

**MINUTES: OF THE TWENTIETH REGULAR MEETING OF COUNCIL,
2015/2016 HELD IN COUNCIL CHAMBERS ON MONDAY,
OCTOBER 3, 2016**

COUNCIL: DENNIS CASSIE MAYOR
BARBARA EDGEcombe-GREEN DEPUTY MAYOR
HEATHER CALDWELL COUNCILLOR
MARVIN SLINGERLAND COUNCILLOR
SHELDON WATSON COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER
KEVIN LEWIS DIRECTOR OF OPERATIONS

DELEGATES: VICKI ARNDT RESIDENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Slingerland gave the opening prayer.

M#4882-16 Mayor Cassie moved the adoption of the Minutes of the Nineteenth Regular Meeting held September 20, 2016. Carried Unanimously

M#4883-16 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:
move: 11.g. to 11.f. MPE Engineering Ltd. re: Access Management Fees **(PRIVATE SESSION)**
move: 11.f. to 11.g. Sundance Ridge Developments Inc. re: Storm Water Management **(PRIVATE SESSION)**
Carried Unanimously

CITIZENS WITHOUT FORMAL NOTICE

1. Vicki Arndt: Ms. Arndt, on behalf of various residents of 7th Street, met with Council to request construction of a back alley on the east side of 7th Street.

Ms. Arndt left the Council Chambers at 7:08 p.m.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **CAO Report:**

Director of Operations Lewis presented a written report to Council.

- i. Director of Operations

- Meter Readings on the Sanitary Sewer Line
- Pre-Construction Meeting for the Sanitary Sewer Line Relocation
- Road Lane Changes on 51st Avenue
- Occupational Health and Safety Bulletin

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Director of Operations Lewis left the Council Chambers at 7:33 p.m.

BUSINESS ARISING

1. Lethbridge County: correspondence had been received from Lethbridge County regarding a Notice of Decision for Development Permit Application 2016-135 – Manufactured Home.
2. Lethbridge County: Emergency Management

M#4884-16 Councillor Caldwell moved that Chief Administrative Officer Hauta and Fire Chief Mat Conte are hereby authorized to participate in a working group to look into a new partnership model for emergency management within Lethbridge County, as recommended by Emergency Response Management Consulting. Carried Unanimously

3. Lethbridge County: Land Use Bylaw Amendment

M#4885-16 Deputy Mayor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to submit a letter to Lethbridge County indicating that the Town has a concern with the Meadowscape Area Structure Plan, dated August, 2016, and addressed in Lethbridge County Bylaw 1481, for the property described as Lot 3, Block 1, Plan SW¼ 15-9-22-W4, in terms of not allowing the request for a second driveway access to service the furthest north lot, as shown on the Area Structure Plan. Furthermore, we would request that the Area Structure Plan be amended to configure Lots 1 and 2 with access to the existing driveway access to Range Road 22-3. Furthermore, that the revised Area Structure Plan be forwarded for our review, prior to final approval. Carried Unanimously

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
 - a. Municipal Subdivision and Development Authority: held September 20, 2016

M#4886-16 Deputy Mayor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby approves the hosting of a Land Use Bylaw education session with developers, realtors, and/or the general public. Carried Unanimously

- b. Community Enhancement Committee: held September 26, 2016

M#4887-16 Councillor Slingerland moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

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2. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Sale of Town Property
- Intermunicipal Committee Meeting
- Contracted Garbage Collection
- Annexed Land
- Former Gelleny Property

M#4888-16 Councillor Watson moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

3. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Councillor Watson: Intermunicipal Committee with Lethbridge County meeting
- b. Councillor Caldwell: Green Acres Foundation meeting
- c. Councillor Slingerland: Intermunicipal Committee with Lethbridge County meeting, Community Futures Lethbridge Region Annual General meeting, 1st Annual Mayor's Christmas Banquet changed to November 25, 2016

CORRESPONDENCE

- a. Miners Days Committee re: Invitation to Volunteer Appreciation Dinner
- b. AUMA re: 2016-17 AUMA Board Positions
- c. AUMA re: 2016 AUMA Convention Agenda Updated
- d. Green Acres Foundation re: Green Acres Foundation Board
- e. Government of Alberta re: Oct. 1 Minimum Wage Increase
- f. Alberta Transportation re: 2016 AUMA Convention
- g. AUMA re: Small Communities Newsletter September 2016
- h. FCM re: President's Corner

M#4889-16 Councillor Watson moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Vicki and Doug Arndt: Construction of a Back Alley

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- M#4890-16 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to acknowledge receipt of and respond to a letter from Vicki and Doug Arndt, and signed by residents of 7th Street, regarding a request for the construction of a back alley on the east side of 7th Street. Carried Unanimously
- b. Lethbridge Fire & Emergency Services: Disaster Response – A Regional Collaboration
- M#4891-16 Deputy Mayor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby supports the City of Lethbridge, Lethbridge County and the Town of Coaldale’s applications for funding from the Alberta Emergency Management Agency 2016/2017 Emergency Management Preparedness Program Grant for a Disaster Response – A Regional Collaboration initiative, as proposed. Carried Unanimously
- c. FortisAlberta: Electric Distribution Franchise Fee for 2017
- M#4892-16 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby inform FortisAlberta that no change will be required for the Electric Distribution System Franchise Fee percentage for 2017. Carried Unanimously
- d. Reciprocal Business Licensing: Memorandum of Understanding
- M#4893-16 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby authorizes entering into a Reciprocal Business Licensing Memorandum of Understanding with the municipalities of Coaldale, Raymond, Picture Butte, Magrath, Coalhurst, Stirling, Nobleford and Barons, in accordance with the terms and conditions as contained in the Memorandum of Understanding. Carried Unanimously
- M#4894-16 Deputy Mayor Edgcombe-Green moved that Council retire to an “In Camera” Session at 9:12 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:
1. North & Company: Sewage Pipeline Deficiency
 2. MPE Engineering Ltd.: Access Management Fees
- Carried Unanimously
- M#4895-16 Councillor Caldwell moved that Council return to “Open” Session at 9:30 p.m. Carried Unanimously
- Councillor Slingerland declared a pecuniary interest in the next item of business and left the Council Chambers at 9:30 p.m.
- M#4896-16 Councillor Watson moved that Council retire to an “In Camera” Session at 9:31 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

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1. Sundance Ridge Developments Inc.: Storm Water Management
Carried Unanimously

M#4897-16 Deputy Mayor Edgecombe-Green moved that Council return to “Open” Session at 10:00 p.m. Carried Unanimously

M#4898-16 Councillor Caldwell moved that this meeting extend past the hour of 10:00 p.m. Carried Unanimously

M#4899-16 Deputy Mayor Edgecombe-Green moved that Council retire to an “In Camera” Session at 10:01 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

1. Sundance Ridge Developments Inc.: Storm Water Management
Carried Unanimously

M#4900-16 Deputy Mayor Edgecombe-Green moved that Council return to “Open” Session at 10:18 p.m. Carried Unanimously

M#4901-16 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Chief Administrative Officer Hauta to inform Sundance Ridge Developments Inc. that, upon the legal recommendation from Brownlee LLP, the disclosure letter in regards to storm water management in the Sundance Ridge Developments Inc. subdivision will not be withdrawn, pending a second opinion on the matter. Carried Unanimously

ADJOURNMENT

M#4902-16 Councillor Watson moved the meeting adjourned at 10:20 p.m. Carried Unanimously

Mayor

Chief Administrative Officer