

**Minutes: Of The Town Of Coalhurst 2013/2014 Organizational Meeting of Council Held In Council Chambers on Tuesday, October 29, 2013**

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Present: Dennis Cassie Mayor  
Heather Caldwell Councillor  
Barbara Edgecombe-Green Councillor  
Marvin Slingerland Councillor  
Sheldon Watson Councillor  
  
Kim Hauta Chief Administrative Officer

Chief Administrative Officer Hauta called the meeting to order at 7:00 p.m.

Matthew Entz, Coalhurst Good News Centre, gave the Prayer of Dedication.

Chief Administrative Officer Hauta presented the Official Election Results.

**OATHS OF OFFICE**

Chief Administrative Officer Hauta administered the Oath of Office for Dennis Cassie for the position of Mayor.

Mayor Cassie assumed the Chair and administered the Oath of Office for the positions of Councillor.

**SELECTION OF DEPUTY MAYOR**

M#3805-13 Mayor Cassie moved that the Council of the Town of Coalhurst hereby appoints Councillor Slingerland to the office of Deputy Mayor for the 2013/2014 term. Carried Unanimously

Mayor Cassie administered the Oath of Office for Marvin Slingerland for the office of Deputy Mayor.

**FIX DATES, TIMES & PLACE OF ALL REGULAR MEETINGS**

M#3806-13 Mayor Cassie moved that the dates, times and place of all regular Council meetings will be held as set out in Section 5 of the Procedure Bylaw No. 240-97. Carried Unanimously

Mr. Entz left the Council Chambers at 7:12 p.m.

**APPOINTMENT OF BOARD MEMBERS**

M#3807-13 Mayor Cassie moved that the following appointments be made for the 2013/2014 term:

- a. Municipal Subdivision & Development Authority (Caldwell, Edgecombe-Green, Member-at-Large – Lawrence Watmough) – Chairman Caldwell

- b. Municipal Subdivision & Development Appeal Board (Slingerland, one Member-at-Large - and three members of the ORRSC Intermunicipal Subdivision and Development Appeal Board)
  - c. Green Acres Foundation (Caldwell)
  - d. Oldman River Regional Services Commission (Watson)
  - e. Emergency Measures (Cassie, Edgecombe-Green)
  - f. Community Futures Lethbridge Region (Slingerland)
  - g. SouthGrow Regional Initiative (Cassie - and business representative – )
  - h. Barons-Eureka-Warner F.C.S.S. Board (two positions rotated between Barons, Coalhurst, Nobleford and Picture Butte) (Coalhurst – 2015 – 2017)
  - i. Chinook Arch Regional Library System (Watson)
  - j. 2013 Centennial Committee (Cassie)
  - k. Regional Local Assessment Appeal Board ( )
  - l. Regional Composite Assessment Appeal Board ( )
  - m. Southern Alberta Energy-From-Waste Alliance (Slingerland)
  - n. Intermunicipal Committee with County of Lethbridge (Caldwell, Edgecombe-Green, Slingerland) – Chairman, on behalf of Town, Slingerland
- Carried Unanimously

#### INTERNAL COMMITTEES

M#3808-13 Mayor Cassie moved that the following Internal Committee appointments be made for the 2013/2014 term:

- a. Risk Management Committee (Caldwell, Edgecombe-Green) – Chairman Caldwell
  - b. Economic Development Committee (Cassie, Watson) – Chairman Watson
  - c. Policy/Bylaw Review Committee (Cassie, Edgecombe-Green) – Chairman Edgecombe-Green
  - d. Recreation/Cultural Services Committee (Slingerland, Watson) – Chairman Watson
  - e. Community Enhancement Committee (Caldwell, Watson) – Chairman Caldwell
  - f. Finance Committee (Cassie, Slingerland) – Chairman Slingerland
- Carried Unanimously

#### INTERNAL APPOINTMENTS

M#3809-13 Mayor Cassie moved that the following appointments are confirmed for the 2013/2014 term:

- a. Assessor – Benchmark Assessment Consultants Inc. – Morgan Strate
- b. Assessment Review Board Clerk – ORRSC
- c. Municipal Subdivision & Development Appeal Board Clerk – ORRSC
- d. Director of Emergency Management – Colin Emerson
- e. Deputy Director of Emergency Management – Kathy Wallocha
- f. Public Information Officer – Barbara Edgecombe-Green
- g. Health Inspector – Alberta Health Services
- h. Engineer – MPE Engineering Ltd.
- i. Solicitor – North & Company – Phil North

- j. Auditor – KPMG – Mark De Blois
- k. Risk Management Coordinators – Kim Hauta and Kevin Lewis
- l. Development Officer – ORRSC – Ryan Dyck
- m. Weed Inspector – Kevin Lewis
- n. FOIP Head – Kim Hauta
- o. Pest Control Inspector – Kevin Lewis
- p. Tangible Capital Asset Engineer – Associated Engineering Alberta Ltd.  
Carried Unanimously

SIGNING AUTHORITY

M#3810-13 Mayor Cassie moved that the signing authority for the Town of Coalhurst is Mayor Cassie or in his absence Deputy Mayor Slingerland or in his absence Councillor Edgecombe-Green and Chief Administrative Officer Hauta or in his absence Director of Corporate Services Ramias. Carried Unanimously

ETHICAL GUIDELINES OF CONDUCT FOR MEMBERS OF COUNCIL

M#3811-13 Mayor Cassie moved that this Council of the Town of Coalhurst confirms its commitment to the Ethical Guidelines of Conduct for Members of Council dated May 7, 2002. Carried Unanimously

ADJOURNMENT

M#3812-13 Mayor Cassie moved the meeting adjourned at 7:36 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer