprises Ltd. will be retained or collected.</p>	<p><b>APPLICANT IS:</b> Contractor <input type="checkbox"/> Homeowner <input type="checkbox"/></p> <hr/> <p style="text-align: center;">Permit Applicant Signature</p> <p style="text-align: center;">Homeowner Declaration: By signing this permit I hereby certify that I own or will own and occupy this dwelling</p>
<p><b>Permit Validation: (Office Use Only)</b></p> <p>Project Value: <input style="width: 100px;" type="text"/> Building Class: <input style="width: 100px;" type="text"/></p> <p>Issuing Officer: <input style="width: 300px;" type="text"/></p> <p>Designation #: <input style="width: 100px;" type="text"/> Issue Date: <input style="width: 100px;" type="text"/></p> <p>Issuing Officer's Signature: <input style="width: 200px; height: 40px;" type="text"/></p>	<p><b>Fees (Office Use Only)</b></p> <p>Permit: <input style="width: 100px;" type="text"/></p> <p>Travel: <input style="width: 100px;" type="text"/></p> <p>Admin: <input style="width: 100px;" type="text"/></p> <p>SCC: <input style="width: 100px;" type="text"/></p> <p><small>*SCC Levy is 4% of the Permit fee with a min of \$4.50 &amp; max of \$560</small></p> <p>Total: <input style="width: 100px;" type="text"/></p> <p><b>Payment</b></p> <p>Visa <input type="checkbox"/> M/C <input type="checkbox"/> Debit <input type="checkbox"/></p> <p>Cash <input type="checkbox"/> Chq <input type="checkbox"/> # _____</p> <p>Card #: _____</p> <p>Expiration Date: _____</p>