

**MINUTES: OF THE FOURTEENTH REGULAR MEETING OF COUNCIL,
2017/2018 HELD IN COUNCIL CHAMBERS ON TUESDAY, JUNE
19, 2018**

COUNCIL:	DENNIS CASSIE HEATHER CALDWELL ELIZABETH CHRISTENSEN BARBARA EDGECOMBE-GREEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA KEVIN LEWIS DEB FLORENCE	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF OPERATIONS RECREATION COORDINATOR
DELEGATES:	ALEX EVETTS SHAYE ANNE PIERSON NATHANIAL ZAINA	COALHURST HIGH SCHOOL STUDENT COALHURST HIGH SCHOOL STUDENT COALHURST HIGH SCHOOL STUDENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Caldwell gave the opening prayer.

M#5526-18 Mayor Cassie moved the adoption of the Minutes of the Thirteenth Regular Meeting held June 5, 2018. Carried Unanimously

M#5527-18 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. Mayor's Community Award: Mr. Evetts, Miss Pierson and Mr. Zaina met with Council to present an application, respectively, for consideration for the Mayor's Community Award.

Mr. Evetts, Miss Pierson and Mr. Zaina left the Council Chambers at 7:25 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

- i. Director of Operations

- 2018 Street and Utility Improvement Project
- Storm Outfall Line Project

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- Magnetic Signs
- Upcoming Public Work Projects

Director of Operations Lewis left the Council Chambers at 7:35 p.m.

Recreation Coordinator Florence presented a written report to Council.

ii. Recreation Coordinator

- Past Events
- Upcoming Events
- Event Development/Planning

Recreation Coordinator Florence left the Council Chambers at 7:55 p.m.

BUSINESS ARISING

1. Lethbridge County: correspondence had been received from Lethbridge County regarding the approval of Bylaw 18-010 - Coulee View Area Structure Plan.
2. Alberta Rural Development Network: Coalhurst Needs Assessment and Community Consultation Report

M#5528-18 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby accepts the Coalhurst Needs Assessment and Community Consultation Reports, as prepared by the Alberta Rural Development Network. Furthermore, that the Alberta Rural Development Network be advised that another community consultation process will not be required at this time. Carried Unanimously

3. Cannabis: Council discussed the Cannabis Public Consumption Forum/Bylaw to be held on Thursday, June 21, 2018 at 7:00 p.m. in the Ron Coombes Room at the Coalhurst Community Centre.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes**
 - a. South Country Intermunicipal Subdivision and Development Appeal Board Hearing: held May 17, 2018

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- b. Municipal Subdivision and Development Authority: held June 5, 2018
- c. Policy/Bylaw Review Committee: held June 11, 2018

M#5529-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby approves Policy No. 00-01-25 – Electronic Message Centre for implementation, as presented by Chief Administrative Officer Hauta, with the following amendments:

- 1. add: Town programs
- 2. delete clause – “The Recreation Coordinator will be allowed to post one event at a time on the Electronic Message Centre.”
- 3. add: The Town reserves the right to determine what may be posted on the Electronic Message Centre.

Carried

For: Mayor Cassie, Councillor Christensen, Councillor Edgecombe-Green, Councillor Lagemaat

Against: Deputy Mayor Caldwell

M#5530-18 Councillor Christensen moved that Chief Administrative Officer Hauta be authorized to draft a Public Notification Bylaw, which includes electronic advertising, for implementation, as discussed. Carried Unanimously

M#5531-18 Mayor Cassie moved that Chief Administrative Officer Hauta be authorized to draft a Public Participation Policy, in accordance with Section 216.1 of the Municipal Government Act, for consideration and implementation by the Council of the Town of Coalhurst. Carried Unanimously

d. Meeting with Canadian Pacific: held June 11, 2018

e. Committee of the Whole: held June 11, 2018

M#5532-18 Deputy Mayor Caldwell moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. Internal Reports:

a. Financial Report: for months ending May 31, 2018

M#5533-18 Councillor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

3. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Joint Community Peace Officer Shared Agreement
- Land Inquiry
- Unsightly Premises
- Stormwater Outfall Line

M#5534-18 Councillor Edgecombe-Green moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgecombe-Green: Intermunicipal Committee Meeting with Lethbridge County, Seniors' Week Barbecue
- b. Councillor Lagemaat: Intermunicipal Committee Meeting with Lethbridge County, Seniors' Week Barbecue, Alberta Urban Municipalities Association Summer Municipal Leaders' Caucus, SouthGrow Regional Initiative Annual General Meeting – elected as Vice-Chairperson
- c. Mayor Cassie: Intermunicipal Committee Meeting with Lethbridge County, Alberta Urban Municipalities Association Summer Municipal Leaders' Caucus, Seniors' Week Barbecue – thanks to Bill Best for his assistance
- d. Deputy Mayor Caldwell: Intermunicipal Committee Meeting with Lethbridge County, Seniors' Week Barbecue, Green Acres Foundation teleconference call – Canada Mortgage and Housing Corporation housing funding opportunities, Oldman River Regional Services Commission meeting
- e. Councillor Christensen: Intermunicipal Committee Meeting with Lethbridge County, Seniors' Week Barbecue, SouthGrow Regional Initiative Annual General Meeting

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5. External Reports

- a. Coaldale & District Municipal Enforcement: CPO Monthly Statistics

M#5535-18 Deputy Mayor Caldwell moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Habitat for Humanity Manitoba Cycle of Hope re: Thank You
- b. Alberta Municipal Affairs re: 2018 MSI, GTF and SCF Allocations
- c. FortisAlberta re: Street Light Billing Correction
- d. Alberta Emergency Management Agency re: Emergency Management Act Engagement Session
- e. Magnetsigns Lethbridge re: Election Alberta – 2018 Provincial Enumeration Signs
- f. Alberta Government re: Subdivision and Development Appeal Board Training

M#5536-18 Deputy Mayor Caldwell moved that Mayor Cassie and Councillor Edgcombe-Green are hereby authorized to attend the Alberta Emergency Management Agency Emergency Management Amendment Act Engagement Session in Lethbridge on June 25, 2018. Carried Unanimously

M#5537-18 Councillor Christensen moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

M#5538-18 Councillor Christensen moved that this meeting extend past the hour of 10:00 p.m. Carried Unanimously

- a. Coalhurst High School: 2018 Scholarships

M#5539-18 Councillor Christensen moved that the Council of the Town of Coalhurst hereby award scholarships to the following Coalhurst High School Students for 2018:

- Grade 8 Student – Ethan Hamilton
 - Grade 9 Student – Emily Holt
 - Grade 10 Student – Ryan Mandel
 - Grade 11 Student – Cassie Mckinnon
 - Mayor’s Community Award – Alex Evetts
- Carried Unanimously

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- b. Alberta Government: TRAVIS Routing and Vehicle Information System Multijurisdiction (TRAVIS MJ) Memorandum of Agreement

M#5540-18 Councillor Christensen moved that Chief Administrative Officer Hauta is hereby authorized to renew, for a further five (5) year term, the Memorandum of Agreement between Her Majesty the Queen in Right of Alberta as represented by the Minister of Transportation and the Town of Coalhurst regarding the Transportation Routing and Vehicle Information System Multijurisdiction (TRAVIS MJ), in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

- c. Service Alberta: Renewal of AMVIR Agreement

M#5541-18 Deputy Mayor Caldwell moved that Chief Administrative Officer Hauta is hereby authorized to renew the Agreement for Access to Information as Required by the Access to Motor Vehicle Information Regulation (AMVIR) between Her Majesty the Queen in Right of the Province of Alberta as Represented by the Register of Motor Vehicle Services appointed by the Minister of Service Alberta and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

- d. MPE Engineering Ltd.: Request For Qualification Summary of Qualified Contractors

M#5542-18 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby accepts the recommendation of the Evaluation Committee in regards to the list of Qualified Contractors for the Town of Coalhurst Storm Outfall Trunk Project, as validated through the Request for Qualification process. Carried Unanimously

ADJOURNMENT

M#5543-18 Councillor Christensen moved the meeting adjourned at 10:14 p.m. Carried Unanimously

Mayor

Chief Administrative Officer