

**MINUTES: OF THE NINETEENTH REGULAR MEETING OF COUNCIL,  
2018/2019 HELD IN COUNCIL CHAMBERS ON TUESDAY,  
OCTOBER 8, 2019**

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COUNCIL:	DENNIS CASSIE HEATHER CALDWELL ELIZABETH CHRISTENSEN RON LAGEMAAT	MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA KEVIN LEWIS LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF OPERATIONS EXECUTIVE ASSISTANT TO THE CAO
DELEGATES:	DARLENE SINCLAIR  DEREK VELDMAN	COMMUNITY FUTURES LETHBRIDGE REGION MPE ENGINEERING LTD.

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Lagemaat gave the opening prayer.

M#6027-19 Mayor Cassie moved the adoption of the Minutes of the Eighteenth Regular Meeting held September 17, 2019. Carried Unanimously

M#6028-19 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**DELEGATIONS**

1. Community Futures Lethbridge Region: Darlene Sinclair, General Manager, Community Futures Lethbridge Region, met with Council to provide an Annual Report on the Community Futures Lethbridge Region.

Development Officer Leda Kozak Tittsworth entered the Council Chambers at 7:09 p.m.

Ms. Sinclair left the Council Chambers at 7:10 p.m.

Deputy Mayor Barbara Edgecombe-Green entered the Council Chambers at 7:14 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

- i. Director of Operations

- Playground Equipment

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- Irrigation System Winterization
- Speed Data Sign
- Pedestrian Crosswalk

Town Planner Diane Horvath entered the Council Chambers at 7:16 p.m.

M#6029-19 Councillor Lagemaat moved that Council close the meeting to the public for Agenda item 5.b. Derek Veldman, MPE Engineering Ltd., and Town Planner Diane Horvath – Meadowlark Estates Residential Subdivision “Draft” Development Agreement, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 7:22 p.m. Carried Unanimously

M#6030-19 Councillor Lagemaat moved that Council return to open meeting at 8:59 p.m. Carried Unanimously

Mr. Veldman, Town Planner Horvath, Development Officer Tittsworth and Director of Operations Lewis left the Council Chambers at 8:59 p.m.

Stan Reynolds entered the Council Chambers at 8:59 p.m.

**BUSINESS ARISING**

1. Town of Coaldale: Invitation to the Municipal Law Seminar

M#6031-19 Deputy Mayor Edgcombe-Green moved that all members of Council, Chief Administrative Officer Hauta and Director of Corporate Services Kyle Bullock are hereby authorized to attend the Municipal Law Seminar in Coaldale on October 23, 2019. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
  - a. Community Sustainability/Enhancement Committee: held September 19, 2019
  - b. Committee of the Whole: held October 1, 2019

M#6032-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration to utilize a Request for Proposal process, effective immediately, for all engineering services on projects, where the engineering services could exceed Seventy Five Thousand Dollars (\$75,000.00). Carried Unanimously

M#6033-19 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to prepare an agreement with MPE Engineering Ltd. for the provision of routine, regular, technical support or other specified expertise services for services less than Seventy Five Thousand Dollars (\$75,000.00). Furthermore, that the

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agreement include a clause allowing the Town, at our discretion, to be entitled to solicit and accept engineering proposals from other engineering firms, at anytime during the course of this agreement, with no compensation to MPE Engineering Ltd. Carried For: Mayor Cassie. Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Christensen  
Against: Councillor Lagemaat

M#6034-19 Deputy Mayor Edgecombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**2. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Lane Quinn Benefit Consultants
- Spray Park Proposal
- Highway No. 25 Intersection Improvement
- Director of Emergency Management

ii. Fire Chief 2019 Third Quarter Report

- Training
- Membership
- Equipment
- Contract
- Call Response

M#6035-19 Councillor Christensen moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**3. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Christensen: AUMA Convention, Basic Emergency Management Training Course
- b. Councillor Caldwell: AUMA Convention, Green Acres Foundation meeting
- c. Mayor Cassie: AUMA Convention, Barons-Eureka-Warner Family & Community Support Services meeting, Economic Disaster Resilience and Recovery Workshop

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- d. Councillor Lagemaat: AUMA Convention, SouthGrow Regional Initiative Executive meeting
- e. Deputy Mayor Edgecombe-Green: AUMA Convention, Basic Emergency Management Training Course

**4. External Reports**

- a. SouthGrow Regional Economic Development: Agri-Food Futures Scholarships
- b. SouthGrow Regional Initiative: Economic Development Newsletter
- c. SouthGrow Regional Initiative: Economic Development Newsletter

M#6036-19 Councillor Caldwell moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Alberta Seniors and Housing re: 2019 Minister's Seniors Service Award
- b. President AUMA re: October 4 Question-and-Answer on Police Funding
- c. AUMA re: AUMA Announces Board of Directors and Executive Committee
- d. Municipal Climate Change Action Centre re: MCCAC Fall Newsletter
- e. Highway 3 Twinning Development Association re: Alberta Transportation Minister's Letter
- f. FortisAlberta re: Proposed FortisAlberta 2020 Distribution Rates
- g. FCM re: President's Corner

M#6037-19 Deputy Mayor Edgecombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Volker Stevin Highways Ltd.: Contract Agreement

M#6038-19 Councillor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign a renewal of the Contract Agreement between Volker Stevin Highways Ltd. and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

- b. FortisAlberta: Electric Distribution Franchise Fee for 2020

M#6039-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby inform FortisAlberta that no change will be required for the Electric Distribution System Franchise Fee percentage for 2020. Carried Unanimously

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M#6040-19 Councillor Caldwell moved that this meeting extend past the hour of 10:00 p.m.  
Carried Unanimously

c. Lethbridge County: Development Permit Number: 2019-155

M#6041-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Lethbridge County indicating that the Town has concerns with Development Permit Number: 2019-155 (Freestanding carport with setback waiver) at the location of Plan 5098EP Parcel A, located in SW 27-09-22-W4M (222064 Township Road 9-4), as presented in an October 2, 2019 application, in terms of the excessive flammable debris located on the property and the general untidiness of the property on an access route to Coalhurst. Carried Unanimously

**ADJOURNMENT**

M#6042-19 Deputy Mayor Edgecombe-Green moved the meeting adjourned at 10:06 p.m.  
Carried Unanimously

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Mayor

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Chief Administrative Officer