

MINUTES: OF A SPECIAL MEETING OF COUNCIL, 2016/2017 HELD IN COUNCIL CHAMBERS ON TUESDAY, OCTOBER 18, 2016

COUNCIL:	DENNIS CASSIE HEATHER CALDWELL BARBARA EDGECOMBE-GREEN MARVIN SLINGERLAND SHELDON WATSON	MAYOR DEPUTY MAYOR COUNCILLOR COUNCILLOR COUNCILLOR
STAFF:	KIM HAUTA	CHIEF ADMINISTRATIVE OFFICER
DELEGATES:	NICOLE PAGGETT AMANDA FOX	PARK ENTERPRISES LTD. PARK ENTERPRISES LTD.

Mayor Cassie called the meeting to order at 7:48 p.m.

Notice of the Special Meeting was provided to Town Council and posted in the Town Office on October 14, 2016.

M#4911-16 Mayor Cassie moved the adoption of the Minutes of the Twentieth Regular Meeting held October 3, 2016. Carried Unanimously

M#4912-16 Mayor Cassie moved the adoption of the agenda as circulated, with the following amendments:
add: 6.d. Lethbridge County Subdivision and Development Appeal Board
re: Notice of Hearing No. 2016-135
Carried Unanimously

DELEGATIONS

1. Park Enterprises Ltd.: Ms. Paggett and Ms. Fox, Park Enterprises Ltd., met with Council to discuss a Safety Codes Services Agreement.

Ms. Paggett and Ms. Fox left the Council Chambers at 8:05 p.m.

BUSINESS ARISING

1. Lethbridge County: correspondence had been received from Lethbridge County regarding a Notice of Decision for Development Permit Application 2016-132 – Replace Residence and Waiver of Development Setback.
2. Safety Codes Council: correspondence had been received from Safety Codes Council regarding the Municipal accreditation and Uniform Quality Management Plan (UQMP) approval.

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3. Park Enterprises Ltd.: Safety Codes Services Agreement

M#4913-16 Deputy Mayor Caldwell moved that Mayor Cassie and Chief Administrative Officer Hauta are hereby authorized to sign the Interim Safety Codes Services Agreement between the Town of Coalhurst and Park Enterprises Ltd., in accordance with the terms and conditions as contained in the Agreement. Carried Unanimously

4. Lethbridge Subdivision and Development Appeal Board: correspondence had been received from Lethbridge County Subdivision and Development Appeal Board regarding a Notice of Hearing for Development Permit Application No. 2016-135 – Manufactured Home.

BY-LAWS/REPORTS

The following reports were received and reviewed by Council:

1. **Committee Minutes:**

- a. Municipal Subdivision and Development Authority: held October 4, 2016
- b. Committee of the Whole: held October 11, 2016

M#4914-16 Councillor Slingerland moved that the Committee Minutes presented in this meeting are accepted. Carried Unanimously

2. **Internal Reports:**

- a. Financial Report: for months ending September 30, 2016

M#4915-16 Councillor Slingerland moved that the Internal Reports presented in this meeting are accepted. Carried Unanimously

3. **CAO Report:**

CAO Hauta presented a written report to Council.

i. CAO

- Traffic Impact Assessment (TIA)
- Municipal Accreditation
- November 8, 2016 Committee of the Whole Meeting
- Fall Town Hall Meeting

ii. Director of Operations

- Range Road 223
- Road and Sidewalk Repairs
- New Sanitary Sewer Line
- Pump #2 at the Water Reservoir

iii. Bylaw Enforcement Officer

- Administrative Activities
- Enforcement Activities
- September 2016 Occurrence Reports Summary

M#4916-16 Councillor Watson moved that the Chief Administrative Officer's Report is hereby accepted as presented. Carried Unanimously

4. Council Member Reports/Questions

In addition to the internal committee meetings already reported, Council members gave reports on their attendance at external Boards, seminars, asked questions and provided other information.

- a. Deputy Mayor Caldwell: Assessment Review Board hearings in Fort Macleod and Pincher Creek
- b. Mayor Cassie: Mayors/Reeves meeting – Municipal Government Act changes
- c. Councillor Slingerland: Coalhurst Fire Department command vehicle parked in Fire Hall
- d. Councillor Edgecombe-Green: Barons-Eureka-Warner Family & Community Support Services meeting

5. External Reports

- a. SouthGrow Regional Initiative: Letter to Minister of Agriculture and Forestry

M#4917-16 Councillor Watson moved that the External Reports presented in this meeting are accepted. Carried Unanimously

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CORRESPONDENCE

- a. Canadian Union of Postal Workers re: Another Opportunity to Have Your Say in Canada Post Review

M#4918-16 Councillor Slingerland moved that the correspondence presented in this meeting is hereby acknowledged and filed. Carried Unanimously

OTHER BUSINESS

- a. Brown Okamura & Associates Ltd.: Subdivision Estimate

M#4919-16 Deputy Mayor Caldwell moved that the Council of the Town of Coalhurst hereby authorizes Administration to make arrangements for the subdivision and addition of a portion of the former Gelleny property to the existing lagoon/lift station title, for the estimated cost as stated in an October 12, 2016 e-mail from Brown Okamura & Associates Ltd. Carried Unanimously

M#4920-16 Councillor Edgecombe-Green moved that Council retire to an “In Camera” Session at 9:20 p.m., under the authority of the Municipal Government Act and the Freedom of Information and Protection of Privacy Act, to discuss:

- 1. Volker Stevin: Maintenance Agreement
 - 2. Alberta Transportation: “Draft” Memorandum of Agreement
- Carried Unanimously

M#4921-16 Deputy Mayor Caldwell moved that Council return to “Open” Session at 9:30 p.m. Carried Unanimously

ADJOURNMENT

M#4922-16 Mayor Cassie moved the meeting adjourned at 9:32 p.m. Carried Unanimously

Mayor

Chief Administrative Officer