

**MINUTES: OF THE FOURTEENTH REGULAR MEETING OF COUNCIL,  
2018/2019 HELD IN COUNCIL CHAMBERS ON TUESDAY, JUNE  
18, 2019**

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COUNCIL:	DENNIS CASSIE BARBARA EDGECOMBE-GREEN HEATHER CALDWELL ELIZABETH CHRISTENSEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER EXECUTIVE ASSISTANT TO THE CAO
DELEGATES:	JOSH HOLT RENAE MANDEL	COALHURST HIGH SCHOOL STUDENT COALHURST HIGH SCHOOL STUDENT
GALLERY:	STAN REYNOLDS	RESIDENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Edgcombe-Green gave the opening prayer.

M#5932-19 Mayor Cassie moved the adoption of the Minutes of the Thirteenth Regular Meeting held June 4, 2019, as corrected. Carried Unanimously

M#5933-19 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendment:

add: 7.a. Council Code of Conduct Bylaw re: Alleged Breach (**CLOSED MEETING**)

Carried Unanimously

**DELEGATIONS**

1. Mayor's Community Award: Mr. Holt and Miss Mandel met with Council to present an application, respectively, for consideration for the Mayor's Community Award.

Mr. Holt and Miss Mandel left the Council Chambers at 7:20 p.m.

**CITIZENS WITHOUT FORMAL NOTICE**

1. Stan Reynolds: Mr. Reynolds met with Council regarding the business assessment/taxes for the 2019 year.

**BUSINESS ARISING**

M#5934-19 Mayor Cassie moved that the Council move into closed session to consider matters of an alleged breach of Code of Conduct by Councillor Caldwell in

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attempting to unduly influence the Chief Administrative Officer, as per Section 17 of the Freedom of Information and Protection of Privacy Act, at 7:25 p.m. Carried

For: Mayor Cassie, Deputy Mayor Edgecombe-Green, Councillor Christensen, Councillor Lagemaat

Against: Councillor Caldwell

Mr. Reynolds left the Council Chambers at 7:25 p.m.

M#5935-19 Councillor Lagemaat moved that Council return to open meeting at 8:25 p.m. Carried Unanimously

Mr. Reynolds returned to the Council Chambers at 8:26 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

**1. Bylaws**

- a. Bylaw No. 408-19: A Bylaw to Amend Bylaw No. 319-06, Utility Bylaw

M#5936-19 Deputy Mayor Edgecombe-Green moved that Bylaw No. 408-19, a Bylaw to Amend Bylaw No. 319-06, Utility Bylaw, is hereby read a first time. Carried Unanimously

M#5937-19 Councillor Christensen moved that Bylaw No. 408-19, is hereby read a second time. Carried Unanimously

M#5938-19 Councillor Caldwell moved that Bylaw No. 408-19, be given three readings at this meeting. Carried Unanimously

M#5939-19 Councillor Lagemaat moved that Bylaw No. 408-19, a Bylaw to Amend Bylaw No. 319-06, Utility Bylaw, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

**2. Committee Minutes:**

- a. Municipal Subdivision and Development Authority: held June 4, 2019
- b. Policy/Bylaw Review Committee: held June 10, 2019

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M#5940-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 00-01-25 – Electronic Message Centre for implementation, as presented by Chief Administrative Officer Hauta. Carried Unanimously

M#5941-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 00-01-28 – Community Grant Program for implementation, as presented by Chief Administrative Officer Hauta, with the following amendments:

Change Clause 2.3 to: “Projects must support community programs, events and activities”

Delete Clauses 2.3 a,b,c  
Carried Unanimously

M#5942-19 Deputy Mayor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby approve the disclaimer to be applied by SMB Apps in conjunction with the Town Mobile App. Carried Unanimously

M#5943-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 00-01-30 – Live Streaming and Recording of Meetings, for implementation, as presented, with the following amendment:

Operating Guidelines

Clause 10: delete "the Chair" and leave the Chief Administrative Officer or designate

Clause 2: add to the end – A Council meeting is still considered a public meeting, even if not recorded.

Carried Unanimously

c. Committee of the Whole: held June 11, 2019

M#5944-19 Councillor Caldwell moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**3. Internal Reports:**

a. Financial Report: for months ending May 31, 2019

M#5945-19 Councillor Christensen moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

**4. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Road Ban
- “Community Builders” Awards
- Intermunicipal Collaboration Framework
- Spray Park Request For Proposals (RFP)

M#5946-19 Councillor Christensen moved that the Chief Administrative Officer’s Report is hereby accepted as presented. Carried Unanimously

**5. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Edgecombe-Green: Chinook Intermunicipal Subdivision and Development Appeal Board hearing
- b. Councillor Lagemaat: Coalhurst High School Juno Beach Commemoration, Chinook Intermunicipal Subdivision and Development Appeal Board hearing, SouthGrow Regional Initiative Annual General Meeting
- c. Mayor Cassie: Summer 2019 Municipal Leaders’ Caucus, Barons-Eureka-Warner Family & Community Support Services meeting, Mayors/Reeves meeting
- d. Councillor Christensen: Chinook Intermunicipal Subdivision and Development Appeal Board hearing, Oldman River Regional Services Commission Board meeting

**6. External Reports**

- a. SouthGrow Regional Initiative: Vivian Krause in Lethbridge
- b. Family & Community Support Services: Family & Community Support Services Report to Municipalities – Counselling Program

M#5947-19 Councillor Lagemaat moved that the External Reports presented in this meeting are accepted. Carried Unanimously

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**CORRESPONDENCE**

- a. Alberta Municipal Affairs re: Key Priorities
- b. The Royal Canadian Legion Alberta-NWT Command re: Thank You

M#5948-19 Councillor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Coalhurst High School: 2019 Scholarships

M#5949-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby award scholarships to the following Coalhurst High School Students for 2019:

Grade 8 Student – Mackenzie Arndt  
Grade 9 Student – Raegan Nicol  
Grade 10 Student – Emily Holt  
Grade 11 Student – Ryan Mandel  
Mayor’s Community Award – Josh Holt  
Carried Unanimously

- b. Michael Saad, Coalhurst High School: Youth Employment Grants?

**ADJOURNMENT**

M#5950-19 Mayor Cassie moved the meeting adjourned at 9:35 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer