

**MINUTES: OF THE FIFTH REGULAR MEETING OF COUNCIL, 2018/2019
HELD IN COUNCIL CHAMBERS ON TUESDAY, JANUARY 15,
2019**

COUNCIL:	DENNIS CASSIE BARBARA EDGECOMBE-GREEN HEATHER CALDWELL ELIZABETH CHRISTENSEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA KEVIN LEWIS LESLEY LEBLANC	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF OPERATIONS EXECUTIVE ASSISTANT TO THE CAO

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Edgcombe-Green gave the opening prayer.

- M#5738-19 Mayor Cassie moved the adoption of the Minutes of the Special Meeting held December 11, 2018. Carried Unanimously
- M#5739-19 Mayor Cassie moved the adoption of the Minutes of the Fourth Regular Meeting held December 18, 2018, as corrected. Carried Unanimously
- M#5740-19 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

i. Director of Operations

- Water and Wastewater Report
- Stormwater Outfall Line
- Highway #25 and Township Road 9-2 Intersection
- Fire Underwriters Survey

Deputy Mayor Edgcombe-Green complimented the Public Works department on a job well done.

Director of Operations Lewis left the Council Chambers at 7:14 p.m.

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BUSINESS ARISING

1. Alberta Urban Municipalities Association: information was presented to Council by Director of Corporate Services Kyle Bullock regarding the 2019 Asset Management Program.
2. Green Acres Foundation: correspondence had been received from the Green Acres Foundation regarding the Single Source Pharmacy Provision.
3. Appointment of Board Members

M#5741-19 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby postpones the appointment of board members to the February 5, 2019 Regular meeting, pending receipt of further information from the applicant. Carried Unanimously

M#5742-19 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby refers the drafting of a policy for the application process for at large appointments to Council Committees to the Policy/Bylaw Review Committee. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Bylaws**
 - a. Bylaw No. 404-19: A Bylaw to Amend the Town of Coalhurst Municipal Development Plan

M#5743-19 Councillor Lagemaat moved that Bylaw No. 404-19, A Bylaw to Amend the Town of Coalhurst Municipal Development Plan, is hereby read a first time. Carried Unanimously

- b. Bylaw No. 405-19: A Bylaw to Specify the Number of Councillors Sitting on the Municipal Council

M#5744-19 Councillor Christensen moved that Bylaw No. 405-19, a Bylaw to Specify the Number of Councillors Sitting on the Municipal Council, as amended, is hereby read a first time. Carried Unanimously

2. **Committee Minutes:**
 - a. Committee of the Whole: held January 8, 2019

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M#5745-19 Councillor Christensen moved that the Council of the Town of Coalhurst hereby accepts the proposal for the development and support of a mobile app for Coalhurst, as presented by SMB Apps Canada, for the price of Five Thousand Eight Hundred and Ninety Five Dollars (\$5,895.00) plus GST and a monthly app management fee of Three Hundred and Forty Nine Dollars (\$349.00) plus GST per month. Carried Unanimously

M#5746-19 Deputy Mayor Edgecombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

a. Financial Report: for months ending December 31, 2018

M#5747-19 Councillor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Green Acres Foundation Information
- Bylaw Enforcement/Community Peace Officer
- Coalhurst Parks and Recreation
- Emergency Management Training

ii. Recreation Coordinator

- Past Events
- Societies/Groups/Associations
- Volunteer Spotlight
- Upcoming Events

M#5748-19 Councillor Caldwell moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

a. Councillor Lagemaat: SouthGrow Regional Initiative – Quarterly meeting, Economic Development for Elected Officials training

b. Mayor Cassie: Mayors/Reeves meeting

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- c. Councillor Caldwell: Green Acres Foundation Orientation meeting
- d. Councillor Christensen: Associated Engineering New Years lunch; SouthGrow Regional Initiative – Economic Development for Elected Officials training, Canadian Federation of Independent Business Alberta Municipal Spending Watch Report, rationale for appointments to Council Committees

6. External Reports

- a. Coaldale & District Municipal Enforcement: Community Peace Officer Monthly Statistics
- b. SouthGrow Regional Initiative: Economic Development Newsletter December 18, 2018

M#5749-19 Councillor Lagemaat moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Royal Canadian Legion Coalhurst Branch #273 re: Appreciation
- b. Alberta Municipal Affairs re: Alberta Community Partnership Grant
- c. Alberta Municipal Affairs re: Municipal Sustainability Initiative Capital Project Approvals
- d. AMSC General Insurance re: 2019 General Insurance Renewal Binder
- e. FCM re: President’s Corner
- f. FCM re: 2019-2020 Membership
- g. Coalhurst High School Parent Council re: Thank You

M#5750-19 Deputy Mayor Edgcombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Alberta Seniors and Housing: Minister’s Seniors Service Awards

ADJOURNMENT

M#5751-19 Councillor Christensen moved the meeting adjourned at 8:35 p.m. Carried Unanimously

Mayor

Chief Administrative Officer