

**MINUTES: OF THE FOURTH REGULAR MEETING OF COUNCIL, 2017/2018  
HELD IN COUNCIL CHAMBERS ON TUESDAY, DECEMBER 19,  
2017**

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COUNCIL:	DENNIS CASSIE HEATHER CALDWELL BARBARA EDGECOMBE-GREEN RON LAGEMAAT	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA DEB FLORENCE	CHIEF ADMINISTRATIVE OFFICER RECREATION COORDINATOR

Mayor Cassie called the meeting to order at 7:00 p.m.

Mayor Cassie left the Council Chambers at 7:26 p.m. Deputy Mayor Caldwell assumed the Chair. Councillor Lagemaat gave the opening prayer.

M#5353-17 Deputy Mayor Caldwell moved the adoption of the Minutes of the Third Regular Meeting held December 5, 2017. Carried Unanimously

M#5354-17 Deputy Mayor Caldwell moved the adoption of the Minutes of the Special Meeting held December 12, 2017. Carried Unanimously

M#5355-17 Deputy Mayor Caldwell moved the adoption of the agenda as circulated. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

**1. CAO Report:**

Recreation Coordinator Florence presented a written report to Council.

i. Recreation Coordinator

- FCSS Youth Coordinators Brainstorming Meeting
- Volunteer Recruitment/Social Media
- Sport Camps Meeting November 13, 2017
- Family Day Event Proposal

M#5356-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby approves the Event Proposal for Family Day 2018, as presented by Recreation Coordinator Deb Florence. Carried Unanimously

Recreation Coordinator Florence left the Council Chambers at 7:42 p.m.

## **BUSINESS ARISING**

### 1. Greenwood Estates: Restrictive Covenant and Design Controls

M#5357-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby approves the Greenwood Estates Restrictive Covenant and Design Controls, with the recommended amendments as proposed by Administration. Carried  
For: Deputy Mayor Caldwell, Councillor Edgecombe-Green  
Against: Councillor Lagemaat

## **BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

### 1. **Committee Minutes:**

- a. Municipal Subdivision and Development Authority: held December 5, 2017

M#5358-17 Councillor Lagemaat moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

### 2. **Internal Reports:**

- a. Financial Report: for months ending November 30, 2017.

M#5359-17 Councillor Edgecombe-Green moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

### 3. **CAO Report:**

CAO Hauta presented a written report to Council.

#### i. CAO

- Web Site Development Proposal
- Regional Public Safety Committee
- School Bus Sign
- FortisAlberta Franchise Agreement Report

M#5360-17 Councillor Lagemaat moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

#### 4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Lagemaat: Associated Engineering Alberta Ltd. Client Appreciation Reception
- b. Deputy Mayor Caldwell: Chinook Arch Regional Library Board meeting, Oldman River Regional Services Commission meeting, Green Acres Foundation Board Orientation meeting, Coalhurst Youth Committee Hay Ride, invitation to join the AUMA Small Communities Committee

M#5361-17 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby supports the appointment of Deputy Mayor Caldwell to the Alberta Urban Municipalities Association Small Communities Committee. Carried Unanimously

#### **CORRESPONDENCE**

- a. Royal Canadian Legion Coalhurst Branch #273 re: Thank You
- b. Alberta Municipal Affairs re: Municipal Sustainability Initiative Capital Program
- c. AUMA re: Results of Board Elections
- d. AUMA re: Proposed Changes to the Workers Compensation and Occupational Health and Safety Acts
- e. ORRSC re: Notification of 2018 Subdivision Application Fee Increase
- f. Alberta Emergency Management Agency South Region re: Newsletter Fall 2017
- g. Office of the Lieutenant Governor re: The Alberta Order of Excellence
- h. Alberta Government re: Update From the Legislature

M#5362-17 Councillor Lagemaat moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

#### **OTHER BUSINESS**

- a. 2018 Municipal By-Election: Date, Advance Vote, Incapacitated Elector Voting at Home

M#5363-17 Councillor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby sets the date for the holding of the 2018 Municipal By-Election for the filling of one (1) Councillor position for Thursday, February 22, 2018. Carried Unanimously

M#5364-17 Councillor Lagemaat moved that the advance vote, in conjunction with the February 22, 2018 municipal by-election, shall be held on February 15, 2018 from 10:30 a.m. to 12:30 p.m. and from 6:00 p.m. to 8:00 p.m. at the Town of Coalhurst Administration Office. Carried Unanimously

M#5365-17 Councillor Edgcombe-Green moved that provision be made for an incapacitated elector to vote at home, in conjunction with the February 22, 2018 municipal by-election, on February 15, 2018 from 2:30 p.m. to 4:30 p.m. Carried Unanimously

b. The Royal Canadian Legion Coalhurst 273 Branch: Donation of Snow Removal

M#5366-17 Councillor Lagemaat moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to the Royal Canadian Legion Coalhurst #273 Branch indicating that the request for snow removal from their parking lot will not be approved. Carried Unanimously

**ADJOURNMENT**

M#5367-17 Councillor Lagemaat moved the meeting adjourned at 8:43 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer