

**MINUTES: OF THE SIXTH REGULAR MEETING OF COUNCIL, 2016/2017  
HELD IN COUNCIL CHAMBERS ON TUESDAY, FEBRUARY 7,  
2017**

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COUNCIL: DENNIS CASSIE MAYOR  
HEATHER CALDWELL DEPUTY MAYOR  
MARVIN SLINGERLAND COUNCILLOR  
SHELDON WATSON COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER  
KEVIN LEWIS DIRECTOR OF OPERATIONS

DELEGATES: DIANE HORVATH TOWN PLANNER

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Slingerland gave the opening prayer.

M#5016-17 Mayor Cassie moved the adoption of the Minutes of the Fifth Regular Meeting held January 24, 2017. Carried Unanimously

M#5017-17 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**DELEGATIONS**

1. Town Planner Diane Horvath: Town Planner Horvath met with Council to discuss the Municipal Development Plan Executive Summary, the Greenwood Estates Area Structure Plan and a Land Use Bylaw amendment.

Councillor Barbara Edgecombe-Green entered the Council Chambers at 7:32 p.m.

Town Planner Horvath left the Council Chambers at 7:39 p.m.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

- i. Director of Operations

- Alberta Environment 2 Year Inspection
- 45<sup>th</sup> Avenue Street Lights
- Town Office Renovations

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- Township Road 9-2 Construction Project

M#5018-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby accepts the final quote for the installation of 15 street lights along 45<sup>th</sup> Avenue and 3 street lights at the intersection of 45<sup>th</sup> Avenue and Range Road 22-3, as proposed by FortisAlberta, for the price of Thirty One Thousand Four Hundred and Eleven Dollars and Ninety Five Cents (\$31,411.95), including GST, in accordance with the terms and conditions as presented. Carried Unanimously

M#5019-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes Administration to make arrangements for the addition of a skidded modular building on the rear exit of the Town Administration building, including paving the rear lane to the south edge of the Town Administration building. Furthermore, that some additional renovations be considered, such as extending the existing parking lot to the west, replacing the flooring, fixtures and lighting in the existing building and constructing an addition to the file storage room in the basement, a basement meeting room and fire exit. Furthermore, that these renovations are authorized in the 2017 Capital Budget at a cost not to exceed One Hundred Thousand Dollars (\$100,000.00). Carried Unanimously

Director of Operations Lewis left the Council Chambers at 7:55 p.m.

**BUSINESS ARISING**

1. Progress Report: Chief Administrative Officer Hauta provided a copy of the South East Access Collector Road progress report, as submitted to Lethbridge County, as per the Memorandum of Understanding between Lethbridge County and the Town of Coalhurst.
2. Lethbridge County: correspondence had been received from Lethbridge County regarding ISO and FDM Updates.
3. MPE Engineering Ltd.: Final South East Access Collector Road Traffic Impact Assessment

M#5020-17 Councillor Watson moved that the Council of the Town of Coalhurst hereby accepts the Final Report for the South East Access Collector Road – Traffic Impact Assessment, dated January 25, 2017, as prepared by MPE Engineering Ltd. Carried Unanimously

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

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**1. Bylaws**

- a. Bylaw No.389-17: Greenwood Estates Area Structure Plan

M#5021-17 Deputy Mayor Caldwell moved that Bylaw No. 389-17, Greenwood Estates Area Structure Plan, is hereby read a first time. Carried Unanimously

- b. Bylaw No. 390-17: A Bylaw to Redesignate Lands

M#5022-17 Councillor Slingerland moved that Bylaw No. 390-17, A Bylaw to Redesignate Lands, is hereby read a first time. Carried Unanimously

**2. Committee Minutes:**

- a. Recreation/Cultural Services Committee: held January 20, 2017

M#5023-17 Councillor Watson moved that the Council of the Town of Coalhurst hereby approves the use of the Coalhurst Community Centre by Barons-Eureka-Warner Family and Community Support Services on Monday mornings for a Toddler Gym Time program, on a free three (3) month trial period, with a further evaluation on usage and a rental agreement to be conducted prior to September, 2017. Carried Unanimously

- b. Community Enhancement Committee: held January 30, 2017

- c. Committee of the Whole: held January 31, 2017

M#5024-17 Councillor Edgecombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

**3. CAO Report:**

CAO Hauta presented a written report to Council.

- i. CAO

- Request For Proposal
- Licence to Divert Water
- AMSC General Insurance Program
- Storm Water Outfall

M#5025-17 Councillor Edgecombe-Green moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

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**4. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Caldwell: Green Acres Foundation meeting
- b. Mayor Cassie: Mayors/Reeves meeting – Alberta Health Services presentation on doctor retention, Highway No. Association Annual General Meeting, SouthGrow Regional Initiative meeting, Southern Alberta Energy-from-Waste Association meeting

**5. External Reports**

- a. Coaldale & District Municipal Enforcement: Patrol Planning – Updates
- b. SouthGrow Regional Initiative: Bulletin – January 2017
- c. SouthGrow Regional Initiative: 2017 Recognition Event

M#5026-17 Councillor Watson moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Royal Canadian Legion Coalhurst Branch #273 re: Thank You
- b. AUMA re: MGA Regulations Bundle #1
- c. Alberta Municipal Affairs re: Give Your Input on MGA Regulations
- d. FCM re: President’s Corner
- e. Land Use Secretariat re: South Saskatchewan Regional Plan Advisory Interpretation Bulletin
- f. FortisAlberta re: FortisAlberta’s Approved Rates for 2017

M#5027-17 Deputy Mayor Caldwell moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Canadian Postmasters and Assistants Association: Postal Banking
- b. Lethbridge County: Development Permit Application 2017-006

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- M#5028-17 Councillor Watson moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Lethbridge County indicating that the Town has no objections to Development Permit Application 2017-006 Sign and Waiver of Sign Size, as presented in a January 25, 2017 correspondence. Carried Unanimously
- c. Associated Engineering Alberta Ltd.: 2017 Data Maintenance Agreement
- M#5029-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Mayor Cassie and Chief Administrative Officer Hauta to enter into a 2017 Data Maintenance Agreement with Associated Engineering Alberta Ltd., for the estimated price of Thirteen Thousand Four Hundred Dollars (\$13,400.00), plus GST, as presented in a January 27, 2017 proposal. Carried Unanimously
- d. Industrial Area Structure Plan: Proposals
- M#5030-17 Councillor Edgecombe-Green moved that Council retire to an “In Camera” Session at 9:47 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:
1. Offer of Parcels for Sale: Conditions & Reserve Bids  
Carried Unanimously
- M#5031-17 Councillor Watson moved that Council return to “Open” Session at 9:51 p.m. Carried Unanimously
- e. Offer of Parcels for Sale: Conditions & Reserve Bids
- M#5032-17 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby approves the conditions of the tax sale for the parcels identified in the Public Sale of Land Notice, as presented by Chief Administrative Officer Hauta. Carried Unanimously
- M#5033-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby sets a reserve bid of One Hundred and Forty-One Thousand Nine Hundred and Thirty Dollars (\$141,930.00) for the tax sale of the property identified as Certificate of Title 071 597 079, Lot 5, Block 2, Plan 8910453. Carried Unanimously
- M#5034-17 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby sets a reserve bid of Two Hundred and Thirty-Seven Thousand Six Hundred and Ninety Dollars (\$237,690.00) for the tax sale of the property

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identified as Certificate of Title 081 469 779, Lot 13, Block 2, Plan 0311433. Carried Unanimously

M#5035-17 Councillor Watson moved that the Council of the Town of Coalhurst hereby sets a reserve bid of Two Hundred and Ninety-Four Thousand Five Hundred and Fifty Dollars (\$294,550.00) for the tax sale of the property identified as Certificate of Title 081 132 660, Lot 27-29, Block 13, Plan 7556AI. Carried Unanimously

M#5036-17 Mayor Cassie moved that the Council of the Town of Coalhurst hereby sets a reserve bid of Two Hundred and Thirty-Six Thousand Eight Hundred and Seventy Dollars (\$236,870.00) for the tax sale of the property identified as Certificate of Title 121 053 433, Lot 28, Block 7, Plan 0714608. Carried Unanimously

**ADJOURNMENT**

M#5037-17 Councillor Slingerland moved the meeting adjourned at 9:53 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer