

**MINUTES: OF A SPECIAL MEETING OF COUNCIL, 2018/2019 HELD IN COUNCIL CHAMBERS ON TUESDAY, APRIL 30, 2019**

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COUNCIL:	DENNIS CASSIE BARBARA EDGECOMBE-GREEN HEATHER CALDWELL RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA KEVIN LEWIS LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF OPERATIONS EXECUTIVE ASSISTANT TO THE CAO
DELEGATIONS:	RAY MARTIN DEREK VELDMAN KEN DONNELLY NEAL GREENWOOD	MARTIN GEOMATIC CONSULTANTS LTD. MPE ENGINEERING LTD. DEVELOPER DEVELOPER

Mayor Cassie called the meeting to order at 6:32 p.m.

Notice of the Special Meeting was provided to Town Council and posted in the Town Office on April 26, 2019.

M#5843-19 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**DELEGATIONS**

M#5844-19 Councillor Caldwell moved that Council close the meeting to the public for Agenda item 3.a. Meadowlark Estates Residential Subdivision – Site Grading, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 6:33 p.m. Carried Unanimously

Councillor Elizabeth Christensen entered the Council Chambers at 6:36 p.m.

Mr. Martin, Mr. Donnelly and Mr. Greenwood left the Council Chambers at 7:13 p.m.

M#5845-19 Councillor Christensen moved that Council return to open meeting at 7:45 p.m. Carried Unanimously

1. Meadowlark Estates Residential Subdivision: Site Grading

M#5846-19 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration, in conjunction with the Town's Engineers, MPE Engineering Ltd., to draft a preliminary agreement with Southern Services Inc. to allow for site grading in the Meadowlark Estates Residential Subdivision, subject to the recommendations as discussed with MPE Engineering Ltd., including a Two Hundred Thousand Dollar (\$200,000.00) security deposit, prior to the signing of a Development Agreement, with the Town of Coalhurst. Carried Unanimously

Mr. Veldman left the Council Chambers at 7:52 p.m.

**BUSINESS ARISING**

1. Coalhurst Legion Branch No. 273: New Years Celebration 2020

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M#5847-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes entering into a non monetary partnership with the Coalhurst Legion Branch No. 273 for the hosting of a New Years Celebration 2020 at the Coalhurst Community Centre. Furthermore, that the Town of Coalhurst provide the use of the Coalhurst Community Centre on a donated basis for the celebration and promote the event. Carried Unanimously

2. Miners' Days Historical Association of Coalhurst – 2015:  
Community Centre Key

M#5848-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes the provision of a permanent key fob for the Coalhurst Community Centre to the Co-Chair of the Miners' Days Historical Association of Coalhurst – 2015 with the provision that the fob be returned to administration upon election of a new Co-Chair and subject to the provisions of Policy No. 12-02-01 – Keys/Fobs. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Committee Minutes:**

- a. Community Sustainability/Enhancement Committee: held March 21, 2019
- b. Municipal Subdivision and Development Authority: held April 2, 2019
- c. Committee of the Whole: held April 9, 2019
- d. Policy/Bylaw Review Committee: held April 15, 2019

M#5849-19 Councillor Christensen moved that Chief Administrative Officer Hauta be authorized to draft an amendment to Policy No. 00-01-03 – Committees/Boards Councillors as follows:

Add to Clause 1: A list of proposed appointments to be circulated to all members of Council prior to the Organizational Meeting. Appointments will be made by a decision of Council.

Add to Clause 2: after “hereby established,” and the Chair of the Committee will be decided upon at the first meeting of the Committee and shall be a Council member.

Change Clause 3: “discretion of the Mayor” to “decision of Council”.

Add: Clause 4. Council appointments to Community Committees shall be in a liaison capacity only.  
Carried Unanimously

M#5850-19 Councillor Lagemaat moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**2. Internal Reports:**

- a. Financial Report: for months ending March 31, 2019

M#5851-19 Councillor Christensen moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

**3. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Unit Supplement
- Blood Tribe Corporate Hospitality Development
- Intermunicipal Collaboration Framework
- Meadowlark Estates Residential Subdivision

M#5852-19 Councillor Caldwell moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**4. Council Members Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Edgecombe-Green: Community Futures Lethbridge Region meeting
- b. Councillor Lagemaat: SouthGrow Regional Initiative Executive meeting, SouthGrow Regional Initiative Annual General Meeting
- c. Councillor Caldwell: Green Acres Foundation meeting
- d. Councillor Christensen: Miners' Days Historical Association of Coalhurst - 2015 meeting

**5. External Reports**

- a. Coaldale RCMP Detachments: Quarterly Report January 1, 2019 – March 31, 2019
- b. Coaldale RCMP Detachments: Coaldale Provincial 2018 Detachment Profile
- c. SouthGrow Regional Initiative: Project Manager – Highway 3 Twinning Initiative
- d. Southern Alberta Energy from Waste Association: Request for Expression of Interest

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- e. SouthGrow Regional Initiative: Southern Alberta Energy Forum

M#5853-19 Mayor Cassie moved that Councillor Christensen is hereby authorized to attend the Southern Alberta Energy Forum in Fort Macleod on May 15, 2019. Carried  
For: Mayor Cassie, Deputy Mayor Edgcombe-Green, Councillor Caldwell, Councillor Christensen  
Against: Councillor Lagemaat

M#5854-19 Councillor Caldwell moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Alberta Environment and Parks re: Alberta Community Resilience Program
- b. AUMA re: Strong Communities Build Alberta
- c. AUMA re: 2019 Increase in Federal Gas Tax Fund
- d. Minister of Finance re: Tax Exemptions for Elected Officials
- e. Local Authorities Pension Plan re: New Governance Structure
- f. FCM re: President's Corner
- g. FCM re: Federal Budget 2019
- h. Cheryl Gallant, MP – Renfrew-Nipissing-Pembroke re: Bill C-68

M#5855-19 Deputy Mayor Edgcombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Coalhurst High School: Academic Awards Ceremony
- b. Michael Saad Coalhurst High School: Juno Beach 75<sup>th</sup> Anniversary Commemoration

M#5856-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration/Bylaw Enforcement to assist with traffic diversion for a Juno Beach 75<sup>th</sup> Anniversary Commemoration at the Coalhurst Cenotaph on June 6, 2019, as requested by Coalhurst High School in an April 12, 2019 e-mail. Carried Unanimously

- c. Alberta Environment and Parks: Compliance Inspection of Coalhurst Waterworks System

M#5857-19 Deputy Mayor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby extend their thanks to Director of Operations Lewis and the public works staff for a job well done in regards to the operation of the Coalhurst waterworks system. Carried Unanimously

M#5858-19 Councillor Lagemaat moved that Council close the meeting to the public for Agenda item 7.d. Blood Tribe – Memorandum of Understanding, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 9:28 p.m. Carried Unanimously

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M#5859-19 Councillor Christensen moved that Council return to open meeting at 9:56 p.m.  
Carried Unanimously

M#5860-19 Councillor Lagemaat moved that this meeting extend past the hour of 10:00  
p.m. Carried  
For: Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Christensen,  
Councillor Lagemaat  
Against: Mayor Cassie

M#5861-19 Councillor Christensen moved that Council close the meeting to the public for  
Agenda item 7.e. Director of Emergency Management – Application, as per Section  
17 of the Freedom of Information and Protection of Privacy Act, at 9:58 p.m.  
Carried  
For: Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor  
Christensen, Councillor Lagemaat  
Against: Mayor Cassie

M#5862-19 Councillor Lagemaat moved that Council return to open meeting at 10:16 p.m.  
Carried Unanimously

d. Director of Emergency Management: Application

M#5863-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby  
authorizes Chief Administrative Officer Hauta to consult further with the Director  
of Emergency Management applicant in regards to a proposal for the position.  
Furthermore, that Chief Administrative Officer Hauta investigate regionalization  
options. Carried Unanimously

**ADJOURNMENT**

M#5864-19 Deputy Mayor Edgecombe-Green moved the meeting adjourned at 10:20 p.m.  
Carried Unanimously

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Mayor

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Chief Administrative Officer