

TOWN OF COALHURST POLICY & PROCEDURE MANUAL	SECTION: SUBDIVISION LAND AND DEVELOPMENT
POLICY: BUSINESS SIGN	POLICY NUMBER: 66-01-01

PURPOSE

To establish a policy for the construction requirements and fee schedule for rental space on the business sign.

COUNCIL POLICY

1. Users of the business sign are responsible for the construction and maintenance of their sign in accordance with the following guidelines:
 - 1) Sign shall be constructed from a minimum ¾ inch plywood and in a size of eight (8) feet by two (2) feet
 - 2) Sign shall be professionally painted
 - 3) Back side of sign shall be painted white
 - 4) Two sided signs shall not be allowed
 - 5) Sign shall be installed by the Town
 - 6) The Town reserves the right to refuse any sign application for installation
 - 7) The Town will not be held liable for any damage to an individual’s business sign due to acts of nature, vandalism or any other unforeseen circumstances.
 - 8) An individual will be asked to replace any worn or inappropriate sign
2. First priority for space on the business sign will be available to Coalhurst businesses with a current Town of Coalhurst business licence, on a first come, first serve basis.
3. The Town of Coalhurst, non profit local groups and service organizations will be allowed space on the business sign and are exempt from any rental fee, if space is available.
4. A fee of \$100.00 per year, commencing January 1st and ending December 31st, or any part of the year, plus a \$50.00 installation fee for new or replacement signs, will be collected from each of the businesses in Section 2, effective January 1, 2014.
5. This policy comes into effect immediately.

- Revision #2 – July 9, 1996**
- Revision #3 – June 17, 2003**
- Revision #4 – February 2, 2010**
- Revision #5 – April 5, 2011**
- Revision #6 – June 18, 2013**