

**MINUTES: OF THE SECOND REGULAR MEETING OF COUNCIL, 2016/2017  
HELD IN COUNCIL CHAMBERS ON TUESDAY, NOVEMBER 15,  
2016**

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COUNCIL:	DENNIS CASSIE HEATHER CALDWELL BARBARA EDGECOMBE-GREEN MARVIN SLINGERLAND	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR
ABSENT:	SHELDON WATSON	COUNCILLOR
STAFF:	KIM HAUTA	CHIEF ADMINISTRATIVE OFFICER

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Slingerland gave the opening prayer.

Mayor Cassie congratulated Deputy Mayor Caldwell on her appointment to the Alberta Urban Municipalities Association Sustainability and Environment Committee.

M#4940-16 Mayor Cassie moved the adoption of the Minutes of the First Regular Meeting held November 1, 2016. Carried Unanimously

M#4941-16 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

**BUSINESS ARISING**

1. Progress Report: Chief Administrative Officer Hauta provided a copy of the South East Access Collector Road progress report, as submitted to Lethbridge County, as per the Memorandum of Understanding between Lethbridge County and the Town of Coalhurst.
2. Lethbridge County Subdivision and Development Appeal Board: correspondence had been received from Lethbridge County Subdivision and Development Appeal Board regarding a Notice of Appeal Hearing Cancellation of November 2, 2016 pertaining to Development Permit No. 2016-135 – Manufactured Home.
3. Park Enterprises Ltd.: correspondence had been received from Park Enterprises Ltd. regarding the transition of services for Safety Codes Services – Permits and Inspections.

**BY-LAWS/REPORTS**

The following reports were received and reviewed by Council:

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**1. Bylaws**

- a. Bylaw No. 388-16: A Bylaw To Authorize Borrowing To Meet Current Expenditures

M#4942-16 Councillor Slingerland moved that Bylaw No. 388-16, A Bylaw to Authorize Borrowing to Meet Current Expenditures, is hereby read a first time. Carried Unanimously

M#4943-16 Deputy Mayor Caldwell moved that Bylaw No. 388-16 is hereby read a second time. Carried Unanimously

M#4944-16 Councillor Edgecombe-Green moved that Bylaw No. 388-16 be given three readings at this meeting. Carried Unanimously

M#4945-16 Mayor Cassie moved that Bylaw No. 388-16, A Bylaw to Authorize Borrowing to Meet Current Expenditures, be given third and final reading and that the Mayor and Chief Administrative Officer be authorized to sign and seal the Bylaw. Carried Unanimously

**2. Committee Minutes:**

- a. Municipal Subdivision and Development Authority: held November 1, 2016

- b. Committee of the Whole: held November 7, 2016

M#4946-16 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to explore alternatives for the provision of an estimate for the drafting of an Area Structure Plan for the former Lafarge property. Carried Unanimously

M#4947-16 Councillor Edgecombe-Green moved that Policy No. 99-01-25 – Compensation, Policy No. 11-01-01 – Remuneration and Policy No. 23-01-13 – Payments be amended to implement a 1% increase for 2017. Furthermore, that the Town Office, Community Centre and Miners Memorial Park Caretaker contract be increased by 1% for 2017. Carried Unanimously

M#4948-16 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst recommends no change to Policy No. 11-01-04 – Payment of Expenses. Carried Unanimously

M#4949-16 Councillor Slingerland moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

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**3. Internal Reports:**

- a. Financial Report: for months ending October 31, 2016
- b. Miners Memorial Park Campground Report 2016: a report for the 2016 year showed an increase of 9 campers from 2015 to a total of 279.

M#4950-16 Deputy Mayor Caldwell moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

**4. CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Sewage Pipeline Deficiency
- Local Issues Committee Meeting
- Winter Maintenance Agreement
- Town Office Christmas Closure

M#4951-16 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst authorizes the closure of the Town Office on December 23, 2016 at 12:00 NOON, subject to the provisions of Christmas/New Years Closure Policy No. 99-01-22. Carried Unanimously

ii. Director of Operations

- Bobcat
- Sanitary Sewer Trunk
- Catch Basin
- Budget Prices from FortisAlberta for Street Lights

M#4952-16 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to obtain a final quote from FortisAlberta for the installation of 12 street lights along 45<sup>th</sup> Avenue and 4 street lights at the intersection of 45<sup>th</sup> Avenue and Range Road 22-3, as per Option 3 of a Budgetary Estimate from FortisAlberta in the amount of Fifty Five Thousand Dollars (\$55,000.00). Furthermore, that the final project cost be included in the 2017 Operating and Capital Budget. Carried Unanimously

iii. Bylaw Enforcement Officer

- Administrative Activities

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- Enforcement Activities
- October 2016 Occurrence Reports Summary

M#4953-16 Councillor Slingerland moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

**5. Council Member Reports/Questions**

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Caldwell: Remembrance Day service, Brownlee LLP Emerging Trends 2017 – Bill 21 – The Modernized MGA
- b. Mayor Cassie: Remembrance Day service, Coalhurst High School Remembrance Day service, Local Issues Committee meeting, Mayors/Reeves meeting
- c. Councillor Slingerland: Remembrance Day service
- d. Councillor Edgecombe-Green: Remembrance Day service, Coalhurst Elementary School Remembrance Day service, Barons-Eureka-Warner Family & Community Support Services – Award of Excellence for Rural Seniors Conferences, attending Conference November 22-25, 2017, Community Futures Lethbridge Region meeting

**6. External Reports**

- a. SouthGrow Regional Initiative: Bulletin – October, 2016
- b. Southern Alberta Energy-from-Waste Association: Media Release

M#4954-16 Councillor Edgecombe-Green moved that the External Reports presented in this meeting are accepted. Carried Unanimously

**CORRESPONDENCE**

- a. Alberta Municipal Affairs re: Municipal Sustainability Initiative Capital Project Approval
- b. Lethbridge County re: Road Use Policy 352
- c. AUMA re: Modernized Municipal Government Act (Bill 21)
- d. AUMA re: Long Term Federal Infrastructure Plan
- e. Government of Alberta re: United States Election

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- f. Barons-Eureka-Warner FCSS re: 2016 FCSSAA Award of Excellence

M#4955-16 Councillor Edgecombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

**OTHER BUSINESS**

- a. Royal Canadian Legion: Military Service Recognition Book

M#4956-16 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes the purchase of a ¼ page ad in the Royal Canadian Legion “Military Service Recognition Book” for the price of Four Hundred and Forty Five Dollars (\$445.00), including GST. Carried Unanimously

- b. Oldman River Regional Services Commission: Subdivision and Development Appeal Board (SDAB) Training

**ADJOURNMENT**

M#4957-16 Councillor Slingerland moved the meeting adjourned at 8:30 p.m. Carried Unanimously

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Mayor

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Chief Administrative Officer