

**MINUTES: OF THE TENTH REGULAR MEETING OF COUNCIL, 2017/2018  
HELD IN COUNCIL CHAMBERS ON TUESDAY, APRIL 17, 2018**

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COUNCIL:	DENNIS CASSIE HEATHER CALDWELL ELIZABETH CHRISTENSEN BARBARA EDGECOMBE-GREEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA KYLE BULLOCK KEVIN LEWIS	CHIEF ADMINISTRATIVE OFFICER DIRECTOR OF CORPORATE SERVICES DIRECTOR OF OPERATIONS
DELEGATES:	MARK DEBLOIS	KPMG

Mayor Cassie called the meeting to order at 7:01 p.m. and Councillor Lagemaat gave the opening prayer.

M#5450-18 Mayor Cassie moved the adoption of the Minutes of the Ninth Regular Meeting held March 27, 2018. Carried Unanimously

M#5451-18 Mayor Cassie moved the adoption of the Minutes of the Special Meeting held April 10, 2018. Carried Unanimously

M#5452-18 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**DELEGATIONS**

1. KPMG: Mark DeBlois, KPMG, met with Council to present the Audit Report and Financial Statements for the Town of Coalhurst for the year ended December 31, 2017.

M#5453-18 Councillor Christensen moved that the Audit Report and the Financial Statements for the Town of Coalhurst for the year ended December 31, 2017 be accepted, as presented by KPMG. Carried Unanimously

Mr. DeBlois and Director of Corporate Services Bullock left the Council Chambers at 7:28 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

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i. Director of Operations

- Audit of the Town's Streetlights
- Online Water Monitor
- Sewer Pumps for Repair and Maintenance
- 2018 Street Improvement Cost Estimates

M#5454-18 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst refer the matter of adequate spacing between fire hydrants in Coalhurst Community, in accordance with the Fire Underwriters Survey, to Fire Chief Mat Conte for review and recommendation. Carried Unanimously

M#5455-18 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby approves the following items for the 2018 Capital Street Improvement Projects, as estimated by MPE Engineering Ltd., at a cost of Six Hundred and Ninety Seven Thousand Five Hundred Dollars (\$697,500.00), with funding to be provided from the Gas Tax Fund and the Municipal Sustainability Initiative Capital Component:

- 52<sup>nd</sup> Avenue, Option C – Road Overlay, plus an additional fire hydrant, pending results of core sampling
- 3<sup>rd</sup> Street, Option B – Storm Extension
- 55<sup>th</sup> Avenue – Road Resurfacing

Carried Unanimously

Director of Operations Lewis left the Council Chambers at 7:55 p.m.

**BUSINESS ARISING**

1. Village of Barons: correspondence had been received from the Village of Barons regarding the Coaldale & District Municipal Enforcement Service Community Peace Officers Budget.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Committee Minutes**

- a. Municipal Subdivision and Development Authority: held March 20, 2018
- b. Municipal Subdivision and Development Authority: held April 3, 2018

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- c. Risk Management Committee: held April 10, 2018

M#5456-18 Councillor Christensen moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**2. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Summer Temporary Employment Program (STEP)
- Alberta Rural Development Network (ARDN) Project
- Unsightly Premises
- Sundance Ridge Developments Inc.

ii. Recreation Coordinator

- Past Events
- Event Development/Planning
- Upcoming Coalhurst Events

Councillor Christensen left the Council Chambers at 8:47 p.m.

M#5457-18 Councillor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**3. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgecombe-Green: Community Futures Lethbridge Region meeting
- b. Mayor Cassie: Mayors/Reeves meeting
- c. Deputy Mayor Caldwell: Alberta Rural Development Network (ARDN) Project Conference Call, Chinook Arch Regional Library Board meeting, Green Acres Foundation Finance and Audit Committee meeting

**4. External Reports**

- a. Coaldale & District Municipal Enforcement: CPO Bi-Weekly Statistics
- b. Coaldale & District Municipal Enforcement: Quarterly Update January 1 to April 1, 2018
- c. SouthGrow Regional Initiative: Monthly Report for Mayors and Reeves

M#5458-18 Councillor Edgecombe-Green moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Alberta Municipal Affairs re: Municipal Sustainability Initiative 2017 Operating Allocation
- b. Alberta Municipal Affairs re: Additional 2017 Municipal Sustainability Initiative (MSI) Capital Funding
- c. Family and Community Support Services (FCSS) re: 2018 FCSS Municipal Requisitions
- d. Brownlee LLP re: Third Round of the MGA Amendments
- e. Alberta Municipal Affairs re: 2018 Tax Year Designated Industrial (DI) Property Tax Requisition
- f. Rural Municipalities of Alberta (RMA) re: Introducing the New AAMDC
- g. AUMA re: Resolutions for the 2018 AUMA Convention
- h. Alberta Municipal Affairs re: Municipal Accountability Program
- i. Minister, Seniors and Housing re: 2018 Minister's Seniors Service Awards
- j. Canadian Home Builders' Association – Lethbridge Region re: Amalgamation of Urban Development Institute (UDI) and CHBA Lethbridge
- k. Chautauqua Committee re: Great Chautauqua Revival
- l. Lethbridge County re: New Chief Administrative Officer

M#5459-18 Councillor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Saskatchewan River Basin: Membership and Financial Support

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- b. Alberta Health Services: South Zone AHS Recommendations for Strategic Development Planning
- c. Alberta Culture & Tourism: Strategic Planning Request

M#5460-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to complete a Service Request to Alberta Culture and Tourism, Community Development Unit, for assistance with a Strategic Planning Session, as outlined in an April 11, 2018 e-mail. Carried Unanimously

**ADJOURNMENT**

M#5461-17 Mayor Cassie moved the meeting adjourned at 9:53 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer