

**MINUTES: OF THE SIXTEENTH REGULAR MEETING OF COUNCIL,
2017/2018 HELD IN COUNCIL CHAMBERS ON TUESDAY,
AUGUST 7, 2018**

COUNCIL:	HEATHER CALDWELL ELIZABETH CHRISTENSEN BARBARA EDGECOMBE-GREEN RON LAGEMAAT	DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
ABSENT:	DENNIS CASSIE	MAYOR
STAFF:	KIM HAUTA KEVIN LEWIS	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF OPERATIONS
DELEGATES:	EDWIN QUINTEROS DUANE INDENBOSH KRZYSZTOF WISNIEWSKI SHIRLEY WISNIEWSKI JENAE BEAUDIN STAN REYNOLDS FRED DUDA	PROACTIVE REAL ESTATE LTD. BANKERS COMMERCIAL RESIDENT RESIDENT RESIDENT RESIDENT RESIDENT

Deputy Mayor Caldwell called the meeting to order at 7:00 p.m. and Councillor Lagemaat gave the opening prayer.

- M#5569-18 Deputy Mayor Caldwell moved the adoption of the Minutes of the Fifteenth Regular Meeting held July 10, 2018. Carried Unanimously
- M#5570-18 Deputy Mayor Caldwell moved the adoption of the Minutes of the Special Meeting held July 31, 2018. Carried Unanimously
- M#5571-18 Deputy Mayor Caldwell moved the adoption of the agenda as circulated. Carried Unanimously

CITIZENS WITHOUT FORMAL NOTICE

1. Krzysztof Wisniewski, Shirley Wisniewski, Jenae Beaudin and Fred Duda: Mr. Wisniewski, Ms. Wisniewski, Ms. Beaudin and Mr. Duda met with Council to discuss a concern of a dirt pile behind their residences on Sundance Drive, as a result of the Greenwood Estates Residential Subdivision.

Mr. Wisniewski, Ms. Wisniewski and Ms. Beaudin left the Council Chambers at 7:15 p.m.

DELEGATIONS

1. Edwin Quinteros, Proactive Real Estate Ltd. & Duane Indenbosh, Bankers Commercial: Mr. Quinteros and Mr. Indenbosh met with Council to discuss a proposal for a Plaza Centre.

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Mr. Quinteros, Mr. Indenbosh and Mr. Duda left the Council Chambers at 7:47 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. CAO Report:

Director of Operations Lewis presented a written report to Council.

i. Director of Operations

- 2018 52 Avenue Road Reconstruction Project
- Pedestrian Crosswalk
- Town Office Parking Lot
- Aspen Road Traffic Signage

M#5572-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Shannon Moors advising that, after consultation with MPE Engineering Ltd., and in accordance with Transportation Association of Canada guidelines, a pedestrian crosswalk at the corner of 6th Street and 45th Avenue will not be constructed. Furthermore, the sidewalk, on the south side of 45th Avenue, which dead ends at 6th Street, will be posted and closed, until such time as further development warrants the sidewalk being opened. Carried Unanimously

M#5573-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Theresa Burg advising that, after consultation with MPE Engineering Ltd., and in accordance with Transportation Association of Canada guidelines, no further traffic control measures are required at the intersection of Aspen Road and Spruce Drive, at this time. Carried Unanimously

Director of Operations Lewis left the Council Chambers at 8:07 p.m.

BUSINESS ARISING

1. Alberta Environment and Parks: correspondence had been received from Alberta Environment and Parks regarding the Alberta Community Resilience Program Application deadline.
2. SouthGrow Regional Initiative: Community Representation on SouthGrow Board of Directors

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M#5574-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby appoints Councillor Lagemaat as the Town's representative on the SouthGrow Regional Initiative Board of Directors for the remainder of the 2017/2018 term. Carried Unanimously

3. Coalhurst Parks and Recreation Society: Spray Park Geotechnical Test

M#5575-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby agrees to provide a geotechnical test for the site location for the proposed spray park. Furthermore, the cost for this test will be in addition to the Town of Coalhurst funding approved to date. Carried Unanimously

4. Website: Update

M#5576-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby accepts the quote from Interstrategy Inc. from Coaldale Alberta for a Custom Website Theme Development, including Mobile Responsive Design, installation of an SSL Security Certificate, installation of an updated Events Calendar Pro, installation of a Gravity Form Plugin and installation of a Rocket Cache Plugin for the amount of Six Thousand Dollars (\$6,000.00) plus Four Hundred and Twenty Dollars (\$420.00) in annual licence renewals, in accordance with the proposal presented by Interstrategy Inc. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Committee Minutes:

- a. Municipal Emergency Management Agency: held July 19, 2018
- b. Committee of the Whole: held July 31, 2018

M#5577-18 Councillor Christensen moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. Internal Reports:

- a. Financial Report: for months ending July 31, 2018

M#5578-18 Councillor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

3. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Tangible Capital Asset Register and Mapping Site
- Illegal Secondary Suites
- Meeting with Minister of Environment and Parks
- September Meetings

M#5579-18 Councillor Christensen moved that the Council of the Town of Coalhurst hold one Regular meeting for the month of September on September 11, 2018. Carried Unanimously

ii. Recreation Coordinator

- Past Events
- Upcoming Events
- Event Development/Planning

M#5580-18 Councillor Edgecombe-Green moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Lagemaat: SouthGrow Regional Initiative Executive meeting, South East Access Collector Road – road ban
- b. Deputy Mayor Caldwell: Chinook Arch Regional Library Board meeting – plan of service for next 5 years
- c. Councillor Christensen: Miners Days Historical Association of Coalhurst – 2015 meeting

5. External Reports

- a. Coaldale & District Municipal Enforcement: Community Peace Officer Monthly Statistics

M#5581-18 Councillor Edgecombe-Green moved that the External Reports presented in this meeting are accepted. Carried Unanimously

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CORRESPONDENCE

- a. Cassie McKinnon re: Thank You
- b. Fortis Alberta re: Supervisor, Stakeholder Relations Manager Merlin MacNaughton Retirement
- c. Alberta Justice and Solicitor General re: Joint Community Peace Officer Shared Agreement
- d. Alberta Municipal Affairs re: Assessment Audit
- e. Alberta Municipal Affairs re: Ministerial Order Regarding ICF and IDP
- f. AUMA re: 2018 Resolutions Book
- g. AUMA re: AUMA Committees
- h. Minister of Municipal Affairs re: Meeting Opportunity with Minister Anderson
- i. Coaldale Rural/Municipal RCMP Detachment re: Meeting with Commanding Officer "K" Division
- j. Government of Alberta re: Update to Stakeholders on the Legalization of Cannabis
- k. Office of the Prime Minister re: Trans Mountain Expansion Project
- l. FCM re: President's Corner
- m. Alberta Emergency Management Agency re: Course Descriptions
- n. Alberta Emergency Management Agency re: Wireless Public Alerting Messages

M#5582-18 Councillor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. SouthGrow Regional Initiative: Caraway Border Crossing

M#5583-18 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter of support to the Town of Cardston in their initiative for expansion of the border services at the Caraway/Peigan border crossing from 16 hours per day to 24 hours per day. Carried Unanimously

- b. SouthGrow Regional Initiative: Commitment to Site Selection and Market Data Program

M#5584-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby commits to a Three (3) Year Site Selection and Market Data Program, as proposed by SouthGrow Regional Initiative, in accordance with the following:

- 1.) Our Community commits to seeing through this program for a three-year duration.

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2.) Our Administration commits to sending a staff member to attend a training session held by Townfolio and SouthGrow to learn how to make good use of the tools and how to use the tools to engage in business attraction.

3.) Our Community commits to use the tools and work with Townfolio's customer support to keep them up-to-date.

Carried Unanimously

c. Alberta Urban Municipalities Association: Subdivision and Development Appeal Board Training

M#5585-18 Councillor Christensen moved that Deputy Mayor Caldwell is hereby authorized to attend a Subdivision and Development Appeal Board training session, as presented by AUMA and RMA, in partnership with Alberta Municipal Affairs, in Lethbridge on October 24-25, 2018. Furthermore, that Chief Administrative Officer Hauta is hereby authorized to submit the names of the remaining Council members to the Oldman River Regional Services Commission expressing interest in attending a Subdivision and Development Appeal Board Training Session, if they are successful in being approved to host a Session. Carried Unanimously

ADJOURNMENT

M#5586-18 Councillor Lagemaat moved the meeting adjourned at 9:59 p.m. Carried Unanimously

Mayor

Chief Administrative Officer