

**MINUTES: OF THE FIFTH REGULAR MEETING OF COUNCIL, 2015/2016
HELD IN COUNCIL CHAMBERS ON TUESDAY, JANUARY 19,
2016**

COUNCIL: DENNIS CASSIE MAYOR
BARBARA EDGEcombe-GREEN DEPUTY MAYOR
HEATHER CALDWELL COUNCILLOR
MARVIN SLINGERLAND COUNCILLOR
SHELDON WATSON COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER
KEVIN LEWIS DIRECTOR OF OPERATIONS

DELEGATES: STAFF SERGEANT GLENN HENRY LETHBRIDGE RCMP

Mayor Cassie called the meeting to order at 7:00 p.m. and Deputy Mayor Edgcombe-Green gave the opening prayer.

M#4647-16 Mayor Cassie moved the adoption of the Minutes of the Fourth Regular Meeting held December 15, 2015. Carried Unanimously

M#4648-16 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. Lethbridge RCMP: Staff Sergeant Henry met with Council to discuss any issues or concerns.
 - 3rd Quarter Update
 - 81 calls for Coalhurst – 11 thefts from vehicles (primarily unlocked), 1 stolen vehicle, 4 hit and runs
 - Christmas holiday Check Stop numbers very minimal
 - Transition from Lethbridge Regional Police went well
 - New Detachment name – Coaldale Rural
 - Formal request to RCMP for Town events

Staff Sergeant Henry left the Council Chambers at 7:33 p.m.

Tara Grindle, Jill Rauda and Chelsey Hurt, Coalhurst Elementary School Playground Committee, entered the Council Chambers at 7:34 p.m.

2. Coalhurst Elementary School Playground Committee: Ms. Grindle, Ms. Rauda and Ms. Hurt met with Council to give a progress update on the Coalhurst Elementary School playground project.

Ms. Grindle, Ms. Rauda and Ms. Hurt left the Council Chambers at 8:12 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. CAO Report:

Director of Operations Lewis presented a written report to Council

i. Director of Operations

- Phase I Environmental Assessment
- Emergency Power Generator
- Water and Wastewater Report
- Alignment Document

M#4649-16 Deputy Mayor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Administration to include the installation of a transfer switch in the Coalhurst Community Centre for the emergency generator at the estimated price of Five Thousand Two Hundred and Fifty Five Dollars (\$5,255.00), plus GST. Carried Unanimously

BUSINESS ARISING

1. Western Economic Diversification Canada: correspondence had been received from Western Economic Diversification Canada regarding the Canada 150 Community Infrastructure Program Application.
2. Progress Report: Chief Administrative Officer Hauta provided a copy of the South East Access Collector Road progress report, as submitted to Lethbridge County, as per the Memorandum of Understanding between Lethbridge County and the Town of Coalhurst.
3. Lethbridge County: a revised Direct Control for Bylaw 1456 had been received from Lethbridge County for Council's consideration.
4. Village of Barons: Bylaw Enforcement Services Memorandum of Agreement Amendment

M#4650-16 Councillor Slingerland moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign the Bylaw Enforcement Services Memorandum of Agreement Amendment between the Town of Coalhurst and the Village of Barons, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

5. Town of Picture Butte: Bylaw Enforcement Services Memorandum of Agreement Amendment

M#4651-16 Councillor Watson moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign the Bylaw Enforcement Services Memorandum of Agreement Amendment between the Town of Coalhurst and the Town of Picture Butte, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

6. Associated Engineering Alberta Ltd: 2016 Data Maintenance Agreement

M#4652-16 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes Mayor Cassie and Chief Administrative Officer Hauta to enter into a 2016 Data Maintenance Agreement with Associated Engineering Alberta Ltd., for the estimated price of Thirteen Thousand Four Hundred Dollars (\$13,400.00), plus GST, as presented in a December 4, 2015 proposal. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. Bylaws

a. Bylaw No. 381-16: a Bylaw for the Purpose of Borrowing

M#4653-16 Councillor Watson moved that Bylaw No. 381-16, a Bylaw for the Purpose of Borrowing, is hereby read a first time. Carried Unanimously

2. Committee Minutes:

a. Policy/Bylaw Review Committee: held December 14, 2015

b. Committee of the Whole: held January 12, 2016

M#4654-16 Deputy Mayor Edgecombe-Green moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

3. Internal Reports:

a. Financial Report: for months ending December 31, 2015

M#4655-16 Councillor Caldwell moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

4. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Sewage Pipeline Deficiency
- STOP Order
- Storm Water Management Plans
- Community Mailboxes

ii. Bylaw Enforcement Officer

- Administrative Activities
- Enforcement Activities
- December 2015 Occurrence Reports Summary

M#4656-16 Deputy Mayor Edgecombe-Green moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

5. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Caldwell: Municipal Sustainability Initiative 2016 allocation
- b. Mayor Cassie: Mayors/Reeves meeting, Highway No. 3 Association meeting, meeting with a pharmacist
- c. Deputy Mayor Edgecombe-Green: Barons-Eureka-Warner Family & Community Support Services meeting

6. External Reports

- a. Southern Alberta Energy from Waste Association: Summary of Final Quarter Results
- b. SouthGrow Regional Initiative: Newsletter December 2015
- c. SouthGrow Regional Initiative: Recognition Event

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M#4657-16 Councillor Watson moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Alberta Municipal Affairs re: MSI Capital Approval
- b. Alberta Municipal Affairs re: Small Communities Fund Funding
- c. Alberta Municipal Affairs re: Alberta Community Partnership (ACP) Grant Program
- d. Lethbridge County Subdivision and Development Appeal Board re: Notice of Decision
- e. AUMA re: AMSC's Inaugural Stewardship Report
- f. FCM re: Thank You
- g. Government of Alberta re: FireSmart Grant
- h. Wellness Alberta re: Make Alberta Better Campaign

M#4658-16 Councillor Slingerland moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Imperial Meadows Venture: Requirements for Subdivision

M#4659-16 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to acknowledge receipt of a letter from Imperial Meadows Venture in regards to requirements for a subdivision on LS 1 SE1/4 21-9-22-W4. Carried Unanimously

ADJOURNMENT

M#4660-16 Deputy Mayor Edgcombe-Green moved the meeting adjourned at 9:55 p.m. Carried Unanimously

Mayor

Chief Administrative Officer