

**MINUTES: OF THE SIXTEENTH REGULAR MEETING OF COUNCIL,
2016/2017 HELD IN COUNCIL CHAMBERS ON TUESDAY, JULY
18, 2017**

COUNCIL: DENNIS CASSIE MAYOR
HEATHER CALDWELL DEPUTY MAYOR
BARBARA EDGECOMBE-GREEN COUNCILLOR

ABSENT: MARVIN SLINGERLAND COUNCILLOR
SHELDON WATSON COUNCILLOR

STAFF: KIM HAUTA CHIEF ADMINISTRATIVE OFFICER
LEDA KOZAK TITTSWORTH DEVELOPMENT OFFICER

DELEGATES: STAFF SERGEANT GLENN HENRY COALDALE RURAL/MUNICIPAL RCMP
DETACHMENT

Mayor Cassie called the meeting to order at 7:00 p.m. and Councillor Edgcombe-Green gave the opening prayer.

M#5198-17 Mayor Cassie moved the adoption of the Minutes of the Fifteenth Regular Meeting held June 20, 2017. Carried Unanimously

M#5199-17 Mayor Cassie moved the adoption of the agenda as circulated. Carried Unanimously

DELEGATIONS

1. Coaldale Rural/Municipal RCMP Detachment: Staff Sergeant Henry met with Council to discuss any issues or concerns.
 - Annual Performance Plan Review
 - Quarterly Statistics
 - 123 calls
 - 111 required service
 - 13 resulted in charges being laid
 - 16 Members
 - 1 Staff Sergeant
 - 2 Corporal Supervisors
 - 13 Officers

Town Planner Diane Horvath entered the Council Chambers at 7:14 p.m.

Ed Martin, Martin Geomatic Consultants Ltd., entered the Council Chambers at 7:19 p.m.

Neil Greenwood, Greenwood Homes Inc., and Luke Greenwood entered the Council Chambers at 7:24 p.m.

Staff Sergeant Henry left the Council Chambers at 7:27 p.m.

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M#5200-17 Councillor Edgecombe-Green moved that Council retire to an “In Camera” Session at 7:29 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

1. Matt Redgrave and Ed Martin, Martin Geomatic Consultants Ltd., Neil Greenwood, Greenwood Homes Inc.: “Draft” Development Agreement
Carried Unanimously

Mr. Martin, Mr. Greenwood and Master Greenwood left the Council Chambers at 8:41 p.m.

M#5201-17 Councillor Edgecombe-Green moved that Council return to “Open” Session at 8:47 p.m. Carried Unanimously

M#5202-17 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Greenwood Homes Inc. to proceed with site grading and underground utilities in the Greenwood Estates Residential Subdivision, upon receipt of a letter of credit, as stated and agreed to, and prior to signing of the Development Agreement with the Town of Coalhurst. Carried Unanimously

Development Officer Tittsworth and Town Planner Horvath left the Council Chambers at 8:51 p.m.

BUSINESS ARISING

1. Park Enterprises Ltd.: Interim Safety Codes Services Agreement Amendment

M#5203-17 Councillor Edgecombe-Green moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign the Interim Safety Codes Services Agreement Amendment between the Town of Coalhurst and Park Enterprises Ltd., in accordance with the terms and conditions as contained in the Agreement Amendment. Carried Unanimously

2. Progress Report: Chief Administrative Officer Hauta provided a copy of the South East Access Collector Road progress report, as submitted to Lethbridge County, as per the Memorandum of Understanding between Lethbridge County and the Town of Coalhurst.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
 - a. Community Enhancement Committee: held June 26, 2017
 - b. Committee of the Whole: held June 27, 2017

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- c. Municipal Subdivision and Development Authority: held July 4, 2017

M#5204-17 Deputy Mayor Caldwell moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. Internal Reports:

- a. Financial Report: for months ending June 30, 2017

M#5205-17 Mayor Cassie moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

3. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Inter-Municipal Collaboration Framework
- Former Gelleny Property
- Storm Water Management Plan
- Greenwood Estates Residential Subdivision

ii. Director of Operations

- Krahn Park Playground Equipment
- Digital Electronic Message Signs
- Replacement ½ Ton
- Electronic Issue at the Water Reservoir

M#5206-17 Councillor Edgecombe-Green moved that the Council of the Town of Coalhurst hereby authorizes Administration to make arrangements for the installation of an outdoor electronic message centre, approximately 8 feet by 5 feet, at the Town Office, to be mounted on the wall of the Telus building, or alternatively free standing. Carried
For: Mayor Cassie, Councillor Edgecombe-Green
Against: Deputy Mayor Caldwell

iii. Fire Chief 2017 First Quarter Report

- Calls
- Membership
- General

M#5207-17 Deputy Mayor Caldwell moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

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4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Caldwell: Coalhurst Buds & Blossoms Contest judging, Stirling parade
- b. Mayor Cassie: sheep on property within Town limits
- c. Councillor Edgcombe-Green: Aspen Place water issue, receipt of Senator's Contribution Award

5. External Reports

- a. Coaldale RCMP Detachments: Quarterly Report April 1, 2017 to June 30, 2017

M#5208-17 Mayor Cassie moved that the External Reports presented in this meeting are accepted. Carried Unanimously

CORRESPONDENCE

- a. Coalhurst High School re: Thank You
- b. Katherine Nicol re: Thank You
- c. AUMA re: Rebate in Recognition of Participation in 2016 with Business Services
- d. AUMA re: FCSS Regulation Extended to 2022
- e. Government of Alberta re: Government Receives WCB Review Report
- f. Alberta Culture and Tourism re: The Stars of Alberta Volunteer Awards
- g. FCM re: Presidents Corner

M#5209-17 Councillor Edgcombe-Green moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Royal Canadian Legion: Tax Relief Request

M#5210-17 Deputy Mayor Caldwell moved that in recognition of the work done by the Coalhurst Legion in the community, a 100% reduction be given on the municipal portion of the 2017 property tax levy for a total reduction of \$2240.78 on account #152050060. Carried Unanimously

- b. Alberta/NWT Command – Royal Canadian Legion: Military Service Recognition Book

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M#5211-17 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes the purchase of a ¼ page ad in the Royal Canadian Legion “Military Service Recognition Book” for the price of Four Hundred and Sixty Five Dollars (\$465.00), including GST. Carried
For: Deputy Mayor Caldwell, Councillor Edgecombe-Green
Against: Mayor Cassie

c. Alberta Urban Municipalities Association: MCCAC TAME Express Implementation Funding Agreement

M#5212-17 Deputy Mayor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign the Municipal Climate Change Action Centre (MCCAC) Taking Action to Manage Energy (TAME) Express Implementation Funding Agreement between Alberta Urban Municipalities Association, and the Town of Coalhurst, in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

d. SAEMRSA Leadership Group: Southern Alberta Emergency Management Resource Sharing Agreement

e. Alberta Urban Municipalities Association: Municipalities 101: The Essentials of Municipal Governance

f. MPE Engineering Ltd.: 2017 Street Improvements Quote Results and Recommendation

M#5213-17 Mayor Cassie moved that the Council of the Town of Coalhurst hereby accepts the recommendation from MPE Engineering Ltd. and awards the quote for the 2017 Street Improvements to the low bidder Tollestrup Construction (2005) Inc. from Lethbridge, Alberta for the amount of One Hundred and Forty Five Thousand Eighty Three Dollars and Eighty One Cents (\$145,083.81) including GST. Carried Unanimously

g. Lethbridge County: Revised Meadowscape Area Structure Plan and Land Use Bylaw Amendment

ADJOURNMENT

M#5214-17 Mayor Cassie moved the meeting adjourned at 9:50 p.m. Carried Unanimously

Mayor

Chief Administrative Officer