

**MINUTES: OF THE SECOND REGULAR MEETING OF COUNCIL, 2018/2019
HELD IN COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 20,
2018**

COUNCIL: DENNIS CASSIE MAYOR
BARBARA EDGECOMBE-GREEN DEPUTY MAYOR
HEATHER CALDWELL COUNCILLOR
ELIZABETH CHRISTENSEN COUNCILLOR
RON LAGEMAAT COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER

GALLERY: STAN REYNOLDS RESIDENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Christensen gave the opening prayer.

M#5673-18 Mayor Cassie moved the adoption of the Minutes of the First Regular Meeting held November 6, 2018. Carried Unanimously

M#5674-18 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:
add: 10.e. Barons-Eureka-Warner Family and Community Support Services re: Representation
Carried Unanimously

BUSINESS ARISING

1. Coalhurst Fire Department: S.O.G. Number: GG-01-010 – General Guidelines

M#5675-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approves the Coalhurst Fire Department Standard Operating Guidelines S.O.G. Number GG-01-010 – General Guidelines for implementation as presented by Fire Chief Conte. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Bylaws**

a. Bylaw No. 403-18: A Bylaw to Authorize Borrowing to Meet Current Expenditures

M#5676-18 Deputy Mayor Edgcombe-Green moved that Bylaw No. 403-18, A Bylaw to Authorize Borrowing to Meet Current Expenditures, is hereby read a first time. Carried Unanimously

M#5677-18 Councillor Caldwell moved that Bylaw No. 403-18 is hereby read a second time. Carried Unanimously

M# 5678-18 Councillor Lagemaat moved that Bylaw No. 403-18 be given three readings at this meeting. Carried Unanimously

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M#5679-18 Mayor Cassie moved that Bylaw No. 403-18, A Bylaw to Authorize Borrowing to Meet Current Expenditures, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

2. Committee Minutes:

a. Municipal Subdivision and Development Authority: held November 6, 2018

M#5680-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration, in consultation with the Oldman River Regional Services Commission, to bring forward a recommendation for developments with more than five (5) lots being created being required to be supported with an Area Structure Plan. Carried Unanimously

b. Committee of the Whole: held November 13, 2018

M#5681-18 Councillor Lagemaat moved that Policy No. 99-01-25 – Compensation be amended to implement a 3% increase for 2019. Carried
For: Mayor Cassie, Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Lagemaat
Against: Councillor Christensen

M#5682-18 Councillor Caldwell moved that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-04 – Payment of Expenses. Carried Unanimously

M#5683-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst recommends no change to Policy No. 41-01-04 establishing the Water Rates, Policy No. 42-01-04 establishing the Sewer Rates and Policy No. 37-01-01 establishing the Storm Sewer Rates. Carried Unanimously

M#5684-18 Councillor Christensen moved that the Council of the Town of Coalhurst implement a Residential Recycling Rate of \$2.20 per month, effective February 1, 2019; and;

Furthermore, that the Council of the Town of Coalhurst recommends no change to Policy No. 43-01-01 establishing the Waste Management Rates; and;

Furthermore, that the Council of the Town of Coalhurst implement a 3% increase to the rates per month, respectively, for 2019 to the Garbage Collection Services Agreements with the Village of Barons and Lethbridge County. Furthermore, that the Village of Barons monthly tipping fee be increased, in accordance with the tipping fees established for the City of Lethbridge waste management site. Carried Unanimously

M#5685-18 Councillor Caldwell moved that Policy No. 72-01-02 – Miners Memorial Park Rates and Policy No. 74-01-01 – Community Centre Rates be amended to implement a 3% increase, rounded to the nearest dollar, effective January 1, 2019, with the exception of any Rental Agreements signed, with a paid deposit, prior to January 1, 2019 being subject to the rental fees at the date of signing. Carried
For: Mayor Cassie, Deputy Mayor Edgecombe-Green, Councillor Caldwell
Against: Councillor Christensen, Councillor Lagemaat

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M#5686-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst allocate One Hundred Thousand Dollars (\$100,000.00) in the 2019 Capital Budget towards the purchase of a Seniors/Handi-Bus. Carried Unanimously

- c. Municipal Emergency Management Agency: held November 15, 2018

M#5687-18 Deputy Mayor Edgecombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

- a. Financial Report: for months ending October 31, 2018

M#5688-18 Councillor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Stormwater Outfall Line
- Greenwood Estates Residential Subdivision
- Intermunicipal Committee Meeting with Lethbridge County
- Bylaw Enforcement/Community Peace Officer

M#5689-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration to bring forward, for consideration, a Bylaw and Public Participation Plan for the purpose of increasing the number of Councillors from five (5) to seven (7) for the next General Municipal Election, due to the increase in the Town's population. Carried Unanimously

ii. Director of Operations

- Town Office Floor Replacement
- City of Lethbridge Waste and Recycling
- Christmas Lighting
- Smart Cover Monitoring System

iii. Recreation Coordinator

- Past Events
- Volunteer Spotlight
- Upcoming Events
- Grants

M#5690-18 Councillor Christensen moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

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5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Edgecombe-Green: South Country Intermunicipal Subdivision and Development Appeal Board Hearing
- b. Councillor Lagemaat: South Country Intermunicipal Subdivision and Development Appeal Board Hearing, SouthGrow Regional Initiative Executive meeting – grant writer presentation to Council, Barons-Eureka-Warner Family and Community Support Services representation
- c. Mayor Cassie: South Country Intermunicipal Subdivision and Development Appeal Board Hearing, Barons-Eureka-Warner Family and Community Support Services meeting, meeting with Royal Canadian Mounted Police
- d. Councillor Caldwell: South Country Intermunicipal Subdivision and Development Appeal Board Hearing, Green Acres Foundation meeting – Chair of Finance and Audit Committee, asset management capacity – building cohort expression of interest
- e. Councillor Christensen: representation on Miners Days Historical Association of Coalhurst – 2015, South Country Intermunicipal Subdivision and Development Appeal Board Hearing

M#5691-18 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to check into an asset management capacity – building cohort, organized by the Alberta Urban Municipalities Association, Infrastructure Asset Management Alberta and the Rural Municipalities of Alberta, and a request for expression of interest, for municipalities to participate. Carried Unanimously

6. External Reports

- a. Coaldale & District Municipal Enforcement: Community Peace Officer Monthly Statistics
- b. SouthGrow Regional Initiative: Economic Development Newsletter November 14, 2018

M#5692-18 Councillor Christensen moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Reynolds Mirth Richards & Farmer LLP re: Subdivision and Development Appeal Board Member Training

M#5693-18 Councillor Caldwell moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

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OTHER BUSINESS

a. Adrian Vande Merwe: Resignation

M#5694-18 Deputy Mayor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby accepts the notice of resignation of Adrian Vande Merwe as Deputy Director of Emergency Management, effective immediately. Carried Unanimously

b. Friends of the Coalhurst High School Society: Community Grant Program

M#5695-18 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby approves the application for funding, under the Community Grant Program, in the amount of Two Hundred Dollars (\$200.00) to the Friends of the Coalhurst High School Society to host the second annual Breakfast With Santa community event on December 8, 2018 in the Town of Coalhurst. Carried Unanimously

c. Alberta Urban Municipalities Association: Blanket Exercise

M#5696-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Administration to make application to the Rural Municipalities of Alberta/Alberta Urban Municipalities Association for the hosting of an Indigenous Awareness Blanket Exercise. Furthermore, that an invitation be extended to Lethbridge County and the Blood Tribe to participate. Carried Unanimously

d. Highway 3 Twinning Development Association: Membership

M#5697-18 Deputy Mayor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby authorizes the renewal of our 2019 membership to the Highway 3 Twinning Development Association in the amount of One Thousand Three Hundred and Thirty Four Dollars and Fifty Cents (\$1,334.50). Defeated Unanimously

e. Barons-Eureka-Warner Family and Community Support Services: Representation

ADJOURNMENT

M#5698-18 Councillor Lagemaat moved the meeting adjourned at 9:34 p.m. Carried Unanimously

Mayor

Chief Administrative Officer