

**MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL,
2015/2016 HELD IN COUNCIL CHAMBERS ON TUESDAY, APRIL
19, 2016**

COUNCIL:	DENNIS CASSIE BARBARA EDGEcombe-GREEN HEATHER CALDWELL MARVIN SLINGERLAND SHELDON WATSON	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA	CHIEF ADMINISTRATIVE OFFICER
DELEGATES:	LEDA KOZAK TITTSWORTH KEITH DAVIS 2 BOY SCOUTS	DEVELOPMENT OFFICER COALHURST SPRAY PARK COMMITTEE

Public Hearing

Mayor Cassie called the Public Hearing to order at 7:00 p.m. and explained:

- The purpose of the Hearing is to consider Development Permit No. 62-15 – Kooyman Bakery Ltd. for a change on the building from a flat roof to a gabled roof. The application is brought to Council as the building is located in the Direct Control – DC Land Use District.

Jessie Potrie, Coalhurst Spray Park Committee and Sini Atoa, Boy Scout Leader, entered the Council Chambers at 7:03 p.m.

Jamie Lamers, Coalhurst Spray Park Committee, entered the Council Chambers at 7:04 p.m.

Diana Kooijman, Kooyman Bakery Ltd., entered the Council Chambers at 7:05 p.m.

- Development Officer Tittsworth gave an overview of the application. Land Use Bylaw No. 354-12 indicates that in the DC Land Use District, a Permitted Use is any use Council considers suitable, and the Standards of Development are as Council considers necessary having regard to Schedule 4, Section 3 of Land Use Bylaw No. 354-12. Adjacent landowners were circulated on March 10, 2016. No verbal or written comments have been received. An extension was signed to allow for a decision on the application, pending the receipt of additional information on why exterior siding had not been installed under the conditions of Development Permit No. 72-10.

Mayor Cassie called the Public Hearing to a close at 7:09 p.m.

Mayor Cassie thanked everyone for attending.

Mrs. Kooijman and Development Officer Tittsworth left the Council Chambers at 7:09 p.m.

MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL, 2015/2016 HELD ON TUESDAY, APRIL 19, 2016

ELEVENTH REGULAR MEETING

Mayor Cassie called the meeting to order at 7:10 p.m. and Councillor Slingerland gave the opening prayer.

M#4748-16 Mayor Cassie moved the adoption of the Minutes of the Tenth Regular Meeting held April 4, 2016. Carried Unanimously

M#4749-16 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:
change: 11.b. to 11.c Storm Water Management Plan re: Land (**PRIVATE SESSION**)
Add: 11.b. MPE Engineering Ltd. re: 2016 Street Improvement Quotes
Carried Unanimously

CITIZENS WITHOUT FORMAL NOTICE

1. Boy Scouts: The Boy Scouts met with Council as part of a badge requirement.

A third Boy Scout entered the Council Chambers at 7:16 p.m.

John Guliker, Mike Aleman and Carrie Dahl, Coalhurst Spray Park Committee, entered the Council Chambers at 7:20 p.m.

BUSINESS ARISING

1. Development Permit No. 62-15 – Kooyman Bakery Ltd.: Direct Control District - DC

M#4750-16 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby approves Development Permit No. 62-15 – Kooyman Bakery Ltd. – Direct Control District – DC with the following conditions:

1. Development to conform to application, (including any plans and drawings) deemed complete by the Development Officer on March 7, 2016 and to Schedule 2, Land Use District Direct Control – DC of Land Use Bylaw No. 354-12. Development must be completed in its entirety, in accordance with approved plans and conditions. Any revisions to the approved plans must be submitted for approval to the Development Authority.
2. Development to conform to Schedule 4, Standards of Development of Land Use Bylaw No. 354-12,
3. All relevant safety codes permits (i.e. building, electrical, gas, and plumbing) must be obtained from an accredited agency pursuant to the Safety Codes Act. A copy of all final inspections indicating compliance must be filed with the Town immediately following the receipt of the same. Contact Park Enterprises at (403) 329-3747 or Superior Safety Codes at (403) 320-0734.

MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL, 2015/2016 HELD ON TUESDAY, APRIL 19, 2016

4. All surface water must drain from the building site to the street and/or lane and shall not adversely affect neighbouring properties. Should retaining walls be required they are at the expense of the property owner/developer. Suitable drainage measures to ensure the above is adhered to must be employed from the onset of development and shall remain in place throughout all stages of excavation/construction/landscaping.
5. Construction waste must be contained on the property in covered storage bins and disposed of regularly to prevent over filling of the bins. Loose garbage must be bagged and maintained on the property in an orderly manner prior to disposal.
Carried Unanimously

DELEGATIONS

John Guliker, Carrie Dahl, Mike Aleman, Keith Davis, Jamie Lamers and Jesse Potrie, Coalhurst Spray Park Committee, met with Council to present an update and a site recommendation for the spray park.

Mr. Guliker, Ms. Dahl, Mr. Aleman, Mr. Davis, Ms. Lamers, Mr. Potrie, Mr. Atoa and the three Boy Scouts left the Council Chambers at 8:00 p.m.

- M#4751-16 Councillor Slingerland moved that the Council of the Town of Coalhurst hereby approves Imperial Meadows Park as the location for the construction of a spray park, as recommended by the Coalhurst Spray Park Committee. Carried
For: Mayor Cassie, Deputy Mayor Edgecombe-Green, Councillor Caldwell, Councillor Slingerland
Against: Councillor Watson

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**
 - a. Municipal Subdivision and Development Authority: held April 5, 2016
 - b. Policy/Bylaw Review Committee: held April 11, 2016

- M#4752-16 Mayor Cassie moved that the Council of the Town of Coalhurst hereby approves Policy No. 99-01-06 - Sick Leave for implementation, as presented by Chief Administrative Officer Hauta. Carried Unanimously

- M#4753-16 Mayor Cassie moved that the Council of the Town of Coalhurst hereby approves Policy No. 99-01-19 – Employee Recognition for implementation, as amended by Chief Administrative Officer Hauta:

Delete Clause 1. and replace with: The CAO, or authorized designate, will purchase, upon discussion with the employee, the appropriate gift for employees

MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL, 2015/2016 HELD ON TUESDAY, APRIL 19, 2016

who reach five, ten, fifteen, twenty, twenty-five, thirty years of service with the Town at a rate of \$15.00 per year of service.

Delete Clause 2.
Carried Unanimously

c. Committee of the Whole: held April 12, 2016

M#4754-16 Councillor Slingerland moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. CAO Report:

CAO Hauta presented a written report to Council.

i. CAO

- Township Road 9-2 Land Negotiations
- Stop Order
- Summer Temporary Employment Program
- Sewage Pipeline Deficiency

Director of Operations

- Pedestrian Signs at Elementary School
- Emergency Generator
- Crosswalk Markings
- 55th Avenue

Bylaw Enforcement

- Administrative Activities
- Enforcement Activities
- March 2016 Occurrence Reports Summary

M#4755-16 Councillor Slingerland moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

3. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

a. Councillor Caldwell: Barons–Eureka–Warner Family & Community Support Services All – Councils meeting, Chinook Arch Regional Library Board meeting

b. Mayor Cassie: SouthGrow Regional Initiative Recognition Event

MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL, 2015/2016 HELD ON TUESDAY, APRIL 19, 2016

- c. Deputy Mayor Edgcombe-Green: Barons–Eureka–Warner Family & Community Support Services All – Councils meeting – Zakk Morrison – new Director has started

CORRESPONDENCE

- a. Minister of Municipal Affairs re: Budget 2016
- b. AUMA re: Budget 2016 Questions
- c. AUMA re: New Municipal Funding Model
- d. Alberta Municipal Affairs re: Alberta Community Partnership Program Approval
- e. AUMA re: Update on Federal Infrastructure Funding
- f. Government of Alberta re: Amendments How Minor Offences are Enforced
- g. Minister of Municipal Affairs re: 2016 Minister’s Awards for Municipal Excellence
- h. AUMA re: Deadline for Resolutions for 2016 AUMA Convention
- i. FCM re: Welcome to FCM
- j. Lethbridge Corridor Victims Services Unit re: National Victims and Survivors of Crime Awareness Week.
- k. Partners for the Saskatchewan River Basin re: Membership and Financial Support

M#4756-16 Councillor Watson moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. AUMA: June 2016 Mayors’ Caucus

M#4757-16 Councillor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to attend the June, 2016 Mayors’ Caucus meeting, for municipalities with populations under 10,000, hosted by the Alberta Urban Municipalities Association, in Olds on June 16, 2016.
Carried Unanimously

- b. MPE Engineering Ltd.: 2016 Street Improvement Quotes

M#4758-16 Deputy Mayor Edgcombe-Green moved that the Council of the Town of Coalhurst hereby approves the following items and locations for the 2016 Capital Street Improvements:

Aspen Place grading modifications
Pine Place grading modifications
50th Avenue sidewalk
Carried Unanimously

M#4759-16 Councillor Caldwell moved that the Council of the Town of Coalhurst hereby accepts the recommendation from MPE Engineering Ltd. and awards the work for the 2016 Capital Street Improvements to the low bidder McNally Contractors

MINUTES: OF THE ELEVENTH REGULAR MEETING OF COUNCIL, 2015/2016 HELD ON TUESDAY, APRIL 19, 2016

(2011) Ltd. from Lethbridge, Alberta, for the amount of One Hundred and Eleven Thousand Nine Hundred and Nine Dollars (\$111,909.00), including GST. Furthermore, that funding be provided from the Municipal Sustainability Initiative Capital Component, Basic Municipal Transportation Grant Component. Carried Unanimously

M#4760-16 Councillor Slingerland moved that Council retire to an “In Camera” Session at 9:34 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

1. Storm Water Management Plan: Land
Carried Unanimously

M#4761-16 Deputy Mayor Edgecombe-Green moved that Council return to “Open” Session at 9:50 p.m. Carried Unanimously

ADJOURNMENT

M#4762-16 Councillor Watson moved the meeting adjourned at 9:53 p.m. Carried Unanimously

Mayor

Chief Administrative Officer