

**MINUTES: OF THE TENTH REGULAR MEETING OF COUNCIL, 2016/2017
HELD IN COUNCIL CHAMBERS ON MONDAY, APRIL 3, 2017**

COUNCIL: DENNIS CASSIE MAYOR
HEATHER CALDWELL DEPUTY MAYOR
BARBARA EDGEcombe-GREEN COUNCILLOR
SHELDON WATSON COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER
KEVIN LEWIS DIRECTOR OF OPERATIONS

DELEGATES: DIANE HORVATH TOWN PLANNER
LEDA KOZAK TITTSWORTH DEVELOPMENT OFFICER

HEARING: DUANE PETLUK
LORI HARASEM
LAWRENCE WATMOUGH
TYLER FERGUSON
JOHN BURKE RUSSELL
ALEXANDER DARKU
KYLE KLIMPKE
TARA GRINDLE
STEVEN DUDLEY

Public Hearing

Mayor Cassie called the Public Hearing to order at 7:00 p.m. and explained:

- The purpose of the Hearing is to allow public input into proposed Bylaw No. 391-17, being the Municipal Development Plan:
- The Hearing is being held under the authority of the Municipal Government Act.
- The rules and procedures that will be used at the Hearing.

Chief Administrative Officer Hauta provided a compliance report:

- Bylaw No. 391-17 was given first reading on March 7, 2017.
- Notice of the Public Hearing was mailed to every residence within the Town of Coalhurst and posted on the Town's web site. In addition, affected local governments and some government departments were provided with notice of the proposed Bylaw and were asked to provide comments.
- Advertising was done in accordance with the Municipal Government Act and the Town of Coalhurst Land Use Bylaw.
- Nine (9) written submissions for the proposed Bylaw were received and were read.

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Public Response

- Town Planner Horvath provided a brief overview of the proposed Bylaw.
- Those individuals who were in attendance, and who wished to, were invited to speak one at a time.

Councillor Marvin Slingerland entered the Council Chambers at 7:32 p.m.

- Summary of verbal points raised:
 - Concerns in regards to lack of public engagement and notification process
 - Survey question design
 - Industrial area in proximity to residences
 - Change of potential use for former Lafarge property from previous Municipal Development Plan
 - Parks/Recreation areas inadequate
 - No walking trails
 - Accessibility to/from proposed employment areas
 - More green spaces
 - Negative effects on residences beside proposed employment areas
 - Delay vote on approving Municipal Development Plan for more public input
 - Policy for interface
 - Better communication
 - Natural park area

Mayor Cassie called the Public Hearing to a close at 8:06 p.m. advising those present that:

1. Council will be discussing the Bylaw and all the information presented at the Public Hearing.
2. Only those Council members present at the Public Hearing will take part in the decision.
3. Council has up to two (2) years, in accordance with Section 188 of the Municipal Government Act, in which to make their decision.

Mayor Cassie thanked everyone for attending.

TENTH REGULAR MEETING

Mark DeBlois, Doug Hewko, KPMG, and Director of Corporate Services Kyle Bullock entered the Council Chambers at 8:08 p.m.

Mayor Cassie called the meeting to order at 8:09 p.m. and Councillor Watson gave the opening prayer.

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M#5083-17 Mayor Cassie moved the adoption of the Minutes of the Ninth Regular Meeting held March 21, 2017. Carried Unanimously

M#5084-17 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

M#5085-17 Councillor Slingerland moved that Council retire to an “In Camera” Session at 8:10 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

1. Mark DeBlois and Doug Hewko, KPMG: 2016 Financial Statements
Carried Unanimously

M#5086-17 Deputy Mayor Caldwell moved that Council return to “Open” Session at 8:23 p.m. Carried Unanimously

1. Mark DeBlois and Doug Hewko, KPMG: 2016 Financial Statements

M#5087-15 Councillor Watson moved that the Audit Report and the Financial Statements for the Town of Coalhurst for the year ended December 31, 2016 be accepted, as presented by KPMG. Carried Unanimously

Mr. DeBlois, Mr. Hewko and Director of Corporate Services Bullock left the Council Chambers at 8:27 p.m.

Town Planner Horvath and Development Officer Tittsworth left the Council Chambers at 8:44 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

i. Director of Operations

- Development Permit Application
- TAME Energy Express Program
- Sundance Ridge Storm Water Pond Aeration System
- Truck Route Signs

M#5088-17 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes the purchase of an electric aeration system, with a lighted fountain attachment for surface aeration, for installation in the Sundance Ridge storm pond, from New-Way Irrigation in Lethbridge, Alberta, for the estimated price of Four

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Thousand Dollars (\$4,000.00), plus the cost of supplying electricity from the lift station to the pond. Furthermore, that the purchase be included in the 2017 Capital Budget. Carried Unanimously

Director of Operations Lewis left the Council Chambers at 8:53 p.m.

Deputy Mayor Caldwell left the Council Chambers at 8:54 p.m.

BUSINESS ARISING

1. Progress Report: Chief Administrative Officer Hauta provided a copy of the South East Access Collector Road progress report, as submitted to Lethbridge County, as per the Memorandum of Understanding between Lethbridge County and the Town of Coalhurst.
2. Oldman River Regional Services Commission: correspondence had been received from the Oldman River Regional Services Commission regarding a Notice of Application for Subdivision of Land, described as Lot 1, Block 15, Plan 0614163 within SW1/4 21-9-22-W4M, Town of Coalhurst, with land designation as Small Lot Residential – SLR/Parks and Recreation – PR.
3. Tree Canada: Tree To Our Nature, Canada 150 Legacy Program Agreement 2017

M#5089-17 Councillor Slingerland moved that Chief Administrative Officer Hauta is hereby authorized to sign the Tree To Our Nature, Canada 150 Legacy Program Agreement 2017 between the Town of Coalhurst and Tree Canada, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

4. Oldman River Regional Services Commission: correspondence had been received from the Oldman River Regional Services Commission regarding a cost estimate for the preparation of an Industrial Area Structure Plan (ASP).

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
 - a. Committee of the Whole: held March 28, 2017

M#5090-17 Councillor Edgcombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. **CAO Report:**

CAO Hauta presented a written report to Council.

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i. CAO

- Annexed Land
- Storm Water Management Plan
- Township Road 9-2 Meeting
- Social Media Update

M#5091-17 Councillor Watson moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

3. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Edgecombe-Green: Community Futures Lethbridge Region meeting
- b. Mayor Cassie: Lethbridge County/Alberta Transportation meeting
- c. Councillor Slingerland: Lethbridge County/Alberta Transportation meeting

4. External Reports

- a. SouthGrow Regional Initiative: Bulletin – March 2017

M#5092-17 Councillor Slingerland moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Michael Saad re: Vimy Ridge 100th Anniversary Commemoration Ceremony Coalhurst Update
- b. Alberta Municipal Affairs re: Alberta Community Partnership (ACP) Program
- c. AUMA re: 2017 Provincial Budget Analysis
- d. FCM re: Federal Budget a Game-Changer for Municipalities
- e. Minister of Service Alberta re: Supernet
- f. Government of Alberta re: Castle Parks Tourism Supported by Budget 2017

M#5093-17 Mayor Cassie moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Richard Malitowski: Unsightly Premises and Abandoned/Junked Vehicles

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- M#5094-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to acknowledge receipt of and respond to a letter from Richard Malitowski regarding unsightly premises and abandoned/junked vehicles. Furthermore, that the matter be referred to Coaldale & District Municipal Enforcement for follow up on the matter. Carried Unanimously
- b. Jason & Chelsey Hurt: Development Permit Penalty Fee Waiver Request
- M#5095-17 Mayor Cassie moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to advise Jason and Chelsey Hurt that their request for a waiver of the \$500.00 penalty fee for commencement of development without a permit, for an extended driveway at 5200 – 4 Street, is hereby denied. Carried Unanimously
- c. Oldman Watershed Council: Membership
- M#5096-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes membership in the Oldman Watershed Council for the year 2017. Furthermore, that the Town of Coalhurst also provide a voluntary contribution of \$933.80 to the Oldman Watershed Council for the year 2017. Carried Unanimously
- d. University of Calgary, Social Work: Wellness Bus Community Project
- M#5097-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter of support to the University of Calgary, Social Work students for the formation of a mobile resource hub, termed the “Wellness Bus” to serve the following municipalities: County of Cardston, Town of Coaldale, Town of Coalhurst, Town of Fort Macleod, Kainai Nation, City of Lethbridge, Lethbridge County, Town of Magrath, Town of Picture Butte, Village of Stirling, Town of Taber, Municipal District of Taber and County of Warner. Carried Unanimously
- e. Federation of Canadian Municipalities: Legal Defense Fund
- M#5098-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes a voluntary contribution of Fifty Dollars (\$50.00) to the Federation of Canadian Municipalities Legal Defence Fund for the year 2017. Carried
For: Councillor Edgecombe-Green, Councillor Slingerland, Councillor Watson
Against: Mayor Cassie
- f. Utility and Tax Payments: PlastiQ Option
- M#5099-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes administration to pursue implementing the PlastiQ payment option for Utility and Tax payments. Carried Unanimously

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g. Lethbridge County: Development Permit Number: 2017-035

M#5100-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Lethbridge County indicating that the Town has a concern with Development Permit Number: 2017-035 (New Residence with Attached Garage, Setback Waiver Request) at the location of NE 21-9-22-W4M, Plan 6556EJ Lot 2 (353 – 55 Ave, Coalhurst), due to pending future Public Institutional (PI) or Business Industrial (BI) development on the south side of Township Road 9-3A/55 Avenue and reconstruction of Township Road 9-3A/55 Avenue. Carried Unanimously

M#5101-17 Councillor Edgecombe-Green moved that Council retire to an “In Camera” Session at 9:52 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

1. Development Officer: Job Description/Salary Guideline
2. MPE Engineering Ltd.: Design Variance Request for Township Road 9-2

Carried Unanimously

M#5102-17 Councillor Watson moved that Council return to “Open” Session at 9:59 p.m. Carried Unanimously

h. Development Officer: Job Description/Salary Guideline

M#5103-17 Mayor Cassie moved that the Council of the Town of Coalhurst hereby accept the Development Officer job description and salary guideline, as presented by Chief Administrative Officer Hauta. Carried Unanimously

ADJOURNMENT

M#5104-17 Councillor Edgecombe-Green moved the meeting adjourned at 10:00 p.m. Carried Unanimously

Mayor

Chief Administrative Officer