

**MINUTES: OF THE THIRD REGULAR MEETING OF COUNCIL, 2017/2018  
HELD IN COUNCIL CHAMBERS ON TUESDAY, DECEMBER 5,  
2017**

-----

COUNCIL: DENNIS CASSIE MAYOR  
HEATHER CALDWELL DEPUTY MAYOR  
BARBARA EDGECOMBE-GREEN COUNCILLOR  
RON LAGEMAAT COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER

DELEGATES: WAYNE SMITH  
NORMA SMITH

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Edgcombe-Green gave the opening prayer.

- M#5328-17 Mayor Cassie moved the adoption of the Minutes of the Second Regular Meeting held November 14, 2017. Carried Unanimously
- M#5329-17 Mayor Cassie moved the adoption of the Minutes of the Special Meeting held November 27, 2017. Carried Unanimously
- M#5330-17 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**DELEGATIONS**

1. Wayne Smith and Norma Smith: Mr. Smith and Mrs. Smith met with Council to discuss the possibility of land acquisition for a pharmacy/clinic/dental office in Coalhurst.

Mr. Smith and Mrs. Smith left the Council Chambers at 7:18 p.m.

**BUSINESS ARISING**

1. Heather Sweet, MLA, Edmonton-Manning: correspondence had been received from Ms. Sweet regarding Bill 212, Tobacco and Smoking Reduction (Protecting Children's Health) Amendment Act.
  2. Town Property: Rezoning
- M#5331-17 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Administration to prepare a rezoning concept for some Town owned properties. Carried Unanimously

3. Greenwood Estates: correspondence had been received regarding the Restrictive Covenant and Design Controls for the Greenwood Estates Residential Subdivision.

4. Alberta Rural Development Network: Subcontractor Agreement

M#5332-17 Deputy Mayor Caldwell moved that Mayor Cassie is hereby authorized to sign the Subcontractor Agreement between the Town of Coalhurst and Alberta Rural Development Network (ARDN), in accordance with the terms and conditions as contained, and amended, in the Agreement. Carried Unanimously

5. Signing Authority

M#5333-17 Mayor Cassie moved that the signing authority for the Town of Coalhurst is Mayor Cassie or in his absence Deputy Mayor Caldwell or in her absence Councillor Edgecombe-Green and Chief Administrative Officer Hauta or in his absence Director of Corporate Services Bullock. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **Bylaws**

a. Bylaw No. 396-17: Non-payment of Taxes

M#5334-17 Councillor Lagemaat moved that Bylaw No. 396-17, A Bylaw to Provide for Penalties to be Charged on the Non-payment of Taxes, be referred to Administration for further review. Carried Unanimously

2. **Committee Minutes:**

a. Committee of the Whole: held November 27, 2017

b. Committee of the Whole: held November 28, 2017

M#5335-17 Councillor Lagemaat moved that Policy No. 99-01-25 – Compensation, Policy No. 11-01-01 – Remuneration and Policy No. 23-01-13 – Payments be amended to implement a 1.5% increase for 2018; and;

Furthermore, that the Town Office, Community Centre and Miners Memorial Park Caretaker contract, the Fire Chief allowance and the Chief Administrative Officer car allowance be increased by 1.5% for 2018; and;

Furthermore, that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-04 – Payment of Expenses, Policy No. 41-01-04 establishing the Water Rates, Policy No. 42-01-04 establishing the Sewer Rates and Policy No. 43-01-01 establishing the Waste Management Rates; and;

Furthermore, that the base charge for Policy No. 41-01-04 establishing the water rates be lowered to the first 20.0 cubic metres for the residential and church, commercial and acreages outside town limits water rates, effective February 1, 2018, and, that the base first cubic metre amount for the Coalhurst Mobile Home Park, the Canadian Pacific Railway Marshalling Yards, the Lethbridge County bulk water station, the Coalhurst Elementary School and the Coalhurst High School water rate be lowered in proportion to the residential and church water rate, effective February 1, 2018; and;

Furthermore, that Policy No. 37-01-01 establishing the storm sewer rates be amended to implement, effective February 1, 2018, a \$0.45 increase, respectively; and;

Furthermore, that the Council of the Town of Coalhurst recommends no change to Policy No. 72-01-02 – Miners Memorial Park Rates and Policy No. 74-01-01 – Community Centre Rates. Carried Unanimously

M#5336-17 Councillor Lagemaat moved that the 2018 Interim Operating and Capital Budget be adopted as presented. Carried Unanimously

M#5337-17 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes a three (3) year renewal to the Garbage Collection Services Agreements with the Village of Barons and Lethbridge County with a 2% increase to the rates per month, respectively, for 2018. Furthermore, that the Village of Barons monthly tipping fee be increased, in accordance with the tipping fees established for the City of Lethbridge waste management site. Carried Unanimously

c. Municipal Emergency Management Agency: held November 29, 2017

M#5338-17 Deputy Mayor Caldwell moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**3. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- By-election
- Unsightly Premises
- Utility Right of Way Damage
- January 2018 Council Meetings

M#5339-17 Councillor Edgcombe-Green moved that the Council of the Town of Coalhurst reschedule the Regular Meetings for the month of January 2018 to January 9 and 23, 2018. Carried Unanimously

M#5340-17 Deputy Mayor Caldwell moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**4. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgcombe-Green: Community Futures Lethbridge Region meeting
- b. Councillor Lagemaat: consider tour by Council of Dave Wolfe's alternative energy home
- c. Mayor Cassie: Mayors/Reeves meeting – concerns with various provincial bills being discussed, Rural Task Force with United Conservative Party, Highway No. 3 twinning update, WestJet service to/from Lethbridge, Vital Signs presentation
- d. Deputy Mayor Caldwell: Green Acres Foundation Board Orientation meeting, Lethbridge MP Rachael Harder Christmas Party

**5. External Reports**

- a. SouthGrow Regional Initiative: Bulletin – October 2017
- b. Coaldale RCMP Detachments: Annual Performance Priorities Quarterly Report July 1, 2017 – September 30, 2017
- c. Coaldale & District Municipal Enforcement: 2017 Statistics

M#5341-17 Councillor Lagemaat moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Safety Codes Council re: Approved Permit Issuer Designation Powers
- b. Lethbridge County re: Appointments - Intermunicipal Committee with the Town of Coalhurst
- c. Lethbridge County re: Appointments – Emergency Advisory Committee
- d. AUMA re: Modernized Municipal Government Act Proclaimed October 26
- e. AUMA re: Have a Say by Joining an AUMA Committee
- f. AUMA re: Nomination Notice
- g. AAMDC re: Final Report: Electoral Boundary Commission Released
- h. Town of Fort Macleod re: 36<sup>th</sup> Annual Santa Claus Parade
- i. Alberta Health Services re: Influenza
- j. TreeCanada re: Canada 150 Celebrations Program
- k. AUMA re: Province Tables Cannabis Legislation
- l. FortisAlberta re: Approved Rates for 2018
- m. Alberta Municipal Affairs re: Builder Licence: Active Building Permit

**MINUTES: OF THE THIRD REGULAR MEETING OF COUNCIL,  
2017/2018 HELD ON TUESDAY, DECEMBER 5, 2017**

---

- Applications
- n. Town of Coaldale re: Appointed Committees & Boards
- o. FCM re: President’s Corner
- p. FCM re: National Housing Strategy

M#5342-17 Councillor Edgecombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Rachael Harder: January Meeting with MP Harder

M#5343-17 Councillor Lagemaat moved that Council retire to an “In Camera” Session at 9:11 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

- 1. Sundance Ridge Developments Inc.: Storm Water Management  
Carried Unanimously

M#5344-17 Deputy Mayor Caldwell moved that Council return to “Open” Session at 9:27 p.m. Carried Unanimously

**ADJOURNMENT**

M#5345-17 Councillor Edgecombe-Green moved the meeting adjourned at 9:28 p.m. Carried Unanimously

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Chief Administrative Officer