

**MINUTES: OF THE SIXTH REGULAR MEETING OF COUNCIL, 2017/2018  
HELD IN COUNCIL CHAMBERS ON TUESDAY, JANUARY 23,  
2018**

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COUNCIL: DENNIS CASSIE MAYOR  
HEATHER CALDWELL DEPUTY MAYOR  
BARBARA EDGECOMBE-GREEN COUNCILLOR  
RON LAGEMAAT COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER  
KEVIN LEWIS DIRECTOR OF OPERATIONS

DELEGATES: MAG RADWAN

GALLERY: ELIZABETH CHRISTENSEN

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Lagemaat gave the opening prayer.

M#5377-18 Mayor Cassie moved the adoption of the Minutes of the Fifth Regular Meeting held January 9, 2018. Carried Unanimously

M#5378-18 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:  
add: 11.c. Associated Engineering Alberta Ltd. re: 2018 Data Maintenance Agreement  
Carried Unanimously

**DELEGATIONS**

Elizabeth Christensen left the Council Chambers at 7:02 p.m.

M#5379-18 Deputy Mayor Caldwell moved that Council close the meeting to the public for Agenda item 5.a. Mag Radwan – Business Proposition, as per Section 16 of the Freedom of Information and Protection of Privacy Act, at 7:03 p.m. Carried Unanimously

Mr. Radwan left the Council Chambers at 7:38 p.m.

M#5380-18 Councillor Lagemaat moved that Council return to open meeting at 7:43 p.m. Carried Unanimously

Elizabeth Christensen returned to the Council Chambers at 7:43 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

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**1. CAO Report:**

Director of Operations Lewis presented a written report to Council.

i. Director of Operations

- Maintenance Requirements for a Spray Park
- Meadowlark Estates Development Proposal
- Traffic Calming Options for 51<sup>st</sup> Avenue
- Re-construction for 52<sup>nd</sup> Avenue

Director of Operations Lewis left the Council Chambers at 8:08 p.m.

**BUSINESS ARISING**

1. Federation of Canadian Municipalities: correspondence had been received from the Federation of Canadian Municipalities regarding a Legal Defense Fund annual voluntary contribution.
2. Alberta Transportation: correspondence had been received from Alberta Transportation regarding concerns with the Approval of an Underground Telecommunication Facility

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

**1. Bylaws**

- a. Bylaw No. 396-18: a Bylaw to Provide for Penalties to be Charged on the Non-Payment of Taxes and to Provide for the Implementation of a Pre-Authorized Tax Payment Plan

M#5381-18 Councillor Edgecombe-Green moved that Bylaw No. 396-18, a Bylaw to Provide for Penalties to be Charged on the Non-Payment of Taxes and to Provide for the Implementation of a Pre-Authorized Tax Payment Plan, is hereby read a first time. Carried Unanimously

M#5382-18 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby postpones further consideration of Bylaw No. 396-18, a Bylaw to Provide for Penalties to be Charged on the Non-Payment of Taxes and to Provide for the Implementation of a Pre-Authorized Tax Payment Plan, to 2019. Carried Unanimously

**2. Internal Reports:**

- a. Financial Report: for months ending December 31, 2017

M#5383-18 Deputy Mayor Caldwell moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

**3. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Highway No. 25 Intersection Improvements
- Stormwater Outfall Line
- Removal of Snow From Sidewalks
- Chinook Cricket Club
- February Meetings

M#5384-18 Councillor Lagemaat moved that the Council of the Town of Coalhurst hold one Regular meeting for the month of February 2018 on February 20, 2018. Carried Unanimously

ii. Recreation Coordinator

- Tree Lighting Ceremony – December 6, 2017
- Canada 150 Skating Day – December 10, 2017
- Youth Centre Hay Ride – December 15, 2017
- Christmas Events 2017

iii. Fire Chief

- AFRRCS Update
- Training
- Membership
- Call Responses

M#5385-18 Councillor Edgecombe-Green moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**4. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

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- a. Councillor Edgecombe-Green: Community Futures Lethbridge Region celebration event
- b. Mayor Cassie: thanks to Deputy Mayor Caldwell and Council for covering during recent absence
- c. Deputy Mayor Caldwell: Alberta Rural Development Network (ARDN) Project conference call, invitation by Green Acres Foundation to sit on Finance Committee, stepping back from Alberta Urban Municipalities Association Small Communities Committee

M#5386-18 Mayor Cassie moved that the Council of the Town of Coalhurst hereby supports the appointment of Deputy Mayor Caldwell to the Green Acres Foundation Finance Committee. Carried Unanimously

**5. External Reports**

- a. Coaldale & District Municipal Enforcement: Community Peace Officers Bi-Weekly Statistics

M#5387-18 Councillor Edgecombe-Green moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Alberta Municipal Affairs re: Municipal Sustainability Initiative (MSI) Funding Approval
- b. AUMA re: Seniors Property Tax Deferral Program
- c. Alberta Environment and Parks re: Update on Development of the South Saskatchewan Region Biodiversity Management Framework
- d. Farm Safety Centre re: Contribution to the Safety Smarts Program

M#5388-18 Councillor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Village of Barons: Garbage Collection Services Memorandum of Agreement

M#5389-18 Deputy Mayor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to enter into a Garbage Collection Services Memorandum of Agreement between the Village of Barons and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

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- b. Lethbridge County: Garbage Collection Services Memorandum of Agreement

M#5390-18 Councillor Edgecombe-Green moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to enter into a Garbage Collection Services Memorandum of Agreement between Lethbridge County and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

- c. Associated Engineering Alberta Ltd.: 2018 Data Maintenance Agreement

M#5391-18 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to enter into a 2018 Data Maintenance Agreement with Associated Engineering Alberta Ltd., for the estimated price of Thirteen Thousand Four Hundred Dollars (\$13,400.00), plus GST, as presented in a January 19, 2018 proposal. Carried Unanimously

**ADJOURNMENT**

M#5392-18 Mayor Cassie moved the meeting adjourned at 9:53 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer