

**MINUTES: OF THE SECOND REGULAR MEETING OF COUNCIL, 2017/2018
HELD IN COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 14,
2017**

COUNCIL:	DENNIS CASSIE HEATHER CALDWELL BARBARA EDGECOMBE-GREEN RON LAGEMAAT	MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
ABSENT:	SHELDON WATSON	DEPUTY MAYOR
STAFF:	KIM HAUTA	CHIEF ADMINISTRATIVE OFFICER
DELEGATES:	JAYMIE LAMERS JESSE POTRIE	COALHURST PARKS AND RECREATION SOCIETY COALHURST PARKS AND RECREATION SOCIETY

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Edgcombe-Green gave the opening prayer.

- M#5306-17 Mayor Cassie moved the adoption of the Minutes of the First Regular Meeting held October 17, 2017. Carried Unanimously
- M#5307-17 Mayor Cassie moved the adoption of the Minutes of the Special Meeting held October 24, 2017. Carried Unanimously
- M#5308-17 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. Coalhurst Parks and Recreation Society: Ms. Lamers and Mr. Potrie met with Council to provide an update on the Spray Park project.

Ms. Lamers and Mr. Potrie left the Council Chambers at 7:28 p.m.

BUSINESS ARISING

1. Safety Codes Council: correspondence had been received from the Safety Codes Council regarding the Safety Codes Council Audit of the Fire Discipline.
 2. Director of Emergency Management: Appointment
- M#5309-17 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby rescind the appointment of Mat Conte as Director of Emergency Management

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and hereby appoint Colin Emerson as Director of Emergency Management, effective immediately, for the remainder of the 2017/2018 term. Carried
For: Mayor Cassie, Councillor Caldwell, Councillor Edgecombe-Green
Against: Councillor Lagemaat

3. Greenwood Estates: correspondence had been received from Town Planner Diane Horvath regarding the Restrictive Covenant and Design Controls for the Greenwood Estates Residential Subdivision.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Bylaws

- a. Bylaw No. 395-17: A Bylaw to Authorize Borrowing to Meet Current Expenditures

M#5310-17 Councillor Edgecombe-Green moved that Bylaw No. 395-17, A Bylaw to Authorize Borrowing to Meet Current Expenditures, is hereby read a first time. Carried Unanimously

M#5311-17 Councillor Lagemaat moved that Bylaw No. 395-17 is hereby read a second time. Carried Unanimously

M#5312-17 Councillor Caldwell moved that Bylaw No. 395-17 be given three readings at this meeting. Carried Unanimously

M#5313-17 Mayor Cassie moved that Bylaw No. 395-17, A Bylaw to Authorize Borrowing to Meet Current Expenditures, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

2. Committee Minutes:

- a. Planning Session: held October 27, 2017
- b. Municipal Subdivision and Development Authority: held October 31, 2017
- c. Community Sustainability/Enhancement Committee: held November 3, 2017
- d. Policy/Bylaw Review Committee: held November 6, 2017

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M#5314-17 Mayor Cassie moved that Chief Administrative Officer Hauta be authorized to amend Bylaw No. 386-16 – Traffic Bylaw to include a \$30.00 fine for non compliance of removing vehicles from the streets when street sweeping is being done. Carried Unanimously

M#5315-17 Councillor Edgecombe-Green moved that Chief Administrative Officer Hauta be authorized to amend Policy No. 72-01-02 -Miners Memorial Park as follows:

8. PAYMENT OF FEES
Change point 3 to read: Reservations may be accepted for camping only if the entire 14 camp stalls are reserved, otherwise the camp sites are on a first come, first serve basis.

Carried Unanimously

M#5316-17 Councillor Edgecombe-Green moved that Administration be authorized to draft a new Bylaw to provide for penalties to be charged on the non-payment of taxes, and include the removal of the interest portion allowance on the prepayment of taxes, in accordance with the recommendations made by Director of Corporate Services Kyle Bullock. Carried Unanimously

M#5317-17 Councillor Edgecombe-Green moved that Chief Administrative Officer Hauta be authorized to amend Policy No. 99-01-04 – Hours of Work Outside Workers to include a pay rate of \$20.00 per day, Monday through Friday for on call duties, retroactive to November 1, 2017, with a clause stating this rate will be reviewed on an annual basis. Carried Unanimously

M#5318-17 Councillor Caldwell moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

- a. Financial Report: for months ending October 31, 2017.

M#5319-17 Councillor Lagemaat moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- CodeRED
- Greenwood Estates Residential Subdivision

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- 2018 Interim Operating and Capital Budget
- Town Office Christmas Closure

M#5320-17 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes the closure of the Town Office on December 22, 2017 at 12:00 NOON, subject to the provisions of Christmas/New Years Closure Policy No. 99-01-22. Carried Unanimously

ii. Director of Operations

- Greenwood Subdivision
- Public Use Sand Boxes
- Street Light Evaluation
- Water Agreement With the Lethbridge Regional Water Services Commission

iii. Recreation Coordinator

- 4th Annual Cinnamon Bun Fun Run October 14, 2017
- Smudge Art Paint and Sip – October 17, 2017
- Youth Committee October 27, 2017
- Volunteer Recruitment/Social Media

iv. Fire Chief 2017 Third Quarter Report

- Calls
- Membership
- General

M#5321-17 Councillor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgecombe-Green: "Coalhurst" identification sign at the intersection of Highway No. 25 and Township Road 9-2, Remembrance Day service, Council Governance Orientation
- b. Councillor Lagemaat: Remembrance Day service, Council Governance Orientation

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- c. Mayor Cassie: Mayors/Reeves meeting – Oldman Watershed Council presentation, Remembrance Day service

- d. Councillor Caldwell: Council Governance Orientation, Assessment Review Board hearing – Coaldale, Municipal Subdivision and Development Appeal Board Public Hearing – Coaldale

M#5322-17 Mayor Cassie moved that the Council of the Town of Coalhurst hereby postpones consideration of the remaining items on the Agenda for the Second Regular Meeting of Council held on November 14, 2017 to the Regular Meeting on December 5, 2017. Carried Unanimously

ADJOURNMENT

M#5323-17 Mayor Cassie moved the meeting adjourned at 9:53 p.m. Carried Unanimously

Mayor

Chief Administrative Officer