

TOWN OF COALHURST POLICY & PROCEDURE MANUAL	SECTION: <i>BY-LAW ENFORCEMENT</i>
POLICY: <i>CAT TRAPPING</i>	POLICY NUMBER: <i>26-02-01</i>

PURPOSE

To establish the procedures required for the lending out of cat traps to the residents of Coalhurst in accordance with Bylaw #298-04.

ADMINISTRATION POLICY

1. The individual requesting use of a cat trap must make an attempt to identify the owner of the problem cat and if possible, talk to the owner and advise the owner of the problem the cat is causing.
2. If the problem continues and trapping is the only recourse remaining, the trap must be large enough to hold a full grown cat. The trap should be approximately 30" long x 12" wide x 12" high; use of traps smaller than this could injure the cat.
3. Traps will be made available at the Town Office. The borrower will be asked to sign an agreement which will hold them responsible should a cat be mistreated after being trapped as well as for lost, stolen or damaged traps. Traps will be available from 9:00 A.M. Monday to 12:00 NOON Friday during regular business hours. All traps lent out by the Town must be returned by 12:00 NOON each Friday. If at any time it is found that a resident is not adhering to the conditions set out in the agreement, the service will be withdrawn immediately.
4. The lender must check the trap hourly and if no cat is caught before going to bed or leaving the residence, the trap should be tripped to avoid a cat being caught and spending a prolonged time in an unchecked trap. The trap should only be re-set when it can be monitored and checked hourly.
5. When a cat is caught the trap is to be moved to a location where it is protected from the weather and the animal provided with water. The next morning contact the Bylaw Enforcement Officer/Animal Control Officer at 403-915-4440 or the Town Office at 403-381-3033 and arrange to drop the cat off.
6. No cat will be accepted between 12:00 NOON Friday and 8:00 A.M. Monday.
7. While in the care of the Town a trapped cat will be checked twice daily to ensure they have sufficient food and water and are not in undue distress.

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8. After the 72 hours has lapsed and the cat's owner has not come forward to claim and/or redeem the cat from the Town the cat will be available for adoption to anyone interested in adopting the cat. Anyone interested in adopting a cat from the Town will be required to pay all impound fees associated with said cat. At his/her sole discretion, the Bylaw Enforcement Officer/Animal Control Officer has the right to refuse to adopt a cat to any person that he believes and does believe that the person requesting the adopting would be an unsuitable owner, for any reason. If the cat is not claimed by its owner or no one is interested in adopting the cat an attempt will be made to find an alternative animal shelter or animal rescue for the cat. If none of these alternative options are possible or available the cat will be euthanized by a veterinarian.
9. Traps will be given out on a first come first serve basis. If all traps are out the office, staff will start a list and give the first available trap to the next person on the list.

Related Policy: #26-01-01

FORMS

1. Cat Trap Agreement

Revision #3 – June 18, 2002
Revision #4 – November 3, 2015