

**MINUTES: OF THE SIXTH REGULAR MEETING OF COUNCIL, 2018/2019
HELD IN COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 5,
2019**

COUNCIL:	DENNIS CASSIE BARBARA EDGECOMBE-GREEN HEATHER CALDWELL ELIZABETH CHRISTENSEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER EXECUTIVE ASSISTANT TO THE CAO
HEARING:	IRENE HILDEBRANDT STAN REYNOLDS SKIFTY BORTHWICK	RESIDENT RESIDENT RESIDENT

Public Hearing

Mayor Cassie called the Public Hearing to order at 7:00 p.m.

M#5752-19 Mayor Cassie moved that the Council of the Town of Coalhurst hereby go into a Public Hearing for the purpose of considering proposed Bylaw No. 404-19 – Amend Municipal Development Plan. Carried Unanimously

- The purpose of the Hearing is to allow public input into proposed Bylaw No. 404-19, being a Bylaw to amend Bylaw No. 391-17, being the Town of Coalhurst Municipal Development Plan, by:
 - clarifying when the preparation and adoption, by Bylaw, of an area structure plan pursuant to Section 633 of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended, is required
- The Hearing is being held under the authority of the Municipal Government Act.
- The rules and procedures that will be used at the Hearing.

Chief Administrative Officer Hauta provided a compliance report for Bylaw No. 404-19:

- Bylaw No. 404-19 was given first reading on January 15, 2019.
- Notice of the Public Hearing was mailed to every residence within the Town of Coalhurst. In addition, the notice was posted in the February Town News, posted on the Town’s web site, posted on the Town’s social media sites, posted on the Electronic Message Centre located at the Town Administration Office and posted on a bulletin board at the Town Administration Office.

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- Advertising was done in accordance with the Municipal Government Act and the Town of Coalhurst Land Use Bylaw.
- No submissions either for or against the proposed amendments to the Land Use Bylaw were received.

Public Response

- Chief Administrative Officer Hauta provided a brief overview of the proposed Bylaw and changes to the existing Municipal Development Plan.
- Those individuals who were in attendance, and who wished to, were invited to speak one at a time.
- Summary of verbal points raised:
 - Existing Bylaw
 - What is an Area Structure Plan

Mayor Cassie advised those present that:

1. Council will be discussing the Bylaw and all the information presented at the Public Hearing.
2. Only those Council members present at the Public Hearing will take part in the decision.

M#5753-19 Mayor Cassie moved that the Council of the Town of Coalhurst close the Public Hearing at 7:06 p.m. Carried Unanimously

Open Meeting for Public Participation

Mayor Cassie called the Public Participation to order at 7:07 p.m.

M#5754-19 Mayor Cassie moved that the Council of the Town of Coalhurst hereby go into an Open Meeting for Public Participation for the purpose of considering proposed Bylaw No. 405-19 – Increase the Number of Councillors. Carried Unanimously

- The purpose of the Open Meeting for Public Participation is to allow public input into proposed Bylaw No. 405-19, being a Bylaw to increase the number of Councillors to seven (7).
- The Public Participation is being held in accordance with Public Participation Policy No. 00-01-29.

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Chief Administrative Officer Hauta provided a compliance report for Bylaw No. 405-19.

- Bylaw No. 405-19 was given first reading on January 15, 2019.
- Notice of the Public Participation was mailed to every residence within the Town of Coalhurst. In addition, the notice was posted in the February Town News, posted on the Town's web site, posted on the Town's social media sites, posted on the Electronic Message Centre located at the Town Administration Office and posted on a bulletin board at the Town Administration Office.
- Advertising was done in accordance with the Municipal Government Act.
- No submissions either for or against the proposed amendments to the Land Use Bylaw were received.

Public Response

- Chief Administrative Officer Hauta provided a brief overview of the proposed Bylaw.
- Those individuals who were in attendance, and who wished to, were invited to speak one at a time.
- Summary of verbal points raised:
 - Reasoning for the change
 - Population growth
 - Council work load
 - More diverse decision making

Mayor Cassie advised those present that:

1. Council will be discussing the Bylaw and all the information presented with the Public Participation.
2. Only those Council members present at the Public Participation will take part in the decision.

M#5755-19

Mayor Cassie moved that the Council of the Town of Coalhurst close the Public Participation at 7:24 p.m. Carried Unanimously

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SIXTH REGULAR MEETING

Mayor Cassie called the meeting to order at 7:25 p.m. and Councillor Lagemaat gave the opening prayer.

M#5756-19 Mayor Cassie moved the adoption of the Minutes of the Fifth Regular Meeting held January 15, 2019. Carried Unanimously

M#5757-19 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

CITIZENS WITHOUT FORMAL NOTICE

1. Irene Hildebrandt: Ms. Hildebrandt met with Council to discuss the following:

- Bylaws on the Town web site
- Bylaw Enforcement Officer employment
- Fireworks on the Coalhurst Elementary School property

Ms. Hildebrandt and Mr. Borthwick left the Council Chambers at 7:42 p.m.

BUSINESS ARISING

1. Appointment of Board Members

M#5758-19 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby appoints Jesse Potrie as a member-at-large to the Municipal Subdivision and Development Appeal Board for the remainder of the 2018/2019 term. Carried Unanimously

2. Canadian Federation of Independent Business: correspondence had been received from the Canadian Federation of Independent Business regarding the Alberta Municipal Spending Watch Report showing Coalhurst ranking eleventh of Alberta's 20 Best Performing Municipalities with populations of 1,000 or larger.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Bylaws**

- a. Bylaw No. 404-19: A Bylaw to Amend the Town of Coalhurst Municipal Development Plan

M#5759-18 Councillor Lagemaat moved that Bylaw No. 404-19, a Bylaw to Amend the Town of Coalhurst Municipal Development Plan, is hereby read a second time. Carried Unanimously

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M#5760-19 Deputy Mayor Edgecombe-Green moved that Bylaw No. 404-19, a Bylaw to Amend the Town of Coalhurst Municipal Development Plan, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

- b. Bylaw No. 405-19: A Bylaw to Specify the Number of Councillors Sitting on the Municipal Council

M#5761-19 Councillor Christensen moved that Bylaw No. 405-19, a Bylaw to Specify the Number of Councillors Sitting on the Municipal Council, is hereby read a second time. Carried

For: Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Christensen, Councillor Lagemaat
Against: Mayor Cassie

M#5762-19 Councillor Lagemaat moved that Bylaw No. 405-19, a Bylaw to Specify the Number of Councillors Sitting on the Municipal Council, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried

For: Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Christensen, Councillor Lagemaat
Against: Mayor Cassie

2. Committee Minutes:

- a. Policy/Bylaw Review Committee: held January 14, 2019

M#5763-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 23-01-14 – Personnel Policies for implementation, as presented by Fire Chief Conte, with the following amendments:

- *Selection Process*:
Point 3 – Change: Applicants must live within a 5 kilometer radius of the Town of Coalhurst.

Carried Unanimously

M#5764-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approve Policy No. 99-01-28 – Substance Abuse (Drug and Alcohol) for implementation, as presented by Chief Administrative Officer Hauta. Carried Unanimously

- b. Municipal Subdivision and Development Authority: held January 15, 2019
- c. Community Sustainability/Enhancement Committee: held January 17, 2019
- d. Committee of the Whole: held January 29, 2019

M#5765-19 Councillor Christensen moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

- a. Miners Memorial Park Donations: for the period of April 1, 2018 – September 30, 2018 showed donated use of the Miners Memorial Park to local organizations at a value equivalent to: ball diamonds - \$1,100.00, David A. Veres Social Area - \$2,615.00 and the soccer fields - \$2,500.00 for a total of \$6,215.00
- b. Community Centre Donations: for the period of January 1, 2018 – December 31, 2018 showed donated use of the Community Centre to local organizations at a value equivalent to \$16,915.00.

M#5766-19 Councillor Caldwell moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Meeting with Private Landowner
- Affordable Housing Stakeholder Meeting
- Unauthorized Land Use
- Illegal Secondary Suites

ii. Director of Operations

- New Bylaw Vehicle
- Storm Outfall Line
- Geotechnical Evaluation of the Proposed Spray Park
- Street Lights

iii. Fire Chief

- Training
- Membership
- Equipment
- Fire Underwriters Survey

M#5767-19 Councillor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

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5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Christensen: Municipal Subdivision and Development Appeal Board training, review Procedure Bylaw at future meeting
- b. Councillor Caldwell: Green Acres Foundation meeting – appointed to Finance Committee and Executive Committee
- c. Mayor Cassie: Mayors/Reeves meeting
- d. Councillor Lagemaat: Municipal Subdivision and Development Appeal Board training
- e. Deputy Mayor Edgcombe-Green: Municipal Subdivision and Development Appeal Board training, Community Futures Lethbridge Region meeting

6. External Reports

- a. SouthGrow Regional Initiative: Plant Protein Alliance of Alberta January Newsletter
- b. Coaldale RCMP Detachments: Quarterly Report October 1, 2018 - December 31, 2018

M#5768-19 Councillor Christensen moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Alberta Municipal Affairs re: Gas Tax Fund Project Approval
- b. AUMA re: 2019 Annual Membership Renewal
- c. AUMA re: SuperNet 2.0: An Update on Bell’s Take-Over of Axia
- d. AUMA re: 2019 Resolutions Guide and Template Available
- e. Alberta Municipal Affairs re: Submissions for the 18th Annual Minister’s Awards for Municipal Excellence
- f. Office of the Lieutenant Governor re: The Alberta Order of Excellence
- g. Rachael Harder, MP - Lethbridge Constituency re: Youth Advisory Board
- h. Lethbridge County re: Business Tax Upheld by Alberta Court of Appeals
- i. FCM re: President’s Corner

M#5769-19 Councillor Caldwell moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. City of Lethbridge: Implementation of City of Lethbridge 311 Telephone Service

M#5770-19 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a signed acknowledgement of receipt of notification from the City of Lethbridge regarding the 311 Implementation Process. Carried
For: Mayor Cassie, Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Christensen
Against: Councillor Lagemaat

M#5771-19 Mayor Cassie moved that this meeting extend past the hour of 10:00 p.m. Carried Unanimously

- b. MPE Engineering Ltd.: Off-Site Levy Updates

M#5772-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby accepts the quote from MPE Engineering Ltd. for a review and update of the Town's current Off-Site Levy Bylaw, as presented in a January 17, 2019 correspondence, for the fee of Twenty Six Thousand Five Hundred Dollars (\$26,500.00), plus GST. Carried Unanimously

- c. Brownlee LLP: RFP Templates

M#5773-19 Deputy Mayor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby accepts the estimate from Brownlee LLP for the preparation of a Request for Proposal template for engineering services, as presented in a January 23, 2019 e-mail, for the price of Six Thousand Five Hundred Dollars (\$6,500.00) plus GST and disbursements. Carried Unanimously

- d. Croatian Holdings Ltd.: Stakeholder Input for Potential Development within Coalhurst Intermunicipal Development Plan

ADJOURNMENT

M#5774-19 Councillor Christensen moved the meeting adjourned at 10:11 p.m. Carried Unanimously

Mayor

Chief Administrative Officer